



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

|   |  |  |
|---|--|--|
| <b>1. Name of the Institution</b>             |  | CHATRA COLLEGE                         |
| Name of the head of the Institution           |  | Dr. T.N. Singh                         |
| Designation                                   |  | Principal (in-charge)                  |
| Does the Institution function from own campus |  | Yes                                    |
| Phone no/Alternate Phone no.                  |  | 06541222241                            |
| Mobile no.                                    |  | 8340657077                             |
| Registered Email                              |  | chatracollege@gmail.com                |
| Alternate Email                               |  | hemumishra@gmail.com                   |
| Address                                       |  | chatra college (chatra chauparan road) |
| City/Town                                     |  | chatra                                 |
| State/UT                                      |  | Jharkhand                              |
| Pincode                                       |  | 825401                                 |
| <b>2. Institutional Status</b>                |  |  |

|  |                         |
|--|-------------------------|
| Affiliated / Constituent               | Constituent             |
| Type of Institution                    | Co-education            |
| Location                               | Semi-urban              |
| Financial Status                       | state                   |
| Name of the IQAC co-ordinator/Director | Dr. B.K. Pathak         |
| Phone no/Alternate Phone no.           | 06541222241             |
| Mobile no.                             | 8102593150              |
| Registered Email                       | chatracollege@gmail.com |
| Alternate Email                        | hemumishra@gmail.com    |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)               | <a href="http://www.chatracollege.co.in">http://www.chatracollege.co.in</a> |
| <b>4. Whether Academic Calendar prepared during the year</b> | No  |

### 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity    |             |
|-------|-------|------|----------------------|-------------|-------------|
|       |       |      |                      | Period From | Period To   |
| 1     | B+    | 2.60 | 2017                 | 23-Jan-2017 | 22-Jan-2022 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 21-Apr-2015 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                  |                                       |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration  | Number of participants/ beneficiaries |
| Participation in Inter College Youth Festival                             | 10-Oct-2017<br>3 | 32                                    |
| Student union Election  | 10-Jan-2018<br>1 | 3200                                  |
| Uploading of College Data to AISHE Portal of MHRD Govt. of India          | 06-Feb-2018<br>1 | 3927                                  |

|  |                    |      |
|--|--------------------|------|
| IQAC Meeting                               | 26-Jul-2017<br>1   | 10   |
| Placement Drive                            | 11-Feb-2017<br>1   | 60   |
| Cashless Payment Training (BCA)            | 16-Feb-2018<br>1   | 36   |
| Departmental Seminar (Philosophy)          | 05-Jun-2018<br>1   | 35   |
| Inter college Taekwondo tournament         | 01-Nov-2017<br>2   | 32   |
| Induction/Orientation Programme for sem.-I | 01-Aug-2017<br>7   | 1800 |
| NIRF                                       | 10-Oct-2017<br>365 | 5000 |
| No Files Uploaded !!!                      |                    |      |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| Nil                            | Nil    | Nil            | 2018<br>0                   | 0      |
| No Files Uploaded !!!          |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

IQAC has been driving the system and the process for achieving a level of targeted quality.

Almost all the HOD of the College are members of the IQAC.

Each one of them would implement and monitor process within his department to maintain the level of desired quality and would strive to continuously improved them.

Further they would committed with IQAC each of the issues if any with regards to quality

They would also inciate all measures to implement the strategic directives given by the IQAC.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action  | Achivements/Outcomes  |
|---|---|
| To introduce and improve the Teaching Learning Process by adopting outcome based education Process. The Process involves defining the targets for course outcome attainments in each of the courses, laboratories and striving to achieve them. | All the courses taught have been covered under CBCS and each of the faculty has been required to work towards the achievement of the targets set. Further, the faculty is required to continuously improve the process to reach out to the higher targets if the set targets have been achieved and analyse and initiate corrective action if the targets are not achieved. |
| Preparation of Students database  | Students database has been prepared with category wise and gender wise distribution analysis and uploaded to the website of Central Govt., MHRD, New Delhi.   |
| No Files Uploaded !!!   |   |

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

14-Dec-2016

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

|   |             |
|---|-------------|
| Date of Submission  | 03-Mar-2018 |
| 17. Does the Institution have Management Information System ? | No          |

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Orientation Programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. 2. Routine committee of the college prepares the master routine and circulates it to different departments. Routine is prepared strictly in accordance to the number of credit points mentioned in the prescribed syllabus of each course offered by the departments. Routine is prepared by the routine committee for all generic courses, all programs and honours classes of arts departments. Classes for honours courses of science departments are scheduled by the concerned departments after considering the allotted generic courses and programs of the master routine. 3. Based on the departmental routine, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department 4. Based on the teaching assignment allotted in the syllabus distribution, teachers prepare their "Teaching Plans" according to the number of lectures allotted in the university syllabus for each topic 5. Along with the traditional chalk and talk method, teachers often use power-point projection during the lectures to demonstrate topics 6. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken. 7. Tutorial classes are held in some departments within class routine hours. 8. Classes are also held during the summer and puja vacations every year to keep pace with the curriculum of CBCS. 9. Post-graduate students are specially trained to handle assignments, open-house seminars and dissertation to prepare themselves for academic research in future. 10. Interactive sessions with students and sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Social networking sites are also used by some departments for interaction between faculty and students beyond the class hours.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate                               | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|-----------------|-----------------------|----------|--|-------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                 |                       |          |  |                   |

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course                          | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                          |                       |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization  | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---|---|
| BA                               | History, Economics, political Science, Psychology, Philosophy, English, Hindi, Urdu | 01/07/2017  |
| BCA                              | Computer Science  | 01/07/2017  |
| BSc                              | Physics, Chemistry, Mathematics   | 01/07/2017  |
| BEEd                             | Foundation Pedagogy   | 01/07/2017  |
| MA                               | History   | 01/07/2017  |
| MSc                              | Mathematics   | 01/07/2017  |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| Certificate                               | Diploma Course |
|---|----------------|
| <b>No Data Entered/Not Applicable !!!</b> |                |

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Spoken Tutorial     | 17/02/2018           | 20                          |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BCA                     | Computer Science         | 30  |
| BEEd                    | POT                      | 100   |
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained  |
|--|
| Feedback on the teaching - learning process is received from students as Students satisfaction survey based on a structured questionnaire framed and approved by the IQAC of this college. The questionnaire can be downloaded from the website and Students can drop their filled in feedback from in the feedback receiving boxes present in the college campus. The received feedback is then |

analyzed by the IQAC and uploaded to the college website and it is also forwarded to the Head of the institution with necessary suggestions based on this feedback. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and internal complaints committee also receive feedback from students through class campaigns. Grievance (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the Samadhan box fixed in the Principals office, the cell composition is altered every year at the beginning of academic session. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. The college is planning to introduce online feedback system from the academic session 2017-18.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization  | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---|---------------------------|--------------------------------|-------------------|
| BA                    | History,<br>Political Science,<br>Economics,<br>Philosophy,<br>Psychology,<br>English, Urdu,<br>Hindi | 1600                      | 1650                           | 1583              |
| BSc                   | Physics,<br>Chemistry,<br>Mathematics   | 528                       | 215                            | 205               |
| BEEd                  | Foundation,<br>Pedagogy   | 100                       | 350                            | 100               |
| BCA                   | Computer Science  | 40                        | 33                             | 30                |
| MA                    | History   | 80                        | 150                            | 80                |
| MSc                   | Mathematics   | 80                        | 160                            | 80                |
| No file uploaded.     |   |                           |                                |                   |

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2017 | 1788  | 160   | 20  | 6   | 4  |

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of | Number of | ICT Tools and | Number of ICT | Numberof smart | E-resources and |
|-----------|-----------|---------------|---------------|----------------|-----------------|
|-----------|-----------|---------------|---------------|----------------|-----------------|

|                   |                                       |                     |                    |            |                 |
|-------------------|---------------------------------------|---------------------|--------------------|------------|-----------------|
| Teachers on Roll  | teachers using ICT (LMS, e-Resources) | resources available | enabled Classrooms | classrooms | techniques used |
| 22                | 22                                    | 2                   | 2                  | 2          | 2               |
| No file uploaded. |                                       |                     |                    |            |                 |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teacher job is noble job. Every teacher is concentrated individually, each student has been divided by no. of teachers. Every teachers is incharge of 2078 students. The group of 40 students has been created in whatsapp group for future communication. A teacher is a person who shapes everyones future by providing the best education to students. A teacher plays a vital role in the education of each student. A teacher has many qualities and he is fully skilled in making the students life more successful. A teacher is very sensible and very well known to take care of the students for their studies. During the study a teacher uses creativity so that student can be integrated. A teacher is a stock of knowledge and has patience and confidence that take responsibility for students in success. Monitoring is an important role taken by the teacher this can have positive effect on students. Monitoring is a way, a teacher encourages students to strive to the best they can. This also includes encouraging students to enjoy learning process. Part of monitoring consists of finding remedies, grievances to make them to participate in cocurricular activities, Monitoring Students performance and progress in studies and collecting contact details of the students and Monitoring Students records and making list for meritorious students. These are the important job of mentors which will be helpful for identifying meritorious and slow learners in the classroom to make them uplift in there studies. Responsibilities of class mentors:- To maintain attendance records of students. To observe students uniform and discipline. To maintain merit list. To identify and monitor slow learners. To collect students contact details, mail id, etc. To follow students Grievances and finding the remedies. To monitor cocurricular achievement of the students. To monitor the marks and progress of the students. To closely monitor the students and to bring personal rapo among the students.

|  |                             |                       |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| No Data Entered/Not Applicable !!!             |                             |                       |

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

|                             |                         |                  |  |                          |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 23                          | 20                      | 5                | 0  | 6                        |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

|                   |   |                     |  |
|-------------------|---|---------------------|--|
| Year of Award     | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies |
| 2017              | Nil   | Assistant Professor | Nil  |
| No file uploaded. |   |                     |  |

**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

|                |                |                |  |   |
|----------------|----------------|----------------|--|---|
| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|



|                   |    |      |            |            |
|-------------------|----|------|------------|------------|
| MSc               | PG | 2018 | 15/05/2018 | 30/06/2018 |
| MA                | PG | 2018 | 15/05/2018 | 30/06/2018 |
| BEd               | UG | 2018 | 15/05/2018 | 30/06/2018 |
| BCA               | UG | 2018 | 15/05/2018 | 30/06/2018 |
| BSc               | UG | 2018 | 15/05/2018 | 30/06/2018 |
| BA                | UG | 2018 | 10/05/2018 | 30/06/2018 |
| No file uploaded. |    |      |            |            |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

with the introduction of CBCS system by the University in the year 2015 our college has initiated various reform related with the mater of continuous internal evolution system at the institutional level. In this new credit system of education and evaluation courses have been designed in the ratio of 80 : 20 . University is responsible for taking the examination 80 percent of courses by its own external sources and rest 20 percent of the evaluation is done by the college it self. Internal system of evaluation is continuous and comprehensive. It is divided into many parts like written internal assessment (objective / subjective) , Co curricular activities (Quiz, Debate, Seminar, Paper presentation etc.), Extra curricular activities Youth Festival, Sports, NCC, NSS, Blood Donation, Campus cleaning, Sanitation, Campus Gardening, etc.) regular class attendance, class behavior, Discipline, Class Participation Interaction etc.students are also advised to follow the Uniform code of the college since the very year 2015 our college has introduced different uniform code of dress for each and every department of the institutions. UG level departments have single code of dress where as PG level departments have different code of dress from UG. Those students who follow the code of dress of the institution, are awarded bonus Marks in Intern assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is a constituent college. Examination are conducted at the end of each semester by the University. College informs students about the University notice and circulars related to the examination from time to time through student notice board and prospectus department notice board, college website and through news paper. All departments conduct internal assessment of student and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website. Practical examination are conducted both at the end of each semester and in the middle of each semester.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.chatracollege.co.in>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
|                |                |                          |   |   |                 |

|                   |     |   |     |     |     |
|-------------------|-----|---|-----|-----|-----|
| PG                | MSc | Mathematics   | 46  | 45  | 98  |
| PG                | MA  | History   | 42  | 42  | 100 |
| UG                | BEd | Foundation and pedagogy   | 97  | 97  | 100 |
| UG                | BCA | Computer Science  | 30  | 21  | 70  |
| UG                | BSc | Physics, Chemistry, Mathematics   | 208 | 177 | 85  |
| UG                | BA  | History, Political Science, Economics, Psychology, Philosophy, English, Urdu, Hindi | 661 | 553 | 83  |
| No file uploaded. |     |   |     |     |     |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.vbu.ac.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Any Other (Specify)   | 0        | 0                          | 0                      | 0                               |
| No file uploaded.     |          |                            |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar          | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! |                   |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation            | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! |                 |                 |               |          |
| No file uploaded.                  |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center                  | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! |      |              |                      |                    |                      |

No file uploaded.

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

| State                              | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! |          |               |

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department             | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! |                         |

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type                               | Department | Number of Publication | Average Impact Factor (if any) |
|------------------------------------|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! |            |                       |                                |
| No file uploaded.                  |            |                       |                                |

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                         | Number of Publication |
|------------------------------------|-----------------------|
| No Data Entered/Not Applicable !!! |                       |
| No file uploaded.                  |                       |

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|------------------------------------|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |                |   |   |
| No file uploaded.                  |                |                  |                     |                |   |   |

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper                 | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|------------------------------------|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! |                |                  |                     |         |   |   |
| No file uploaded.                  |                |                  |                     |         |   |   |

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-------------------|---------------|----------|-------|-------|
| Presented papers  | 1             | 0        | 0     | 0     |
| No file uploaded. |               |          |       |       |

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ | Number of teachers | Number of students |
|-------------------------|-------------------------|--------------------|--------------------|
|-------------------------|-------------------------|--------------------|--------------------|

|                    | collaborating agency        | participated in such activities | participated in such activities |
|--------------------|-----------------------------|---------------------------------|---------------------------------|
| New enrollment     | NCC, Chatra College, Chatra | 3                               | 100                             |
| Swakchta Abhiyan   | NCC, Chatra College, Chatra | 5                               | 60                              |
| Swakchta PaKhawara | NCC, Chatra College, Chatra | 38                              | 1500                            |
| Yoga Day           | NCC, Chatra College, Chatra | 5                               | 60                              |
| Yoga Day           | Chatra College, Chatra      | 30                              | 1100                            |
| No file uploaded.  |                             |                                 |                                 |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity    | Award/Recognition | Awarding Bodies                 | Number of students Benefited |
|-------------------------|-------------------|---------------------------------|------------------------------|
| Independence Day Parade | Consolation Award | District Administration, Chatra | 21                           |
| Republic Day Parade     | Consolation Award | District Administration, Chatra | 21                           |
| No file uploaded.       |                   |                                 |                              |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme  | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| Swakchta Abhiyan  | Chatra College, Chatra                      | Swakchata Pakhawada  | 30   | 1500   |
| Yoga Day  | Chatra College, Chatra                      | Yoga                 | 30   | 1100   |
| Cleaning Programme in the College Premises on the eve of Independence Day | NCC, NSS                                    | Cleaning Programme   | 5  | 160  |
| No file uploaded.   |   |                      |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil                | Nil         | Nil                         | 0        |
| No file uploaded.  |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Project Work      | BCA                  | BrizTech Infosystem Pvt. Ltd  | 12/04/2018    | 11/05/2018  | 30          |
| No file uploaded. |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                       | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! |                    |                    |   |
| No file uploaded.                  |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 4771200  | 4771200  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Seminar halls with ICT facilities | Existing                |
| Classrooms with LCD facilities    | Existing                |
| Laboratories                      | Existing                |
| Class rooms                       | Newly Added             |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |
| No file uploaded.                 |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software          | Nature of automation (fully or partially) | Version | Year of automation |
|------------------------------------|---|---------|--------------------|
| No Data Entered/Not Applicable !!! |   |         |                    |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |      | Total |         |
|----------------------|----------|---------|-------------|------|-------|---------|
| Text Books           | 24882    | 3790410 | 2           | 1691 | 24884 | 3792101 |

|                   |    |   |    |   |     |   |
|-------------------|----|---|----|---|-----|---|
| Journals          | 77 | 0 | 64 | 0 | 141 | 0 |
| No file uploaded. |    |   |    |   |     |   |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher                | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                    |                                       |                             |
| No file uploaded.                  |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 35              | 3            | 1        | 1                | 0                | 6      | 6           | 0                               | 0      |
| Added    | 25              | 1            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 60              | 4            | 1        | 1                | 0                | 6      | 6           | 0                               | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 0 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!!         |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 5450                                   | 5450   | 122943                                 | 122943   |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has adequate infrastructure facility to facilitate effective teaching and learning. The institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep the facilities in consultation with the governing council and the University. The college has a fully pledged team to maintain the infrastructure facilities and equipments. The college has appointment a team of technicians like electricians, plumbers, carpenters, and gardeners etc. There are spacious classrooms and computer lab with sufficient ventilation. Each classroom has elevated platform, so that the teacher and board is visible to all the students. Regular classes run from 7 am to 5 pm. The institution has well equipped computer lab with 60 computers with personal internet connectivity. The entire lab is

connected with power backup. The library is situated in a spacious area and well maintained and it is situated in the ground floor first floor. The reference hall, book section, reading room are well furnished. Our library has reference section as well as the periodical section. The library facility come under the preview of the library committee constituted as per the university rule in the behalf. The working hour of library and the reading hall is from 7 am to 5 pm. Conference hall with LCD facility is used for PPT presentation. Sports, NCC and NSS have separate office rooms. The college has an IQAC room. It is used for IQAC meeting and discussions. The facility meets the requirement of physically disabled students. Stairs in the college are wide and spacious to enable them to climb easily. We have 5 water coolers 130 air fans and 4 purifiers in our college. The college has a separate grievance redressal cell. Senior teachers look after this unit. Two complaint boxes are fixed at different places. The college canteen is very well maintained. Where healthy and hygienic food is available . Sports committee is constituted every year. The purchase of the sports materials are monitored by the purchase committee of the college. A separate purchasing committee and a planning board looks after the needs of the infrastructure of the college. The planning board lists out the various requirements of the college in the beginning of the academic year.

<https://www.chatracollege.co.in>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme   | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution   | e-kalyan jharkhand, Maulana Azad, Minority ScholarshipsApprox Amount | 2325               | 6975000          |
| Financial Support from Other Sources |  |                    |                  |
| a) National                          | 0  | 0                  | 0                |
| b)International                      | 0  | 0                  | 0                |
| No file uploaded.                    |  |                    |                  |

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| Soft Skill Development (English IT)       | 10/06/2018            | 30                          | ILFS              |
| No file uploaded.                         |                       |                             |                   |

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|------|--------------------|--|--|---|----------------------------|
|      |                    |  |  |   |                            |

|                   |                          |      |     |    |   |
|-------------------|--------------------------|------|-----|----|---|
| 2018              | Career Counseling Scheme | 1155 | 110 | 75 | 5 |
| No file uploaded. |                          |      |     |    |   |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0                         | 0                              | 180   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                    |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| ICICI Bank                    | 85                              | 5                         | Rojgar Mela                   | 10                              | 2                         |
| No file uploaded.             |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year              | Number of students enrolling into higher education | Programme graduated from | Department graduated from   | Name of institution joined   | Name of programme admitted to |
|-------------------|--|--------------------------|---|--|-------------------------------|
| 2018              | 264  | UG                       | History, Political Science, Economics, Philosophy, Psychology, English, Urdu, Hindi, Physics, Chemistry, Mathematics, BCA | Chatra College, PG, B.Ed., VBU PG, BED. MCA, IGNOU Other institution | MA, MSC., MCA, B.Ed., IGN     |
| No file uploaded. |  |                          |   |  |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Any Other         | 50                                      |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity   | Level                          | Number of Participants |
|--|--------------------------------|------------------------|
| Kabaddi, Football, Taikwondo, Chess and youth Festival | Inter college university Level | 100                    |
| No file uploaded.                                      |                                |                        |



### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year                                      | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                         |                        |                             |                               |                   |                     |
| No file uploaded.                         |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council of the college is an elected body and always joined hands with faculty members and college administration to ensure overall development of the college. Students council was appreciated by NAAC Peer Team members in January 2017 for maintaining a disciplined atmosphere in the college. NAAC Peer Team report and Peer Team members mentioned the college as a highly disciplined institution. Student Council Organizes different cultural programmes to observe important days such as Swami Vivekanandas birthday, Republic Day, Rabindra Jayanti, Independence Day etc. in the campus. Basanta Utsab is celebrated in the college students council to cultivate the respect for our Indian culture and tradition. Participation of students in the students council helps in the development of their organizational skills. Every year, students council organizes annual college exhibitions in the campus, which also involves an interdepartmental competition and thereafter prize distribution through proper judgement by invited eminent persons of the locality. College exhibitions highlight different social, academic and cultural subjects and issues through charts, models and excellent representation of craft work by the students. it gains wide participation from the locality as well. General secretary (GS) of the students council is the member of advisory body of the college. GS puts forward his/her suggestions and different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC Problems faced by students are sometimes communicated to the college authority through GS of the students council.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

**No Data Entered/Not Applicable !!!**

5.4.3 – Alumni contribution during the year (in Rupees) :

**No Data Entered/Not Applicable !!!**

5.4.4 – Meetings/activities organized by Alumni Association :

**No Data Entered/Not Applicable !!!**

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principal is the chair person of the IQAC. The Principal in consultation with the Teachers Council nominates different committee for planning and implementation of different academic, Student administration and related policies. All academic and operational are based on the unanimous decision of the IQAC and teachers council. Faculty members are given representation in various committees/cells nominated by the Teachers council, in the iqac and other committee. Following are the different committees which have been nominated by teachers council (2017-18): • Antiragging Committee • Women Cell (Internal) • Library Committee • Purchase Committee • Discipline Committee • Admission Committee (Science) • Admission Committee (Arts) • IQAC Cell • NAAC Committee • RUSA Cell • Finance Committee • Research Committee • Grievance Redressal Cell • Sport Committee • Students Election Committee • Canteen Committee General Secretary of the students union is the member of College Committee. Students are empowered to play important role in different activities. Functioning of different secretaries of students Union (listed below) further reinforces decentralization. • Cultural Secretary • Boys' Common room secretary • Girls' Common room secretary • Student welfare and social service secretary • Canteen secretary • Computer in-charge Non-teaching staff are represented in the College Committee and the IQAC Suggestions of Non-teaching staff are considered while framing policies or taking important decisions. The institution promotes the cultural of participative management at the strategic level, functional level and operational level. • Strategic Level :- The Principal, Teachers' council and IQAC are involved in defining policies procedure, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support service, finance etc. • Functional Level :- Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers. • Operational Level :- The Principal interacts with government and external agencies faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic , administrative, extension related, and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type            | Details   |
|--------------------------|---|
| Research and Development | <ul style="list-style-type: none"> <li>• Encouraging joint research by faculty members, which has resulted in their State and national joint publications</li> <li>• Encouraging faculty members to undertake major and minor research project.</li> <li>• Organizing interdisciplinary Departmental / Seminar in the college. Initiatives to increase number / stock of Books and journal subscriptions in the college library from the HRD and other fund.</li> </ul> |
| Curriculum Development   | Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to  |

|  |   |
|--|---|
|  | curriculum development.   |
| Teaching and Learning                                      | <ul style="list-style-type: none"> <li>• Improvement of Computer aided methods of teaching and learning: Faculty members are promoted to attend the workshop on MOOCs, E-content and open educational resources organized by UGC-HRDC.</li> <li>• Enrichment of central library and department seminar libraries</li> <li>• Laboratory renovation, up gradation and purchase of equipment for science practical classes from HRD fund.</li> <li>• Organized of student seminar by department for evaluation of students</li> </ul>  |
| Examination and Evaluation                                 | <p>Semester examinations are conducted by the University. College conduct internal assessment of students according to the university guidelines. Class tests/surprise test, student seminars, interactive sessions, practical examinations, debates etc are conducted by departments to evaluate the students. Examination sub-committees and tabulation sub-committee have been formed by the teachers' council for effective implementation of the evaluation reforms of the university.</p>   |
| Library, ICT and Physical Infrastructure / Instrumentation | <p>As a post - NAAC initiative, the college has encouraged the use of ICT based techniques of study by arts and Science departments. Computers/ Laptop have been allotted to different departments from the RUSA fund and other. The Physical infrastructure has also received sincere attention from the college authority.</p>  |
| Human Resource Management                                  | <ul style="list-style-type: none"> <li>• Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience.</li> <li>• College organized 1 national seminar, 1 international conference, 1 workshop and 1 special lecture to enrich students and staff in the academic year 2017-18.</li> <li>• Faculty members are encouraged to participate in trainings, workshops and staff development programmes.</li> <li>• Different committees are nominated by Teachers' Council to ensure academic and administrative experience of faculty members.</li> </ul> |
| Industry Interaction / Collaboration                       | <p>Faculty members have collaborated with national and international eminent academicians and researchers and published research papers in the current year.</p>  |

|                       |  |
|-----------------------|--|
| Admission of Students | <p>The admission process of 2017-2018 was partly online upto third counseling and students had to be physically present during the counseling. Subsequently, state government notified fully online admission system. Admission of students commenced in may 2017 for 2017-18 after declaration of result of intermediate examination by different boards and the first merit list was prepared on 10.06.2017 according to the counseling process has ensured a transparent process and students have been admitted on the basis of merit.</p> |
|-----------------------|--|

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details   |
|-------------------------------|---|
| Planning and Development      | <ul style="list-style-type: none"> <li>• College has proposed complete office automation in the DPR of HRD proposal office automation will include students' database , faculty and staff database, feedback system etc. • Library automation proposal prepared and submitted to the University/HRD.</li> </ul>   |
| Administration                | <ul style="list-style-type: none"> <li>• Notice and circular are uploaded in the college website and communicated to different departments through e-mail / whatsapp from the office of the Principal. • College has proposed complete office automation in the DPR of HRD scheme. • Each and every IQAC notice is circulated by the coordinator chairman himself through e-mail.</li> </ul>  |
| Finance and Accounts          | <ol style="list-style-type: none"> <li>1. Receipt of admission fees is partially online.</li> <li>2. Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury through IFMS software.</li> <li>3. E-tender is notified as per the government guidelines for purchase of items.</li> <li>4. Payment for the work orders is done through PFMS according to government guidelines.</li> </ol>  |
| Student Admission and Support | <ul style="list-style-type: none"> <li>• Applications are submitted for admission to different courses through the online admission portal (Chancellor Portal).</li> <li>• Merit list is prepared and uploaded by fully computerized system.</li> <li>• Online counseling is scheduled based on the merit list of candidates Email ids and contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad and Internal Complaints Committee have been displayed to the college</li> </ul> |

|             |   |
|-------------|---|
|             | notice board and students can communicate to the members through pen paper as well as E-mail.   |
| Examination | <ul style="list-style-type: none"> <li>Evaluation of answer scripts is conducted offline in the university. Faculty members of this college follow the system and perform their evaluation duties as examiner, head examiner, scrutinizer, reviewer as and when appointed by the university.</li> </ul> |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| 2018              | NIL             | NIL  | NIL  | 0                 |
| No file uploaded. |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year              | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|------------|------------|---|---|
| 2017              | Workshop on CBCS   | Computer literacy and IT Training   | 01/08/2017 | 08/08/2017 | 30                                      | 20  |
| No file uploaded. |  |   |            |            |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!!              |                                 |           |         |          |
| No file uploaded.                               |                                 |           |         |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 0         | 6         | 0            | 2         |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------|--------------|----------|
|          |              |          |

|                  |                  |   |
|------------------|------------------|---|
| 3 (GIC, PF, EWF) | 3 (GIC, PF, EWF) | 3 (LIC, Scholarship, girls tuition fee examination) |
|------------------|------------------|---|

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal financial audit regularly affiliating university sends financial experts (financial auditor) to the college each year . Account section of the college follow the instruction and suggestion given by the auditing team of the university college also invites chartered accountant for internal audit of self finance accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil  | 0                             | Nil     |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       | Nil    | No       | Nil       |
| Administrative | No       | Nil    | No       | Nil       |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Chatra College, Chatra believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent - teacher association, yet interactions of teachers with parents during parent-teacher meetings of different department come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students in the college. Presently, the female students constitute 51 of the total undergraduate students and 50 of the total post - graduate students of the college. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meeting are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward. Joint effort of parents and faculty members has ensured good representation of girl student in field based subjects such as BCA B.Ed. in UG History in PG, which required field trainings to different parts of district, state and country.

6.5.3 – Development programmes for support staff (at least three)

|     |
|-----|
| NIL |
|-----|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. 1. Vacant teaching and Non-teaching posts should be filled on regular basis

Post accreditation initiative: The institution had communicated about the shortage of faculty members in different department. State Government has filled some of the vacant positions (as listed below) in the academic year 2017-2018 through new appointments / joining on transfer of full time faculty members (2017-18) Department Name of the Newly appointment Teachers in 2017-18 Economics Prof. Santosh Dayal (29.01.2018) History Prof. Amit Praveen Tigga (01.02.2018) Pol. Science Prof. Arbind Kumar (01.02.2018) Hindi Prof. Chhato Ram (05.02.2018) Physics Dr. Om Prakash (09.02.2018) Maths Prof. Dheeraj Kumar (01.02.2018) 3rd Grade (Non-teaching) Sri Praveer Kumar Singh (02.07.2018) 4th Grade (Non-teaching) Most. Radha Devi 2. ICT should be increased in teaching learning process Post accreditation initiative: Maximum department have been provided new computers increase the use of ICT enable teaching and learning. Computer aided methods are now used by majority of the department to deliver lectures. 3. Faculty should be encouraged to undertake F.I.P In the current academic session 2017-18 Faculty members have participated in different faculty improvement programmes. 4. The college should have some more smart classes Construction of on new smart classroom (Department of BCA) has been completed and teaching learning process has started in this smart classroom 5. Wash room facilities for boys and girls should be improved on priority basis Proposal for improvement of wash room facilities for students has been sent by the college to the University to the state government and to the PWD (Social Sector), Govt. of Jharkhand.

#### 6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | Yes |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year              | Name of quality initiative by IQAC   | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|--|-------------------------|---------------|-------------|------------------------|
| 2017              | Meeting of IQAC class arengement in MA, RUSA fund utilized, Class romm water profing, Multi purpose building, Fan Aquagard | 26/07/2017              | 26/07/2017    | 26/07/2017  | 8                      |
| 2017              | AISHE Data   | 26/07/2017              | 23/09/2017    | 30/09/2017  | 50                     |
| 2018              | Upload NIRF Data   | 26/07/2017              | 25/02/2018    | 03/03/2018  | 30                     |
| No file uploaded. |  |                         |               |             |                        |

### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)



| Title of the programme                    | Period from | Period To  | Number of Participants |      |
|---|-------------|------------|------------------------|------|
|   |             |            | Female                 | Male |
| International Womens Day                  | 08/03/2018  | 08/03/2018 | 480                    | 120  |
| Inter (Gender equality:to dayperspective) | 08/03/2018  | 08/03/2018 | 162                    | 91   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources  |
|--|
| a) College has sent the proposal for upgradation of the existing solar power system under renovation / upgradation of RUSA scheme, which is expected to materialize in 2020 b) "Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom. • Environmental awareness campaign by organizing seminars under NSS Unit. c) "Students Study "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities            | Yes/No | Number of beneficiaries |
|----------------------------|--------|-------------------------|
| Physical facilities        | Yes    | 4                       |
| Ramp/Rails                 | Yes    | 3                       |
| Rest Rooms                 | Yes    | 2                       |
| Any other similar facility | Yes    | 1                       |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative    | Issues addressed  | Number of participating students and staff |
|------|--|--|------------|----------|-----------------------|---|--|
| 2017 | 6  | 3  | 01/08/2017 | 1        | Swachh Bharat Abhiyan | Campus Surrounding Cleaning and oth, Blood Donation, Plantetion | 500  |
| 2017 | 1  | 1  | 15/08/2017 | 1        | Plantetion            | Plantetion in Campus  | 20   |
| 2018 | 1  | 1  | 21/06/2018 | 1        | Yog Diwash            | Exersize Yoga   | 200  |



|                   |   |   |            |   |               |    |     |
|-------------------|---|---|------------|---|---------------|----|-----|
| 2017              | 1 | 1 | 22/12/2017 | 1 | Book Purchase | PG | 315 |
| 2018              | 1 | 1 | 16/05/2018 | 1 | Book Purchase | PG | 177 |
| No file uploaded. |   |   |            |   |               |    |     |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title   | Date of publication | Follow up(max 100 words)  |
|---|---------------------|---|
| Dress code / code of conduct for the Students instruction issued by University/ institution | 01/08/2017          | Students are oriented to follow the dress code of the institution and adhere to the code of conduct of the university and institution.  |
| Code of conduct for Teachers  | 01/08/2017          | Faculty members are directed to follow the all steps/criteria issued by the university in the CBCS programme code faculty members are directed to prepare their on teaching plane. Proper guidance and counseling of the students are insure by the faculty members. Parents are also intimated about the rules and regulation of the institution during the parent teacher meet.   |
| Teachers Day celebration  | 05/09/2017          | Teachers Day is celebrated in every year in each and every department. Students pay special regards and thanks to their respective teachers. Teachers fill honoured and address their with lot of blessing. Teachers life and service is regarded with high sense of gratitude and honoured because a teacher is a role model for the society and the nation. Students are motivated by the teachers avide by the principle of truth and honesty. |
| Celebration of Yuva diwash  | 12/01/2018          | Students are motivated to take inspiration and valuable learning from the life and thought of Swami Viveka Nand. in our   |

college library their are various refresh book are available related with the life and thought of Swami Viveka Nand. Students are inspire to consult with the college library. Real fartitude is developed in the our of prices - this moto of Swami Ji is highlighted smites the students to face the feature / career challenges. lesson of nationalism, spiritualism, pritilism.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity            | Duration From | Duration To | Number of participants |
|---------------------|---------------|-------------|------------------------|
| Blood Donation Camp | 08/05/2018    | 08/05/2018  | 20                     |
| No file uploaded.   |               |             |                        |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Tree Plantation programmes are organized by NSS. • The campus has been declared "Plastic free" zone. • Proposal for upgradation of the existing solar system under renovation / upgradation of RUSA scheme in 2017 has been sent for approval • A place is marked for the disposal of biodegradable waste. • Tobacco smoking, chewing of pan masala and gutka is prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS unit through different events and awareness programmes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

CCTV Camera Spoken Tutorial IIT Bomabay Voter awareness Digital Village

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.chatracollege.co.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of Chatra College Chatra is Cleary manifested in the following words:- Quality enhancement in all spheres of life encompassing social value scientific interest patriotism leader ship quality and over all concerned for the world leading to the formation of just and equitable civilization". Our Institution has also its mission to ensure qualitative education, to promote higher standard of excellence in teaching and research, to promote ethics of higher education for empowerment of rural youth (Boys and Girls both ) and neighboring areas . The students of our college are motivated to inculcate the social value, cultural value, National Value, Scientific Value in themselves. For this purpose our learned and scholar teachers always engaged themselves or better say ready to serve the students for the formation of just and equitable humans civilization the locational disadvantage of the institution is that it

is situated in the rural setup (Semi-urban) but this challenge has been beautifully met and converted into the opportunity by the cosmopolitan outlook and thought of our uridide teachers and staff. In the PG annual examination of 2018 conducted by the Vinoba Bhave University, Hazaribag, affiliating University of chatra college, chatra, one of the students PG department of History, chatra college, chatra, Golden Kumar god the gold medal of his batch in university. This was amazing qualitative performance by native student of the institution and glorified the visionary mission of the institution. Out college has also organized blood donation camp with the help of local red cross society of chatra on Red Cross Society Day that is 8 May 2018. In this missionary camp the students of our institution participated voluntarily and med it a grand success. The involvement of the students in such type of activities no dot magnified their social behavior and goodness wellness. Vocational internship is always conducted yearly in the department of BCA final year students of BCA faculty are sent for their project work related with their subject and studies. This type of activities really improves and inculcate the scientific and research interest and habit in the among the students.

Provide the weblink of the institution

<http://www.chatracollege.co.in>

### **8.Future Plans of Actions for Next Academic Year**

I. Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated at the beginning of session 2017-18. II. Office automation to ensure an updated data management system in the college. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships, fellowships are also planned for digital archiving. Complete digitization of the college library is also planned. Online feedback system is planned to be introduced from the academic session 2018-19, the result of which will be analyzed by the IQAC. The college also aims to sincerely address the issues highlighted in the feedback reports. III. Organization of workshop, seminar and job oriented services by the career counseling and placement unit. The college plans to organize job interviews by local companies and also organize interactive session of final year students with skilled professionals and alumni. IV. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching learning, research, extension related and co-and extracurricular activities. IQAC is also planning to published a handbook on quality assurance in this context for wide circulation. V. Organization of workshop for E-content development at a larger scale and duration to promote the use of E-resources among all faculty members. The use of Learning Management System (LMS) for regular teaching, learning and evaluation related activities by maximum number of teachers will be encouraged. VI. Maintaining an updated database of research articles, books, book chapters, conference proceedings and seminar abstracts published by students and faculty members. A committee has already been framed in this context by the Teachers' Council. VII. Encouraging faculty members to complete their doctoral degree and to continue research activities through quality publication and research projects. VIII. Construction of rain water harvesting system in the college campus. IX. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives. X. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies. XI. Promoting activities such as Yoga, Physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff.

