

SELF STUDY REPORT (SSR)
FOR
ASSESSMENT & ACCREDITATION
(1ST CYCLE)

CHATRA COLLEGE, CHATRA

(A CONSTITUENT UNIT OF VINOBA BHAVE UNIVERSITY,
HAZARIBAG)

DIST-CHATRA (JHARKHAND)

PIN:-825401

Submitted To:

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL

NAGARBHAVI, BANGALORE-560072

CHATRA COLLEGE, CHATRA



MAIN ENTRANCE GATE OF CHATRA COLLEGE, CHATRA



MAIN BUILDING OF CHATRA COLLEGE, CHATRA.

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COLLEGE EMBLEM

“Know Thyself”

Sun - Self Illumination/ Luminosity

Book - Source of Knowledge

River - Source of Life

Mountain - Symbol of Highness, Patience & Firmness

The emblem of the college symbolizes the goal of one's life, on the basis of the ideals noted in Indian culture and religion i.e. “know thyself” (atmanah viddhih). There are four symbols in the emblem which represent mountain for highness, patience and firmness, book for source of knowledge, river for source of life and sun for lighting the path through self illumination. On the whole the significance of the emblem is to maintain and manage one's life through the source of highness, energy in the form of light and self realization.

Preface

The emergence of the college has historical socio economical and socio political background that tells us about the history in terms of the Sepoy Mutiny and the hero of the mutiny was Jaimangal Pandey, resident of Chatra, economy in terms of the huge forest cover with plenty of resources of mines and minerals, political background in terms of the absence of the center of higher education in the whole parliamentary constituency and society in terms of educationally backward district. In these precarious circumstances 1st July 1961 appeared as the dawn of knowledge to lead the chatraists on the path of education with lighting the lamp with a view to pave the way to achieve the highness regarding knowledge and education.

Late Dr. K.N. Sahay joined the college as the Principal under the secretary ship of late Rameshwar Lal Agrawal and college started with the admission of only three students. In 1963 got affiliation from Ranchi University for Degree courses in which the contribution of Babu Ram Narayan Singh, known as Chotanagpur Keshari and former member of constituent assembly of India is unmemorable. Initially the college was managed and maintained by the Governing body and in 1977 it was converted into a constituent unit of Ranchi university, Ranchi in 1993 when Vinoba Bhave University Hazaribag was constituted after bifurcation of Ranchi University since then the College has been successfully achieving its aim under the said rules and regulations of Vinoba Bhave University, Hazaribag.

Today the only constituent college, in the whole parliamentary constituency on the southern gateway of Jharkhand is regularly, properly and enormously with the help of only 14 regular teachers, 10 third grade staff and 10 fourth grade staff, more than eight thousand students with two self financed courses B.Ed. and B.C.A. and one center of Distant Education (IGNOU), in process to prove itself as symbol of imparting knowledge, igniting the minds of the young with the proper dose of wisdom, with a purpose to empower them to face the challenges of modern life.

Thus, Chatra College Chatra took the present shape no doubt after passing through so many hurdles. Teachers, from the date of its establishment to till date with the co-operation of society, and students as well as the active and constructive co-operation and guidance of our parent university have contributed much more to achieve present status. If the govt. mantra is **Minimum Government and Maximum Governance** our mantra is **Minimum Resource Persons and Maximum Education to Empower the Youth**.

The college has well equipped laboratories for each science subjects (Physics and Chemistry) as well as psychology.

The college has one main library with more than 25000 books and journals.

There is a reading room in the main Library, in which a large number of students and teachers get benefitted.

Computer learning lab and computer literacy.

The college also started B.Sc(Honours) in Computer Application as self-financed courses at degree level. Apart from this, the college also started certificate course in computer learning program.

The students, who belong to the rural backgrounds or tribal areas, they are provided Remedial Classes to improve their skills and knowledge.

Being benefitted from the teaching –learning process, the students of the college topped in most of the subjects in the University examinations.

The career and counseling Cell of the college regularly organizes counseling classes, in which students are exposed as well as trained for increasing their knowledge. They develop their skills and capabilities for meeting the requirements of the employment market. The placement cell of the college invites different agencies to conduct campus recruitment drive.

The students of this college are disciplined and dedicated in their respective fields like study, sports, social services etc. the college has the distinction to be champion shields in NCC for shooting and treachery monomer in different competitions organized by distinct administration and election campaign under the direction of Govt. Our students have represented in state as well as National competition and showed their worth by winning many trophies and shields in various extra- curricular activities.

The NCC and the NSS are full of vigour and perform their functions efficiently. The college has two units of NSS having 100 boys and girls in each unit. Their contributions for the course social services are praiseworthy.

The college has one unit of NCC. The NCC cadets are well trained and always ready to do the work assigned to them. Some of them have participated in the Republic day parade in the National Capital, New Delhi.

The SSR contains profile of the college, in which detailed information of the activities and performances of the college are mentioned. From students performances to the faculty members' contributions are analyzed in a proper way.

The analytical report has put in criteria-wise inputs from Criterion I to Criterion VII. In criterion I, Curriculum aspects of the college has been shown, in which altogether 23 questions consisting of all aspects of curriculum planning, academic flexibility, curriculum enrichment and feedback system of the college have been properly analyzed.

In the criterion-II, Teaching, Learning and Evaluation process of the college has been indicated, in which more than 40 questions consisting of students enrolment, need of students, students performances as well as teachers quality have been answered in a precise and lucid manner. The questions related to research promotion, resource mobilizations, research facility as well as consultancy and collaboration of the college are in the Criterion-III, which have been meticulously answered.

In Criterion –IV questions related to infrastructures facility of the college have been answered. Basically the physical facility, position of Library of the college and learning resources are properly presented to have a clear picture of the physical facilities of the institution.

Students support and its progression as well as students participation in social services like NSS, NCC and other activities have been properly mentioned in the Criterion-V of the SSR.

In Criterion-VI, positions of the college related to the governance and management, faculty empowerment, financial and resource mobilization as well as Internal Quality Assurance Cell have been properly analyzed.

The environment consciousnesses as well as Best Practices in the Institution have been depicted in the Criterion-VII. Hence, through the answers of altogether 205 questions of Criterion-I to Criterion-VII the college has put its strength in different aspects.

Lastly the Evaluative Reports of all the departments of the college have shown its strength in imparting quality and meaningful education to the students. Today our college is the first choice for students of this district and the nearby districts to get admitted in different courses.

True to its motto, the college always aspires to aim high, scaling great heights in its quest for excellence in imparting human, intellectual, spiritual and moral formations to the students. The college is delivering a quality education at all levels. Having successfully crossed the various hurdles encountered on the way of its growth, the college has grown in stature and strength to day. The college has become one of the finest educational institutions dedicated to the pursuit of knowledge and excellence.

We offer ourselves for quality assessment by NAAC in order to get accreditation status which will let us serve the students in particular and the society in general. We reiterate education, as specified by NAAC, to meet our mission and vision.

We are all spruced up for the NAAC visit and eagerly looking forward to it.

(SHEO KUMAR PANDEY)

PRINCIPAL



Principal's Message

It is my privilege to submit the SSR of our college to NAAC Bangalore for A & A of the 1st Cycle. Our whole team including the faculty members, non teaching staff, students, etc. did a very hard job and complete the SSR. No doubt the Almighty is with us. We present this report to NAAC after thorough verification and corrections keeping in view the manuals of NAAC.

We welcome the NAAC PER TEAM to visit our college and spend some crucial time and enjoy the beauty of Chatra District and adjoining areas.

(Dr. S. K. Pandey)
Principal
Chatra College, Chatra
Jharkhand

Date: - 11/01/2016

Our Vision:

“Quality enhancement in all spheres of life encompassing social values, scientific interests, patriotism, leadership quality and overall concern for the world leading to the formation of just and equitable Human Civilization.”

Our Mission:

- To ensure qualitative education.
- To promote higher standard of excellence in Teaching and Research.
- To promote the ethics of higher education for empowerment of rural youth and neighbouring areas.
- To make the education as the grooming of entire being, so that they can contribute to overall growth and progress of society, nation and mankind at large.

Serial No.	NAAC STEERING COMMITTEE		
1.	Dr. Sheo Kumar Pandey	Principal	Chairman
2.	Dr. B. K. Pathak	HOD Mathematics	Vice Chairman
3.	Sri H. K. Mishra	Department of Mathematics	Co-ordinator
4.	Dr. Manish Dayal	HOD English	Joint Co-ordinator
5.	Dr. M. K. Jha	HOD Psychology	Member
6.	Dr. B. Khan	HOD Urdu	Member
7.	Dr. R. N. Pandey	HOD Philosophy	Member
8.	Dr. B. Mahto	HOD Hindi	Member
9.	Dr. Ranjit Kumar	HOD Political Science	Member
10.	Dr. Uday Kumar Singh	HOD History	Member
11.	Dr. D. N. Ram	HOD Economics	Member
12.	Sri R. P. Roy	HOD Chemistry	Member
13.	Sri P. P. Jha	HOD Physics	Member

SWOC ANALYSIS

Strength

1. Feeder of educational need of local and rural students of Chatra district and it is surrounded by Gaya district of Bihar state.
2. It is a constituent unit of V. B. U. Hazaribag having 11 UG departments in two streams of arts and science.
3. 10 teachers out of 14 regular teachers possess Ph. D. degree.
4. A unit of NCC, NSS and sports is running in the college
5. The professor in charge personally interacts with the students, teaching and non-teaching staff for the betterment of the college.
6. Two SFC are running in the college that is BCA and B. Ed.

Weakness

1. The student teacher ratio is very high about 105:1.
2. We are having very few non-teaching staff.
3. There is a need of more vocational courses and better placement opportunities.
4. Our college has fewer infrastructure
5. We need more financial support to improve facilities for over all development.
6. Our college has no separate intermediate teachers. Our teachers arrange +2 classes creating an extra load.
7. The college needs sport facilities.
8. We do not have any boys' hostel.
9. The college needs more development in automation of office work.
10. The college needs establishment of language lab.
11. The college needs skill development centre.
12. The college needs Conference Hall and Auditorium.

Opportunities

The college has potential to run more and more vocational courses like BBA, BIO TECHNOLOGY, FISHERY, commerce, biology and environmental science. We can create employment to our students taking help of nearby CCL, NTPC.

Challenges

1. Teachers taught ratio is very high.
2. Financial constraints.
3. Lack of language laboratory.
4. Lack of vocational courses.
5. Lack of skill development centre (through kaushal vikash and community college).
6. Lack of teaching and non-teaching staff.

Future Plan

1. To improve placement facility in the college campus.
2. To organize national and international seminar/ conference.
3. To participate in cultural exchange program with other states and countries.
4. To make the admission process online.
5. To provide library facility through IFLIBNET and portal India.
6. To improve infrastructural facilities with the help of UGC, RUSA and MHRD.
7. To open various centers as per UGC norms.
8. To develop sports infrastructure for over all development.

Methodology used for SWOC analysis and future plan:

A core committee has been constituted with all the heads of the departments headed by the principal. The committee met time to time and had discussion the SWOC matter. Several sub committees have also been constituted for the same. This helped to work out and determine the institutional strength, weakness, opportunities, challenges and future plan.

Executive Summary: - Chatra College, Chatra

Chatra College, Chatra, duly recognized U/S 2(F) and 12 (B) of UGC act 1956. The only constituent unit of V. B. University, Hazaribag in the whole parliamentary constituency established on 1st july, 1961 with only three students in the faculty of Art's, now situated in the south gate way of Jharkhand and in the midst of natural beauty and glorious monuments of freedom movement of India. This college has been lighting the lamp of education in the area of Jharkhand which is known as the poorest district of Jharkhand and educationally backward too, through different faculties, such as Art's, Science, BCA, B. Ed, IGNOU study centre.

About 7000 students are duly registered for the study in these courses, as conventional and vocational both. We provide our students a favourable and amicable academic environment with sound support in their extracurricular activities through NSS, NCC sports and Cultural Activities that paves the way for their all-round development.

The college has achieved a proper identity in terms of offering a dozen of University teachers, Administrative officers, Police officers, and so many nation builders and also got honour of having best teacher, best shooter, and best cadet awards during the journey from its inception in 1961 to till date.

A-Profile

B. PROFILE OF THE COLLEGE

1. Name and Address of the College:-

Name: - Chatra College Chatra
Address: Near Professor Colony, Chatra
City: - Chatra, Pin: 825401, State: - Jharkhand
Website: - www.chatracollege.co.in

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. S.K. Pandey	06541-222305	9431988915	06541-222305	characollege@gmail.com
Vice Principal	Dr. B.K. Pathak	06541-222305	9431989075	06541-222305	Brijkumarpatak1954@gmail.com
Steering Committee Coordinator	Mr. H.K. Mishra	06541-222305	9470503335 8969154905	06541-222305	Hkm_bhu@yahoo.com

3. Status of the Institution:

Affiliated College ☐

Constitution College ☒

Any other (specify) ☐

4. Type of Institution:

a. By Gender

I. For Men ☐

II. For Women ☐

III. Co-education ☒

b. By Shift

I. Regular ☒

II. Day ☐

III. Evening ☐

5. Is it a recognized minority institution?

Yes

☐

No

☒

If yes, specify the minority status (Religious/linguistic/any other) and

provide documentary evidence :

6. Source of funding:

Government

☒

Grant-in-aid

☐

Self-financing

☐

Any other

☐

7. a. Date of establishment of the college: 01/07/1961 (dd/mm/yyyy)

b. University to which the college is a affiliated / or which governs the
College (If it is a constituent college)

Vinoba Bhave University.

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (if any)
i. 2(f)	01/07/1962	
ii. 12(B)	09/02/1983	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

ANNEXURE 1

d. Details of recognition/approval by statutory/regulatory bodies other than UGC
(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under section/clause	Recognition / Approval details Institution / Department / Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
I.	N.A			
II.	N.A			
III.	N.A			
IV.	N.A			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes

☒

No

☐

If yes, has the College applied for availing the autonomous status?

Yes

☐

No

☒

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Rural
Campus area in sq. mts.	83648
Built up area in sq. mts.	1600

(Urban, Semi-urban, Rural, Tribal, Hilly Area, Any other Specify)

11. Facilities available on the campus (Tick the available facility and provide number or other details at appropriate place) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities ☐
- Sports facilities
 - * Play ground ☒
 - * Swimming pool ☐
 - * Gymnasium ☐
- Hostel
 - * Boys' hostel
 - i. Number of hostel
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - * Girls' hostel
 - i. Number of hostel: 02
 - ii. Number of inmates: Nil
 - iii. Facilities (mention available facilities)
 - * working women's hostel
 - i. Number of inmates
 - ii. Facilities (mention available facilities)

12. Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise): 03 **Quarters** (For Teaching Staff only)

- Cafeteria : Yes
- Health centre : No

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance

Health centre staff –

Qualified doctor Full time ☐ Part-time ☐

Qualified Nurse Full time ☐ Part-time ☐

- Facilities like banking, post office, book shops:
- Transport facilities to cater to the needs of students and staff ☐ x
- Animal house ☐ x
- Biological waste disposal ☐ x
- Generator or other facility for management/regulation of electricity and voltage ☒
- Solid waste management facility ☐ x
- Waste water management ☐ x
- Water harvesting ☐ x

13. Details of programmes offered by the college (Give data for current academic year)
(2015-16)

Si. No.	Programme Level	Name of the programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved student strength	No. of students admitted
	Under-Graduate	B.A B.Sc.	3 Years	10+2	English Hindi	B.A:-1888 B.Sc.:- 656	B.A.- 1250 B.Sc. - 329
	P. G.	N.A					
	Integrated Programmes P.G.	N.A					
	Ph.D.	N.A					
	M. Phil.	N.A					
	Ph. D.	N.A					
	Certificate courses	N.A					
	UG Diploma	N.A					
	PG Diploma	N.A					
	Any other	Computer Learning programme	3 months	10+2	English	30	25
	Self Financing	BCA	3 Years	10+2	English	50	35
		B.Ed.	2 Years	Graduation	English/ Hindi	100	Yet to be Admitted

14. Does the college offer self – financed Programme?

Yes ☒ No ☐
 If yes, how many?

15. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No		Number	01
-----	-------------------------------------	----	--	--------	----

16. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	Physics, Chemistry, Mathematics,		
Arts	English, Hindi, Philosophy, Psychology, Economics, Political Science, History & Urdu		
Commerce			
Any other not covered above	1. B.C.A 2. CLP (Computer Learning Programme) 3. B.Ed.		
SELF-FINANCE AND VOCATIONAL			

17. Number of programmes offered under (Programme means a degree course like BA, B.Sc., M.A., M. Com.....)

a. Annual System	B.A., B.Sc..(old)
b. Semester System	B.A., B.Sc..(New CBCS)
c. Trimester System	Nil

18. Number of Programmes with

a. Choice Based Credit System	02- B.A., B.Sc.
b. Inter/Multidisciplinary Approach	N.A
d. Any other (specify and provide details)	N.A

19. Does the college offer UG and/ or PG programmes in Teacher Education?

Yes ☒ No ☐

If yes,

- a. Year of Introduction of the programme(s)/2006

(dd/mm/yyyy)

And number of batches that completed the programme

09

- b. NCTE recognition details (if applicable)

Notification No.: ERC/7.59.5.10/2005/2743

Date: 12/08/2015 (dd/mm/yyyy)

Validity: From Academic Session 2006-2007 onwards (with an Annual intake of 100 Trainees)

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes

☒

No

☐

20. Does the college offer UG or PG programme in Physical Education

Yes

☐

No

☒

If yes,

- a. Year of Introduction of the programme(s).....

(dd/mm/yyyy)

and number of batches that completed the programme

☐

- b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

☐

No

☐

21. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-Teaching Staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/ University/ State Government Recruited			02		12		18	02		

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Yet to recruit					10		35		
Sanctioned by the Management / society or other authorized bodies Recruited									
Yet to recruit									

*M-Male *F- Female

22. Qualification of the Teaching Staff:

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.SC. / D. Litt.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph.D.	Nil	Nil	02	Nil	08	Nil	10
M.Phil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil	04	Nil	04
Temporary Teachers : N.A							
Ph.D.							
M.Phil							
PG							
Part – Time Teachers:							
Ph.D.	Nil	Nil	Nil	Nil	02	Nil	02
M.Phil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil	06	01	07

23. Number of Visiting Faculty / Guest Faculty engaged with the College.

09

24. Furnish the number of the students admitted to the college during the last four academic years.

B.Sc.

Categories	2012		2013		2014		2015	
	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	36	10	50	10	52	09	60	18
ST	01	01	02	04	7	03	01	01

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OBC	169	55	183	64	217	74	234	104
General	179	63	189	92	212	71	150	62
Muslim	64	35	46	25	62	33	28	28
Anex-1	61	17	79	19	85	30	77	18
Total	510	181	549	214	635	220	550	231

B.A

Categories	2012		2013		2014		2015	
	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	232	147	333	242	556	445	676	269
ST	44	50	129	93	128	60	113	135
OBC	597	412	1265	956	1052	952	2032	1556
General	436	451	430	425	445	408	425	481
Muslim	267	93	294	374	121	403	477	556
Anex-1	281	215	300	188	274	249	312	321
Total	1857	1368	2751	2278	2576	2517	4035	3318

25. Details of students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil	Ph.D.	Total
Students from the same state where the college is located	1429				
Students from other states of India	150				
NRI students	Nil				
Foreign students	Nil				
Total	1579				

26. Dropout rate in UG and PG (average of the last two batches)

UG

27. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

a. Including the salary component

Rs. 2426.00

b. Excluding the salary component

Rs. 403.00

28. Does the college offer any programme / in distance education mode (DEP)?

Yes

☒

No

☐

If yes,

a. Is it a registered centre for offering distance education programmes of another University?

Yes

☒

No

☐

b. Name of the University which has granted such registration

IGNOU

c. Number of programmes offered

IGNOU-11

d. Programmes carry the recognition of the Distance Education Council.

Yes

☒

No

☐

29. Provide Teacher-Student ratio for each of the programme / course offered

Number of student (Degree) : 1579

Number of teacher : 23 (Regular-14, Guest Faculty-09)

Teacher student ratio : 69:1

30. Is the college applying for

Accreditation: Cycle 1

☒

Cycle 2

☐

Cycle 3

☐

Cycle 4

☐

Re-Assessment:

☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3, and Cycle 4 refers to re-accreditation)

31. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and reassessment only)

Cycle 1: (dd/mm/yyyy) Accreditation Outcome/ Result

.....

Cycle 2: (dd/mm/yyyy) Accreditation Outcome/ Result

.....

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/ Result

.....

* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

32. Number of working days during the last academic Year:

240

33. Number of teaching days during the last academic Year:

180

(Teaching days means days on which lectures were engaged excluding the examination days)

34. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC Established on: 27/04/2015

35. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) (dd/mm/yyyy)

AQAR (ii) (dd/mm/yyyy)

AQAR (iii) (dd/mm/yyyy)

AQAR (iv) (dd/mm/yyyy)

36. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/ descriptive information) : No

Contact Details:

Name of the Principal	: Dr. Sheo Kumar Pandey
Name of the Institution	: Chatra College, Chatra
District	: Chatra, Jharkhand
Pin Code	: 825401
Accredited Status	: Apply for Accreditation (Cycle-I)
Work Phone	: 06541-222305 (o)
Website	: www.chatracollege.co.in
Fax	: 06541-222305
Mobile	: 9431988915
E-mail	: chatracollege@gmail.com

B- Criteria-Wise Inputs

Criterion I: - Curricular Aspects

1.1 Curricular Planning and Implementation

1.2 Academic Flexibility

1.3 Curricular Enrichment

1.4 Feedback System

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objective of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Our vision:

For epistemological clarity and phenomenological understandings, to provide quality education with a view to adopt- social values, scientific interests, patriotism, leadership quality and important information for world outlook.

Our Mission:

- Excellent teaching.
- Promote innovative tendency.
- To aware for social and human values.
- To empower socially, culturally, economically, and eco-scientifically
- Regular and proper evaluation.
- Establishment of man-man relation.

Objective: -

It is to provide education in this educationally backward area where the only center of higher education (constituent unit) in the whole Parliamentary Constituency with a view to develop democratic vision and academic consciousness.

Through regularity, punctuality and sanctity of teaching the college has a provision of maximum academic facility and equal opportunity to all students.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(S).

Effective implementation of the curriculum is one of the top priorities of our college and the action taken to ensure this includes-

- The classes in the college are run as per master routines prepared separately for arts and science faculties.
- During various examinations the class timings are rescheduled.
- Semester system with internal tests in each semester has been implemented at the UG.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and for institution) for effectively translating the curriculum and improving teaching practices?

- The facilities in the college are regularly relieved for various Orientation Programs, Refresher Courses, Faculty Improvement Programs and special summer and winter course throughout India.

- The university and college encourage and support the Lecture Series and Seminars organized by almost all the departments, which are very effective in improving the teaching practices and enhancing the quality of curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating university or other statutory agency.

- The University provides model curriculum of the college to ensure the effective delivery of the same.
- The delivery method includes regular classroom lectures and laboratory sessions. Tutorial classes are an essential part of classroom teaching.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- Many faculties of the college are members of Research/Academic bodies at National/International level and these interactions are very helpful in effectively translating the curriculum.

1.1.6 What are the contribution of the institution and/or its staff members to the development of the curriculum by the university?(number of staff members/departments represented on the Board of studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- Several teachers of our college are members of various syllabus committee of the Vinoba Bhave university,
 1. Dr. S.K. Pandey – member- syllabus committee of B.Ed. Course. V.B.U.
 2. DR.M.K. Jha- member- moderation board. Yoga Psychology. P.U.

1.1.7 Does the institution develop curriculum for the course offered (other than those under the preview of the affiliating university) by it? If ‘YES’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

- The college has developed certificate course in computer literacy the curriculum of which has been framed by the BCA department and experienced teachers in consultation with the subject experts.

1.1.8 How does institution analyze/ensure that the stated objective of curriculum has achieved in the course of implementation?

- Achievement of the curriculum is reflected in the result of our students who consistently secure one`s positions in the university in UG.

- The students of this college are joining various prestigious positions in organizations of national and international repute and serving the society in different capacities as, in NCC, essay competition under sweep contest, and speech competition.

Self-financed

- (a) B.SC. (Honours) in Computer Application.
 - Offering B.Sc. Degree in Computer Application.
 - The three years course structure is designed at par in the career and placement opportunity in the field of information technology and computer awareness.
- (b) B.Ed. Degree in Education.
 - Offering B.Ed. Degree in Education under NCTE.
 - Two years course is designed at par in the career and placement opportunity in the field of teaching.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If

`yes`, give details. NO

1.2.3 Give details on the various institutions provisions with reference to academic flexibility and how it has been helpful to students in terms of skill development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of core/elective options offered by the university and those opted by the college

- Choice based credit system and range of subject options

-Credit transfer and accumulation facility

- Lateral and vertical mobility within and across

- Enrichment courses

We are providing under graduate course in arts, science with the limited scope of flexibility as per the university rules.

The following are the programs offered by the college with mentioned flexibility:

Table: 1.3

Sl. No.	Program	Flexibility								
1	B.A.(Honours)	Student can opt from any one of the following subjects as `Honours` paper and any two of the remaining as ``subsidiary`` papers. Subjects: - History, Political Science, Economic, Psychology, Philosophy, Hindi, English, Urdu, Mathematics. CBCS system from 2015-16 sessions.								
2	B.A.(General)	Student can choose any three subjects from the following: - History, Political Science, Economic, Psychology, Philosophy, Hindi, English, Urdu and Mathematics. CBCS system from 2015-16 sessions.								
3	B.Sc.(Honours)	Student can opt any one of the following group of subjects as Honours and subsidiary papers and any two of the remaining as subsidiary papers. <table><tr><td>Honours</td><td>Subsidiary</td></tr><tr><td>Physics</td><td>Mathematics & Chemistry</td></tr><tr><td>Mathematics</td><td>Physics & Chemistry</td></tr><tr><td>Chemistry</td><td>Physics & Mathematics</td></tr></table> CBCS system from 2015-16 sessions.	Honours	Subsidiary	Physics	Mathematics & Chemistry	Mathematics	Physics & Chemistry	Chemistry	Physics & Mathematics
Honours	Subsidiary									
Physics	Mathematics & Chemistry									
Mathematics	Physics & Chemistry									
Chemistry	Physics & Mathematics									
4	B.Sc.(General)	Mathematics, Physics, Chemistry. CBCS system from 2015-16 sessions.								

NOTE:-Language paper in UG course can be MIL Hindi for 100 marks or 50 marks of non Hindi+50 marks of Alt Eng/Urdu can be selected and in semester system under CBCS (UG) for 50 marks known as AECC.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college offers two self-financed programmes at undergraduate level namely B. Sc. (H) in Computer Application and B. Ed.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide detail of such program and the beneficiaries.

The college has started computer literacy programme in which students will be trained to

Sl. No.	Programmes	Strength	Combinations	Admission Process	Fee Structure	Teacher Qualification
1	B. Ed.	100	Method paper	Merit	Rs. 1,31,000.00 P. A.	As per NCTE norms
2	B. Sc. (H) in Computer Application	30	Environmental Science, Physics Mathematics. In CBCS Mathematics and AECC	Entrance Test	Rs. 20,000.00 P. A.	As per university norms

improve their computer skills, so that they can face the challenges in the job market.

1.2.6 Does the university provide for the flexibility of combining the conventional face-to face and distance mode of education for students to choose the course/combination of their choice “ If ‘yes’, how does the institution take advantage of such provision for the benefit of student?

No such provision by our university

1.3 Curriculums Enrichment

1.3.1 Describe the efforts made by the institution to supplement the university’s curriculum to ensure that academic programmes and institution’s goals and objectives are integrated?

- The college encourages teachers and student to organize seminars and workshops on topics of social, economical and scientific relevance.
- Special classes and counseling sessions are organized for students of this college enabling them to tackle the competitive examination and job market.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experience of the students and cater to needs of the dynamic employment market?

In our system, the curriculum and syllabus is designed by the university and college can’t modify it. However, the college has made several endeavors to enrich it, such as;

The college is running two self- finance courses designed to provide students a stand in the dynamic employment market.

- Our placement cell is constantly working towards improving student's communication skills and informing them about the strategy of various competitive examinations.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as gender , climate change, environmental education, human rights, ICT etc., into curriculum?

- A paper on environmental studies is compulsory for all degree students irrespective of their discipline as Arts or Science.
- A self-finance B. Sc. (H) degree course in computer application is running in the college.
- The college is running a skill oriental programme for computer literacy. The college NSS wing is regularly organizing campus as well as Workshop and Seminars on topics like ecological problems, dowry, female infanticides, gender discrimination, women empowerment etc.

1.3.4 What are the various value- added courses /enrichment programme offers to ensure holistic development of students?

- **Moral and ethical values**
- **Employable and life skills**
- **Better career option**
- **Community orientation**
- The college has one NSS wing and an NCC unit in which more than 160 boys and girls are members. These units are platform on which students get educated about social service, and moral values.
- The NSS wing regularly organizes community operation programmes in which members of the team educate the rural and downtrodden people about their right and duties. The community work includes plantation, Educational Awareness and Election Awareness campaign. These provide opportunities for our students to learn the importance of social service and helps in their personality development.
- The college started programmes on computer literacy in the campus which apart from adding values to our curriculum, provides better career opportunities to our students.

1.3.5 Citing a few example enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- Our curriculum is designed by the university. Students' feedback is incorporated through the participation of our senior faculty members representing the curriculum board of the university.
- Feedbacks from students, eminent scholars and stakeholders have resulted in several syllabus changes by the university, which was initiated and suggested by this college.

Recent syllabus changes in almost all subjects in semester system under CBCS are a few examples to cite.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- The college authority along with the heads of the department monitors the conduct of classes and evaluation of student's performance.
- IQAC monitors the quality of the programmes of the college.
- Further, the feedback received from the students is also taken as a reflection of the course quality.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the university?

Several teachers of our college are members of various syllabus committee of the Vinoba Bhave University. Our college takes active participation in the development of University curriculum.

(1) By following the instruction and curriculum of the University.

(2) By participating in the meetings organized by the University time to time.

(3) Our college contributes properly, in accordance with the calendar issued by the University.

1.4.2 Is there a found mechanism to obtain feedback from students and stakeholders on curriculum? If 'yes', how is it communicated to the university changes/new programmers?

Yes, feedback from the students obtained through discussion on curriculum and a confidential report is prepared and submitted to the head of the institution. A summary is conveyed to the university with a suggestion for improving the curriculum. Feedback regarding teacher performance is conveyed personally to the concerned teachers by the Principle.

1.4.3 How many new programmes /courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

A certificate course in computer literacy was started in the last year in 2014 for increasing the employability of our students.

Any other relevant information regarding curricular aspects which the college would like to include. No

Criterion II: Teaching Learning and Evaluation

2.1 Student Enrolment and profile

2.2 Catering to Diverse Needs of Students

2.3 Teaching-Learning Process

2.4 Teacher quality

2.5 Evaluation process and reforms

2.6 Students Performance and Learning

2.1 Student enrolment and profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Chatra College, Chatra is one of the oldest institutions of Jharkhand. It has completed its Fifty five years since its establishment in 1961. From its inception, it enjoyed the glory of a graduate college, in the whole Parliamentary Constituency under R. U. Ranchi but with the establishment of Vinoba Bhave University, the course was shifted to the Vinoba Bhave University Hazaribag. At present it is the most suitable center of learning at Degree Level both for the students and parents in and around the city and district. With its long history and past glory the institution really does not require any advertisement to notice the students; the college management with the help of the admission committee does publish the advent of admissions to different faculties through the College Notice Board, College Website, as well as through all local and regional newspapers.

Total intake capacity in different disciplines in accordance with the university norms is made public through newspaper to ensure the transparency of the admission process. Further, the college has a team of teachers to ensure intimation of necessary information to the aspirants for admission.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other various programmes of the Institution.

Degree Level:

After the publication of the result of Intermediate, the admission process is commenced with the sale of application form to the aspiring candidates. A sufficient time span is provided to submit the filled in forms to the office counter. Thereafter, the forms are sent to respective departments for scrutiny and preparation of merit list under the guidance of departmental head. The merit list is prepared keeping in view the reservation policy of the State Government indicating minimum qualifying percentage for each category –U/R, OBC, SC, ST,PH and Girl Students. Finally the merit list is displayed on the respective notice board. If the first list fails to saturate the available seats, the 2nd and 3rd lists could also follow to fill up the total strength of a department. Actual time for admission runs long enough to guarantee admission of economically weaker students from remote hamlets.

Postgraduate Level: NA

Self Financed Courses:

The college has only two self financed courses- B. Ed. and B. Sc. Computer applications. Once the applications are invited the B. C. A. Department prepares a merit list for admission after conducting a written test. While the B. Ed. Department append points to each applicant and send it to the University for the Preparation of merit list. The concerned lists (1st then 2nd

then 3rd, etc.) become the basis of the admission. Eventually a final list is prepared for admission in accordance with the reservation policy.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the program offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum required eligibility for admission in this college at Degree Level is 45% marks in the qualifying degree, that is, Intermediate Arts/Science. Our college is the first preference for admission for students and guardians of this district as well as of most neighboring districts; therefore, often the Cut-Off mark is usually higher than that of the other colleges in and around the city or district. In spite of it the minimum eligibility for admission to our college falls to 45% marks; for the college caters to the less privileged classes of society and women. Nevertheless, we have not been able to interpolate the data of other college to make comparison side by side.

The table given below explicates the details of maximum and minimum percentage of marks of the students admitted in the last academic year-2014-15:

Table: 2.1

Sl. No.	SUBJECTS	Minimum%	Maximum%
1	B.A. English	45%	85%
2	B.A. Hindi	45%	72%
3	B.A. History	45%	68%
4	B.A. Political Sc.	45%	72%
5	B.A. Economics	45%	93%
6	B.A. Philosophy	45%	63%
7	A.B. Geography	45%	87%
8	B.A. Psychology	45%	65%
9	B.A. Urdu	45%	75%
10	B.A.	45%	83%
11	B.Sc. physics	45%	97%
12	B.Sc. chemistry	45%	96%
13	B.Sc. Mathematics	45%	98%

2.1.4 Is there any mechanism in the institution to review the admission process and student profiles annually? If ‘yes’, what is the outcome of such an effort and how has it

contributed to the improvement of the process?

Yes, in each academic session, after the completion of admission process a review meeting is held by the principal with the admission committee. Time and again it is felt that admission process should be easily accessible and student friendly. Hence forth all application processes will be online (proposed).

2.1.5 Reflecting on the strategies adopted to increase/ improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Any other

Admissions to the Degree Classes are done in conformity with the merit list prepared by the College Admission Committee keeping in view the reservation policy prescribed by the State Government as well as the University as per certain allotted percentages of seats to S.C., S.T., O.B.C., physically challenged, Ex-Servicemen, sportspersons and others.

As per the Reservation Policy 50% seats are reserved for above mentioned sections and the rest 50% seats are open to the Unreserved Categories.

Reservation of seats of different categories of students in the college is as the following:

Table: 2.2

Sl. No.	Category	Percentage of seats Reserved
1	U/R Open Category	50%
2	BC-I & BC-II	14%
3	SC	10%
4	ST	26%
5	Physically handicapped	3% horizontal reservation in all categories
6	Women/Girls	5% Marks-relaxation in all categories

2.1.6 Provide the following details for various programs offered by the institution during the last four years and comment on the trends, i.e. reasons for increase/decrease and action initiated for improvement.

Table: 2.3

S.No.	Subjects	Session 2011-2012			Session 2012-2013			Session 2013-2014			Session 2014-2015		
		No. of application	No. of students	Demand ratio	No. of application	No. of students	Demand ratio	No. of application	No. of students	Demand ratio	No. of application	No. of students	Demand ratio
1	Economics	445	445	1:1	1196	1196	1:1	394	394	1:1	650	650	1:1
2	English	0	0	1:1	3	3	1:1	39	39	1:1	167	167	1:1
3	Hindi	199	199	1:1	545	545	1:1	721	721	1:1	873	873	1:1
4	History	985	985	1:1	1578	1578	1:1	1921	1921	1:1	3216	321	1:1
5	Mathematics	570	570	1:1	600	600	1:1	553	553	1:1	552	552	1:1
6	Philosophy	38	38	1:1	9	9	1:1	40	40	1:1	27	27	1:1
7	Political Sc	691	691	1:1	1138	1138	1:1	1175	1175	1:1	1442	1442	1:1
8	Psychology	0	0	1:1	0	0	1:1	11	11	1:1	50	50	1:1
9	Urdu	361	361	1:1	220	220	1:1	209	209	1:1	317	317	1:1
10	Chemistry	26	26	1:1	42	42	1:1	41	41	1:1	74	74	1:1
11	Physics	58	58	1:1	78	78	1:1	199	199	1:1	140	140	1:1

2.2 Catering to Diverse Needs of Students

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- The college takes concern for the differently able students. Adhering to the government policies the college provides 3% horizontal reservation in all categories for the differently able.
- The college facilitates with a scribe to write the examination in case of visually challenged students.
- The college judiciously enhances an extra half-an-hour time during the examination for all differently able students.

- Feasible sitting arrangement is set for the differently able students during the examination.

2.2.2 Does the institution assess students' need in terms of knowledge and skill before the commencement of the program? If 'yes', give details on the process.

Yes. Before the commencement of the academic session each department organize a kind of icebreaking session to get the feeling of the depth of knowledge and skills the students come with. A Parent-Teacher Meeting is held to get the feedback of each student concerning his/her knowledge and skill from his/her parents. These activities do really help in identifying and assessing students' knowledge, skill and area of interest. These assessments help us in course designing and implementation of lecture methodology in the classroom. Students with extra potency are directed to take up a kind of research work in the library while other students attend classes. Such students present their findings in the departmental seminar held every month. In additions tutorial classes are held department wise to address the various academic needs of the students.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the program of their choice? (Bridge/remedial/Add-on/Enrichment Courses, etc)

Due to the reservation policy a large number of students from the weaker section of society are admitted to the college despite their poor results. To bring such students in par with the privileged students the college arranges enrichment tutorial classes as well as departmental seminars and workshops. The UGC sponsored Remedial Course in the college (yet to start) is another effective means to bridge the gap between the weak and the intelligent students.

2.2.4 How does the college sensitize its staff and students on issues such as gender inclusion, environment etc.?

The college takes the following steps to sensitize the staff and students on issues such as gender inclusion and environment:

- The college arranges counseling sessions, special lectures by eminent scholars, social activities, and educationists to sensitize the staff and students on issues of gender inclusion under the banner of its NSS wing.
- Subject matters regarding women rights, prevention of sexual harassment, female infanticide, and dowry menace and gender discrimination are time and again discussed on various platforms in the campus.

2.2.5 How does the institution identify and respond to special education/learning needs of advanced learners?

The college provides congenial ambience for students to harness their knowledge and skills. The classroom interaction and the university exam results are the ready mechanisms to identify the advanced learners.

- Such students are given special guidance by the department teachers to excel in the university exams as well as competitive and entrance tests.
- Our students regularly top the highest 1st to 10th rank in some subjects in the merit list of the university.
- The toppers of the different subjects are honored by the Principal for motivating and encouraging other students.
- The University has launched the **Inspired Fellowship** under which the topper of each department is allowed to take classes for which he is paid honorarium.
- Meritorious students are awarded with free studentship in the college.

2.2.6 How does the college collect, analyze and use the data and information on the academic performance (through the program duration) of the students at risk of drop out (Students from the disadvantaged section of society, physically challenged, slow learners, economically weaker section etc.)?

- Periodical attendance analyzed by the department help to identify the students at risk of drop out.
- Slow learners are easily traced out through their performances in class tests as well as university exams.
- Students at risk of drop out are either economically poor or the female students. Economically poor students drop out from university education not because they are poor but because they help their parents in supporting the family and as a result they cannot attend the class and eventually discontinue. In cases of girl students who get married during their college studies some of them discontinue due to the family responsibilities.
- To encourage the continuity of study for the students at risk of drop out the college conducts suitable counseling for both the students and parents.
- Nevertheless, the drop-out rate is negligible which does not affect the performance of the college in any way.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, and evaluation schedule? (Academic calendar, teaching plan, evaluation blue print etc.)?

- The college follows the academic calendar provided by the university for the subsequent academic year. The academic calendar contains schedule for admission in new session, working days and holidays of the academic year, schedule of examinations of the UG and the tentative dates of publication of results.
- The college has its routine in-charges comprising of four teachers two each from the Science and Arts departments to look after their respective wings.
- Teaching plans prepared by the teachers of concerned departments so that the entire syllabus is covered effectively and in due course of time.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

As the name suggest, IQAC is the body of learned members led by the principal and the coordinator from various fields of learning. The body convenes a meeting on regular intervals to evolve ways and means to ensure quality education.

Regular guest lectures, departmental seminars, debates, quizzes, annual cultural programs and annual sports day-are some of the outcomes of the recommendations of IQAC.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Teaching-learning is always a dialogical process. Better learning is only possible when there is an interaction between students and teachers and among students themselves. To make the learning more student-centric more chances are given to the students in discussing subject matters. Besides giving some orientation and guidance teachers have a very little role in the classroom, whereas students are engaged in group discussion, project works, and library work and departmental seminars.

Some of the support structures and systems for teachers and students to develop skills like interactive learning; collaborative learning and independent learning are regular departmental seminars, group discussions, debates and guest lectures.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learner and innovators?

Very often than not, students enter the degree colleges with theoretical knowledge. It is here that the conceptual knowledge begins to shape into understanding. Our teacher's employ dialogical and discussion methods to inculcate critical thinking and orient them to question ideas served so openly to them and not to take for granted. Learning to look at things and ideas and presenting them in one's on perspectives enhances creativity and novelty in the students. Consequently the students develop independent learning and research aptitude in them. Once the students are able to question ideas and concepts, discuss, analyze, and synthesize them they automatically develop scientific temper.

The classroom discussions, departmental seminars and workshops provide ample opportunities for interactive learning, collaborative learning and independent learning to students to transform into life-long learners and innovators.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g., virtual laboratories, e-learning-resources from National Program on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open education resources, mobile education, etc.

At present the college has traditional laboratories for the streams of physics, chemistry and psychology; they could hardly be classed into virtual laboratories. Recently the college is aspiring to establish English Language Laboratory to train the students to speak and read correctly.

Our college lacks all the modern technologies which are the need of the hour. The college, being the constituent college of the University, depends fully on the financial assistance of the University for all technical and infrastructural developments.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

At the University as well as the college level the faculties are encouraged to attend the Orientation and Refreshers courses, National and International Seminars, and Workshops to keep in touch with the latest development of knowledge and learning in their respective disciplines.

Special lectures and seminars organized at regular interval also facilitate to promote advanced level of knowledge spread and skilled development.

2.3.7 Detail (process and the number of students/benefited) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advice) provide to students?

The college has a career and counseling cell in collaboration with the placement cell comprising of the teaching staff. Time to time cell organizes counseling sessions, in which a large number of students participate and take guidance.

2.3.8 Provide details of innovation teaching approaches/methods adopted by the faculty during the last four years. What are the efforts made by the institution to encourage the faculty to adopt new innovation approaches and the impact of such innovation practices on student learning?

During the last four years the college has started using LCD projectors, OHP projectors as well as power point presentations in the process of innovative teaching-learning. Presently the college is also planning to establish a language lab for students of English as second language learners. The college is pretty supportive and encouraging to teachers for updating their teaching methodologies.

2.3.9 How is the library resources used to augment the teaching-learning process?

A good library, as an important resource of learning is considered to be the heart of any educational institution. The college has a well equipped library, with a rich collection of textbooks, reference books and periodicals and journals. The library also has reading rooms on the top floor of library itself. Books are issued to students and teachers according to their requirements.

2.3.10 Does the institution face any challenge in completing the curriculum within the planned time frame calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

In general the college completes its curriculum within the planned time frame and calendar. In case the planned time frame is distributed by unavoidable reasons the college makes alternative provisions to complete the curriculum in favor of the students. For instance, when the University conducts exam for the students of D-I, II, III (old), our college holds classes in the morning shift. Similarly, for the students who are not eligible to fill up the forms for appearing in the degree exams due to lack of attendance, each department arranges special classes to make up the required 75% attendance.

2.3.11 how does the institute monitor and evaluate the quality of teaching learning?

Some ways that the college employs to evaluate and monitor the quality of teaching-learning are:-

- The college keeps records of the student's performance of the University exams, which helps in making comparison with the performance of that of the other years.
- Teachers of the college are evaluated by students by confidentially filling up the given perform.
- Regular departmental meeting of teachers with the principal also discusses the quality in enhancement of teaching- learning.
- The IQAC of the college also place an important role in monitorilg the quality of scholastic activities in the college.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborates on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest Qualification	Professor		Associate		Assistant		Total
	Male	Female	Professor		professor		
			Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	01 Pursuing	NIL	NIL	NIL	NIL	NIL	NIL
Ph.D	10	NIL	02	NIL	08	NIL	10

M.Phil	NIL	NIL	NIL	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Temporary Teachers							
Ph.D	NIL	NIL	NIL	NIL	01	01	02
M.Phil	NIL	NIL	NIL	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL	07	01	08
Part-time Teachers							
Ph.D	NIL	NIL	NIL	NIL	NIL	NIL	NIL
M.Phil	NIL	NIL	NIL	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL	01	NIL	01

Recruitment and retention of human resource is under the jurisdiction of the state government. The college has really no role with regard to the recruitment and retention of its human resources.

2.4.2 How does the institution cope with the growing demand /scarcity of qualified senior faculty to teach new programs /modern areas (emerging areas) of study being introduced (biotechnology, IT, bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Ours is a constituent college of the state University, VBU Hazaribag; it has no right to appoint new teachers according to the demand of the new subjects. New disciplines like B. C. A. and B. Ed. are offered as self finance courses in our college. Hence the presently working teachers with respective disciplines handle such emerging areas of learning. Besides, some part- time teachers are recruited with the prior permission of the University to teach such new programs.

2.4.3 Provides details on staff development programs during the last for years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programs

Table: 2.5

Academic staff development programs	Number of faculty nominated
Refresher Course	09
HRD programs	NIL

Orientation program	09
Staff training conducted by the University	No such program has been conducted by the University for last four years.
Staff training conducted by other institutions	NIL
Summer/winter schools, workshops, etc.	01

b) Faculty training programs organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ❖ Teaching learning methods /approaches
- ❖ Handling new curriculum
- ❖ Content /knowledge management
- ❖ Selection, development and use of enrichment materials
- ❖ Assessment
- ❖ Cross cutting issues
- ❖ Audio Visual Aids/multimedia
- ❖ Teaching learning material development, selection and use

Training as such has not been organized by the college but some teachers from different departments have always been involved in teaching- learning material development, selection and finally their use in the form of university syllabus.

c) Percentage of Faculty

- Invited as resources persons in Workshops/seminars /conferences organized by external professional agencies
10%
- Participated in external workshop/seminars/conferences organized by national/international professional bodies
90%
- Presented papers in workshops /seminars/conferences recognized or recognized by professional agencies
90%

2.4.4 What policies/systems are in place to recharge teachers? (E.g., providing research grants, study leave, support for research and academic publications teaching experience in other national institution and specialized programs industrial engagement etc.)

The institution encourages the teachers for obtaining research grant from UGC or some other funding agencies. After getting the research grant, the concerned teachers are granted study leave to carry out their research projects. The teachers are also allowed to avail duty leave for field work, experimental works at different laboratories or for visiting national libraries, seminars, workshops and conferences. In addition the teachers are also allowed half pay study leave as per the University laws either in India or abroad.

2.4.5 Give the number of faculties who have received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/ achievement of the faculty.

Dr. Ramanand Pandey received award for best teacher from the Government of Jharkhand, Ranchi.

2.4.6 Has the institution introduced evaluation of teachers by the students and external peers? If ‘yes’, how is the evaluation used for improving the quality of the teaching-learning process?

The institution takes the feedback from the students of different departments at the end of the academic session for which the Principal constitutes a committee for analyzing the feedback and suggestions and relevant guidelines are provided to the concerned teachers for the improvement of quality of teaching-learning process.

2.5 Evaluation process and Reforms

2.5.1 How does the institution ensure that the stakeholder of the institution especially students and faculty are aware of the evaluation processes?

Teachers of each department generally provide the students with model questions in the process of teaching-learning. The students are sensitized with the type of questions asked and at the same time guided how to approach a particular type of question-explanatory, descriptive argumentative or expository—for better grade. Once the students understand the nuance of questions as well as the way to tackle it they also get the idea of evaluation process. Besides they are shown model answer sheet of the class tests to have the clear idea as well as a virtual experience.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

For the last four years the university has adopted two types of examination system. At the UG level there is old course where examination held annually where as in the new course semester system is applied where two university (end term exam) are conducted by the university and 2 mid-term exam conducted by the institution. Constituent college adheres to policies drawn by the University Assessment and evaluation of students’ performance.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The old course examination system carries the full 100% marks for external evaluation. For the new course 100 marks is bifurcated into 80 and 20 percents. University exam carries 80% of the mark and the rest 20% marks is awarded to the students for his/her other performance related to scholastic activities such as assignments, seminars, and attendance by the college.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

In the form of formative evaluation the college employs a number of activities through each department such as class tests, unit tests, group discussions and seminars to assess the students' performances and achievements. Internal examinations are the culmination of their formative evaluation where as the external examinations are the summative evaluation for the UG.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/achievements (programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The performances and progress of students are monitored and recorded all through the course/programme. As the means of assessment the institution conducts a variety of activities department wise-group discussions, clarification sessions, class tests and departmental seminars and monitors performances and progress of individual. The results and answer sheets are shown to students to see their achievement and progress for UG courses

2.5.6 Detail on the significant improvement made ensuring rigor and transparency in the internal assessment during the last four years and weightage assigned for the overall development of students (weight age for behavioural aspects, independent learning, communication skills etc.)

All the UG Departments of our college employs the method of internal assessment to ensure rigor and transparency. Internal assessment has a provision for 20% marks to be awarded to the students for their overall development-for behavioural aspects, independent learning, communication skills etc. A student with the aptitude for taking initiative, participation in debate and discussions, presentation of papers in the seminar and being able to communicate both in speaking and writing is granted better.

2.5.7 Does in the institution an individual teacher use assessment/evaluation as an indicator for evaluating student performance achievement of learning objectives and planning? If yes provide details on the process and cite a few examples.

Yes, the collage and the teachers of concerned department evaluate the students' performance on the ground of their formative assessment students' involvement in the scholastic activities, where attitude towards programme/subject matter, independent learning and their past achievements give a quite fair idea about the students.

For the specially gifted students the teacher provides extra library works, paper presentation and small research work on the prescribed topics; whereas for the weak once he/she conducts special tutorial classes to clarify concepts related to the topics. If the social problems creep in

he/she arranges for a counseling session and if an economic one he provides some financial assistance to the deserving students.

2.5.8 What are the mechanisms for redressal grievances with reference to evaluation both at the college and university level?

In case of complaints related to the marks/ results against the university level examinations at UG level according to the university norms students can apply for scrutiny of a particular or several papers. Students can also request the university through the college for re-evaluation of a desired paper in case of down marked.

2.6 Student performance and learning outcomes

2.6.1 Does the collage have clearly stated learning outcomes? If yes give details on how the students and staff are made aware of these.

The founding fathers of the collage designated it with a holy temple. The vision and mission of the college distinctly articulates its objectives of imparting education. Keeping in view the motto the college endeavours to realize them into actions and deeds. Presently the college website too displays its vision and mission in its web pages. In additions, the students also know it from the college teachers.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

All teaching, learning and assessment strategies are student oriented. The formative as well as the summative assessment are the means to mould students into men and women for those whose heart, mind and spirit are pure and blameless. Students are motivated to attain excellence not only for professional but also for the service of entire humankind. This is the sole motto of the institution.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

- The college offers the courses prescribed by the university. Nevertheless, professional subject such as BCA is offered by the college under self financed courses which have social and economic relevance.
- During the process of programmes the concerned teacher also highlight the market relevance of traditional subject indicating that how one can make use of the course opted to secure a career.
- Often the college also arranges career counselling as well as skill development trainings which help students to find jobs for themselves.

2.6.4 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?

Usually the college keeps record of the annual results of students' performance. Each year the concerned department compares and contrasts the annual result with that of the previous once. Such analysis helps in overcoming barriers and future planning for better outcomes. Besides, students' feedback in the department is also analyzed for grater improvement and future plan.

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes?

The college has a uniform set mechanism to monitor and ensure the achievement of learning outcomes. Attendance for each student is mandatory in every lecture. Students must complete required assignment and project works without fails. Each student must present a seminar paper on selected topic. In additions, the regular unit tests trigger the students to be in touch with their own progress. Eventually, the assessment of student performance is monitored through university examination.

2.6.6 What are the graduate-attributes specified by the college/affiliating university? How does the collage ensure the attainment of these by the students?

The aim and the objective of college education is to mould students into persons with values, persons who would be men and women for society and the nation. If the college limits itself only to attain academic excellence, it would fail in achieving its vision and mission. Therefore our endeavour is to foster value education, create humanly congenial atmosphere in and around the campus, inculcating social consciousness, and a sense of national pride among students with ingrained graduate-attributes

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include. No

Criterion III: - Research, Consultancy & Extension

3.1 Promotion of Research

3.2 Resource Mobilization for Research

3.3 Research Facilities

3.4 Research Publications and Awards

3.5 Consultancy

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.7 Collaboration

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No, our college has no such research center either approved by the university or any other organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No, the college has no such committee. But the teachers of the departments guide the students in project/research.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- **autonomy to the principal investigator**
 - **timely availability or release of resources**
 - **adequate infrastructure and human resources**
 - **time –off, reduced teaching loads , special leaves etc. to teachers**
 - **support in terms of technology and information needs**
 - **facilitate timely auditing and submission of utilization certificate to the funding authorities**
 - **and other**
-
- The college grants special leaves (if required) for investigators for research related field works and outstation visits.
 - All the technological and physical infrastructures of the college are made available to the investigators.
 - The college remains very particular in submitting the utilization of the funds in time.
 - There is full autonomy to the principal investigator.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

For developing scientific temper and research culture to the student the college has made efforts to motivate the learners by up-gradation of science lab, equipped the library with Journals and Reference Books.

The college promotes the students to participate in the competitions like essay, quiz, painting, etc. For this very purpose the students work hard and so develop a temperament of research.

The college gives equal importance of class room teaching as well as laboratory work. The students of U.G. level are encouraged to do experiments under the supervision of the teachers.

3.1.5 Give details of the faculty involvement in active research (Guiding student research leading Research project engaged in individual/collaborative research activity, etc.

Several teachers of the college either involved themselves or supervise the research works/project undertaken by the research scholars.

The following is the list of such teachers:

Table: 3.1

S.N	Name of teacher	Subject	Details
1	Dr. S. K. Pandey	Mathematics	Did Ph. D. in Mathematics, 01 Ph. D. produced
2	Dr. B. K. Pathak	Mathematics	Did Ph. D. in Mathematics
3	Mr. H. K. Mishra	Mathematics	Doing Ph. D. in Mathematics, CSIR-UGC NET
4	Dr. R. N. Pandey	Philosophy	Did Ph. D. in Social Philosophy of Marx and Gandhi, 03 Ph. D. produced
5	Mr. R. R. Singh	Philosophy	Cleared BET
6	Miss Shobha	Philosophy	Cleared UGC NET
7	Dr. Ranjit Kumar	Political Science	Did Ph. D. in Political Science, 02 Ph. D. produced
8	Mr. Manoj Kumar Singh	Political Science	Cleared Bihar Eligibility Test
9	Dr. Uday Kumar Singh	History	Did Ph. D. in History, 01 Ph. D. produced and 01 submitted
10	Dr. Jyoti Kumar	History	Did Ph. D. in History
11	Mr. P. Harshwardhan	History	Doing Ph. D. in History, Cleared UGC NET
12	Mr. Birju Kumar Mehta	History	Cleared UGC NET
13	Dr. B. Khan	Urdu	Did Ph. D. in Abdul Moghim Ki Iqbal Shanasi, UGCNET
14	Mr. P. P. Jha	Physics	Doing Ph. D. in Physics
15	Dr. M. K. Jha	Psychology	Did Ph. D. in Psychological Correlates of Asakti-Anasakti
16	Dr. B. Mahto	Hindi	Did Ph. D. in Hindi
17	Mr. B. Ram	Hindi	Doing Ph. D. in Hindi
18	Mr. Raghu Ram	Hindi	Cleared UGC NET
19	Dr. D. N. Ram	Economics	Did Ph. D. In Economics, Guiding 01 student for Ph. D. degree
20	Mr. Santosh Dayal	Economics	Cleared JET

21	Mr. R. P. Roy	Chemistry	
22	Dr. Manish Dayal	English	Did Ph. D. , Cleared JET
23	Md Fakruddin	chemistry	Cleared BET
24	Kumari Shweta Rani	Hindi	Cleared UGC NET
25	Mr. A K Gupta	Computer	MCA

3.1.6 Give details of workshops/Training programmer/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college conducted one workshop and two seminars.

Apart from all such events guest lectures by the eminent experts of the respective subject have motivated the staff and students towards research.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The college has well versed faculty members in different departments, who are experts of deferent field in Social Science, Arts and Science streams. For example-

- (i) Dr. D.N. Ram of economics department is an expert of Rehabilitation and Displacement.
- (ii) Dr Manish Dayal of English Department is an expert of DRAMA and FICTION.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

We provide hospitality to the visitors. Also adequate number of students and teachers are available for interaction.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities?

How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Generally there is a scheme of study leave for teachers to undertake research work under faculty Development programme of UGC. Teachers who want to do their research work can apply for the study leave under FDP. So far Sabbatical leave is not availed in the college. No teacher has applied for such leave.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The college initiates several steps to let the teachers and the students of others colleges know about the findings of the research undertaken by the faculty members. Whenever a department arranges a seminar/workshop/guest lectures, the teachers and the students of other colleges are also invited to participate in the deliberations and discussions. All those members of the faculty and the students are instrumental of carrying the information to their respective departments. They disseminate the findings of the research of the institution to the community at large.

The students are encouraged to apply the principles of Mathematics, Physics, Chemistry, Economics, Philosophy, English, etc. in their practical life.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college has no such budget for research work. Although we receive some fund from UGC for Laboratory and library as well as faculty improvement in different plans. With the help of such fund laboratories and libraries have been well equipped for the students and the teachers involved in research work.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four year?

The college, a constituent unite of Vinoba Bhave University, does not provide any amount as seed money to the faculty for research. For research facility the concerned teacher depends on UGC, CSIR or any other funding agency.

3.2.3 What are the financial provisions made available to support student research projects by students?

The college has no financial provisions for the research work of students. The college provides other facilities except financial help.

3.2.4 How does the various department/units/staff of the institute interact in undertaking inter-disciplinary research? Cite Examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The college offers basic degree programmes to the students. There is no provision in the curriculum for research work. However, for inculcation of research aptitude in the students, the college takes several initiatives such as interdisciplinary quizzes, seminars on the current and relevant issues of social science, environmental science and other subjects.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college laboratories and library has been upgraded with the financial help from the UGC and other grants provided by the university. The laboratories have been furnished with the latest scientific equipments necessary to carry out experiments at UG levels. The research activity in these laboratories is in its nascent stage. But the equipment is put to optimum use. The students do the experiments on their own under the guidance of the teacher.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The college has not received any special grants or financial assistance from the industry or other beneficiary for developing research facility. The SBI had donated more than 20 fans to our college and the district administration has provided a library building, benches-desks and toilets separately for boys and girls.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The teachers are encouraged for their projects.

3.3 Research Facilities.

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The college with its faculty members and laboratories is capable to carry out research works if assigned to the departments. Although the curriculum of the courses does not carry any research component apart from the project work. The college cannot enroll research scholar. However those students who are enrolled for research work in the affiliating university under the supervision of the faculty members gets every facility available with the college.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college, keeping in view the new and emerging areas of research and development, is making all efforts to plan for upgrading and creating infrastructural facilities in the campus. The college makes a blue print for up gradation of research infrastructural facilities and such proposal is forwarded to the university as well as to the state government and the UGC time to time for approval. The college has no hesitation in forwarding the research projects proposals to the respective agencies such as state government state, UGC, CSIR, etc.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

The college has not received any special grants either from industry or any other agency for developing research facilities. The college with its own resources tries to develop the research facilities. Library of the college has been automated. Laboratories have been furnished with modern equipments with internet facilities. For library and laboratory either VBU or UGC had provided funds.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?

The research scholars are issued letters to visit libraries, institutes, universities outside the campus.

3.3.5 Provide details on the library/information resource or any other facilities available specifically for the researchers?

The college has a well equipped library having collection of over 20000 books on various subjects. Apart from main library, we have B.C.A. and B.Ed. library too, in which books, journals and other materials are also available for the research work.

Library has following facilities:

- a) Automation facility.
- b) Journals of different subjects.
- c) Reading room facility separately for students and teachers.
- d) Broadband internet connectivity is available in the college.

3.3.6 What are the collaborative researches facilities developed/ created by the research institutes in the college? For ex. Laboratories, Library, instruments, computers, new technology etc.

No research facility is established by any Research institute in the college.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and student in terms of

*** Patents obtained and filed (process and product)**

Nil

*** Original research contributing to product improvement**

Nil

*** Research studies or surveys benefiting the community or improving the services**

Nil

*** Research inputs contributing to new initiatives and social benefits**

Nil

Our college has no Research center approved either by the UGC or by the University.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database.

No, The College is not publishing any research journal or partnering in publication of any research journal.

3.4.3 Give details of publications by the faculty and students:

- ❖ **Publication per faculty**
- ❖ **Number of papers published by faculty and students in peer reviewed**

Journals (national/international)

- ❖ **Number of publications listed in International Database (for ex.: Web Of science, Scopus, Humanities International complete, Dare Database – International Social Science Directory, EBSCO host, etc.)**
- ❖ **Monographs**
- ❖ **Chapter in Books**
- ❖ **Books Edited**
- ❖ **Books with ISBN/ISSN number with details of publishers**
- ❖ **Citation Index**
- ❖ **SNIP**
- ❖ **SJR**
- ❖ **Impact factor**
- ❖ **H- index**

List of the publication of the Faculty:

Table: 3.2

Name of the Faculty	Subject	Year	Number of Publications
Dr. Uday Kumar Singh	History		03
Dr. S. K. Pandey	Mathematics	2010-11	02
Dr. B. K. Pathak	Mathematics		02
Mr. H. K. Mishra	Mathematics	2014	02(1 I. D.)
Dr. R. N. Pandey	Philosophy	2008-15	04
Dr. B. Khan	Urdu	2008-15	04
Dr. Jyoti	History		07
Dr. P. Harshwardhan	History		02
Dr. M. K. Jha	Psychology	2005-15	04

Mr. P. P. Jha	Physics	1989	01
Dr. Ranjit	Political Science		01
Dr D.N Ram	Economics	2008-15	05
Dr Manish Dayal	English	2008-15	02

Chapter in Books:

Table: 3.3

Name of the Faculty	Subject	Number of Chapter in Books
Dr. B. Khan	Urdu	02
Dr. M. K. Jha	Psychology	03(Yoga psychology)
Dr. Ranjit Kumar	Political Science	06

Book Edited

Table: 3.4

Name of the Faculty	Subject	Number of Books Edited
Dr. Ranjit Kumar	Political Science	01

Books Published:

Table: 3.5

Name of the faculty	Subject	Number of Books Published
Dr. R. N. Pandey	Philosophy	01 with ISBN
Dr Manish Dayal	English	01 with ISBN
Dr D.N Ram	Economics	01 with ISBN

3.4.4 Provide details (if any) of

- **Research awards received by the faculty**
- **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

Details of Ph. D awardees in the college:

Table: 3.6

Sl. No.	Name of the teacher	Subject	Year of Award
1	Dr. S. K. Pandey	Mathematics	1989

2	Dr. B. K. Pathak	Mathematics	1990
3	Dr. R. N. Pandey	Philosophy	1993
4	Dr. Ranjit Kumar	Political Science	1998
5	Dr. Uday Kumar Singh	History	2001
6	Dr. B. Khan	Urdu	2012
7	Dr. Manish Dayal	English	2012
8	Dr. Jyoti	History	1989
9	Dr. D. N. Ram	Economics	2003
10	Dr. M. K. Jha	Psychology	2003

Dr. R. N. Pandey received Best Teacher Award by the Govt. of Jharkhand in 2008.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- The college has career and counseling cell, which is functional. Although we are not entered into any Memorandum of understanding (MOU) with any industry for establishing institute – industry interface.
- The Placement cell of the college makes contact with different organizations and invited them to organize campus selection drive, in which a large number of students selected for different jobs.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

There is no any stated policy of the college to promote consultancy. However the Career and counseling Cell as well as placement cell of the college approach different companies to come and organize a recruitment process in the campus.

The college is making all efforts to publish the activities of this Cell among the students by either organizing counseling sessions in the campus or through the local news papers with the help of NSS unit of the college.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facility for consultancy services?

The college authority makes a regular meeting with the senior teachers and staff to promote career guidance for the students. The staff of the college with expertise in this field trains the students in communication skills so that they make them employable. They also arrange counseling classes and counsel the students on different career options with the help of NSS unit.

List the broad areas and major consultancy services provided by the institution and the revenues generated during the last years.

The consultancy services are exclusively provided to our students only. The college does not charge any fee for such services. There is no provision to generate the

revenues for such activities. It is purely a social service offered by the college to the students for shaping their career.

3.5.4 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

All the consultancy services provided by the college are purely service oriented in approach and non-income generating. As no income is generated from consultancy services, the questions of sharing the revenue dose not arise.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

NSS and NCC Students are engaged actively.

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Apart from regular teaching about Environmental education as well as citizen's charter, involvement of students in practical teaching like N.S.S, N. C. C. makes them more service oriented citizens of the nation.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movement/activities which promote citizenship roles?

The college encourages the students and teachers to participate in the social activities like N.S.S, N.C.C., and other community services. The college has one unit of N.S.S headed by one teacher and one platoon of N.C.C These voluntary social organizations contribute a lot of social services by conducting special camps in rural areas to create awareness about social vices like AIDS, Environmental pollution, evil effects of drinking, social evil of dowry etc.

How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college has constituted an Internal Quality Assurance Cell (IQAC) in which learned experts of different fields have been made the members. Their advices are taken for the better performance of the institution.

Other avenues are Students feedback, teacher's self-evaluation reports, Parents teachers meetings etc. With all such systems the college gets advices and suggestions to the overall development of the institution.

3.6.3 How does the institution plan and organize its extension and outreach programs? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The voluntary organizations like NSS and NCC have made an annual plan for the social activities under the guidance of the Principal in the outset of the academic session. The Volunteers of NSS and NCC take out rallies and spread awareness about AIDS and other social problems.

- Blood Donation Camp: the college organizes blood donation camps in campus with the help of HDFC Bank regularly.

Budgetary details of NSS Programme:

Table: 3.7

Sl. No.	Financial Year	Amount Sanctioned + Utilized (In Rupees)
1	2011-12	NIL
2	2012-13	22,500.00 utilized 15,000.00
3	2013-14	NIL
4	2014-15	NIL

NCC: Regularly 05 camps per year organized by NCC, 44 Battalion, Jharkhand.

Impact on the student:

NSS volunteers as well as students in general of the college get acquainted with the condition of rural people. They involved in social work which give them a lesson to set their future for the service of the nation.

By organizing a blood donation camp a large number of students, teachers and staff involved and donated their blood. The students are aware of the importance of the blood donation which will benefit needy people and donors.

3.6.4 How does the institution promote the participation of student and faculty in extension activities including participation in NSS, NCC, YRC and other National/International agencies?

The college undertakes several community development activities through its voluntary organizations running in the college. In the beginning of academic session the teachers and the representatives of the NSS and NCC units apprise the newly admitted students about the benefits of all such social service units and its future scope. The enrollment criterion is displayed in the college notice boards. Students are motivated to get enrolled in this organization and participate its regular social

activities.

3.6.5 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure justice and empower students from under-privileged and vulnerable sections of society?

The college is always ready to make a conscious effort to promote social justice to the downtrodden people. Sometimes the college through the members of NSS and NCC conducts socio-economic surveys of the different schemes introduced by the government for upliftment of under privileged communities.

3.6.6 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students, academic learning experience and specify the values and skills inculcated.

Extension activities undertaken by the college aims at making the students imbibe values and skills besides academic learning. All round development is a part and parcel of education for making the students good citizens. With this motive college make all possible efforts to provide knowledge and quality based education to the students by introducing moral values.

The participation in the various socially relevant activities of the students has resulted in inculcating social feelings in them. Such students also motivate others to be part of such social services.

3.6.7 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college makes plan for social activities with the consultations of HDFC Bank, Red Cross. With their valuable cooperation the college starts its social activities like special camp of NSS and other programmes. The college-community participation helps us to spread our social extension activities. The volunteers of NSS and the NCC of our college make a regular rapport with the social activists and the rural people encourage the community service programme. The villagers support us in organizing the special camps and get benefited with it.

3.6.8 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college with the help of Red Cross society and HDFC bank organizes blood donation camps regularly. Sometimes the volunteers of NCC & NSS also donate their blood to the needy.

3.6.9 Give details of awards received by the institution for extension activities and contributions to the social/community development during the last four years.

The NCC volunteers of our college have received various laurels for their

performances.

The NSS programme officers have also get recognition for their excellent contribution in social services.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

As stated earlier, the college has no collaboration. However, we are making all efforts to equip our labs to support the students who undertake research or projects. Our teachers regularly visit the nearby **Jawahar Navodaya Vidyalaya**, Chatra and help them for their improvement.

3.7.2 Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The college is a constituent unit of Vinoba Bhave University, Hazaribag. Hence, the college cannot enter into M.O.U without the permission of the affiliating University. But we cooperate with the **JNV Chatra** for their development.

Give details (if any) on the industry-institution community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/new technology/placement services etc.

The State Bank of India has provided more than 20 fans to our college and district has provided the benches and desks. Also we got a library building, Toilets for Boys and Girls separately from the district administration.

3.7.3 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Table 3.8

Sl No.	Department	Date of Seminar & Sponsors	Eminent Participants
1	English	April 2015, College	College teachers and students
2	BCA	June 2014 Computer awareness for all the departments	Miss Shalini an NIIT faculty

3.7.3 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

- a) Curriculum development/enrichment
- b) Internship/On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

The college is not a professional or technical institute, hence the question of Internship/on-the job training, summer placement, twinning programmes, publications, faculty exchange do not arise. The college follows the implementation of new course as per the norms of the University.

3.7.4 Details on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

The college is eager to make systematic efforts with the permission of the affiliating University to seek help from different organizations in this regard. We cannot take any collaboration without the permission of the university. However, we receive a valuable advice from the organizations situated in the district.

3.7.5 Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

1-The College regularly invites scientists such as one scientist Dr. Raghwendra Kumar of BHABHA, Mumbai.

2-Our teachers are always available to the students outside the college and college timings on mobiles.

3-The students may contact them at their homes also even in the markets for their difficulties.

Criterion IV: - Infrastructure and Learning Resources

4.1 Physical Facilities

4.2 Library as a Learning Resource

4.3 I T Infrastructure

4.4 Maintenance of Campus Facilities

4.1 Physical facilities

4.1.1 What is the policy of the Institution for creation and enhancement of information that facilitate effective teaching and learning?

The college is making earnest efforts to provide good physical and technological infrastructure such as buildings for office and classrooms, laboratory, seminar hall furniture and other learning tools. It is our constant endeavour to do as much as we can for the creation, updating, upgrading and enhancement of infrastructure that facilitates effective teaching and learning. The college is dependent on university, UGC and HRD for fund regarding any infrastructural creation. Any infrastructural development work is planned at the college level looking at the requirement and proposals are sent to these funding agencies. The development works as planned are carried out once the fund is received for the same.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities- classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Extra- curricular activities – sports, outdoor and indoor games, gymnasium, NCC, NSS, Cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.

The college has following physical facilities for imparting better education to the students:

- 18 spacious class rooms
- A spacious Library with reading room
- 25,000 books in the central (college) library.
- Separate Common Room for girls only.
- Girls Hostel is in the campus funded by UGC.
- An open Air Stage.
- One spacious auditorium Hall with capacity to accommodate four hundred students (proposed).
- One N.S.S unit with more than 100 volunteers.
- One N.C.C. Platoon.
- Career Counseling Cell as well as placement Cell.
- Students Grievance Cell.
- One Spacious Examination building with the capacity to accommodate 1000 examinees.
- One study center of Open University such as IGNOU.
- Large play ground.
- Cycle and motorcycle stand for students.
- Space for car parking for staff.
- Two big silent gen-set.

- Separate Administration block.

4.1.3 How does the institution plan and insure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed /augmented and the amount spent during the last four year (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions, if any)

The college has been developing the infrastructure over the past few years to be in the line with its academic growths. With this purpose funds from UGC, state Government as well as internal sources are being optimally utilized and the infrastructure is being put to the fullest use.

Following table gives details about the grants and its use for infrastructure development.

Sl. NO.	Grants received from	Amount in rupees		Purpose
		Sanctioned	Released	
1	UGC(XI, XII plan)	4042806.00	3018100.00	Development Purpose
2	University	6351241.00	6351241.00	Chemistry Lab
		7156800.00	7156800.00	Class Room Building
3	HRD	31800000.00	31800000.00	Class Room
		500000.00	500000.00	Psychology Lab

The college has made a plan to develop the campus by constructing a spacious class room building with all amenities. For this, e-tender has already been published and the construction is going to start very shortly.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirement of students with physical disabilities?

The college takes special care for physical disabled students by planning to provide ramp for easy access to the classroom.

The college has been providing a scribe to write the examination in case of visually challenged students and other facilities as prescribed by the university.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel facility- accommodation available
- Recreational facilities, yoga center, etc. (proposed)
- Computer facility including access to internet in the course.
- Facilities for medical emergencies (nearby hospital about 0.5 km. distant apart).
- Library facility near the hostels.

- Available residential facility for the staff and constant supply of safe drinking water (yes three quarters)
- Security

The college has no hostel for boys. However one girl's hostel exists with the UGC fund.

The college has separate arrangement of drinking water facility for students and faculty members.

There is residential facility for teaching staff.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

In the campus there is no facility of health centre for the students. However, each laboratory has its own first-aid-box for immediate medical help in minor accident, if any. There are several private dispensaries near the college. There is one government hospital just one and half km away from the college where the staff or the student can get medical aid at the time of emergency. Time to time they also arrange medical health check up camp in our college campus. That is why we do not need any health care centre inside the campus.

4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium ,etc.

Some of the common facilities available at the college are mentioned below:

1. IQAC & NAAC Office : Room-2
2. Grievance Redressal Cell :Principal Chamber
3. Career- Counseling & placement Cell
4. NSS : Room-1
5. Big Auditorium inside the campus with the sitting capacity of 500.
6. Three deep boring inside the campus.
7. Drinking water facility in the staff room.
8. Separate drinking water facility in the campus for students.
9. A small canteen facility in the campus.
10. Network Resource Centre (NRC)

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

All teachers regularly visit the library and give their valuable suggestions to the principal for the improvement of the library facilities for the staff and students. And our principal is always eager to modify accordingly.

4.2.2 Provide details of the following:

- ❖ **Total area of the library (in Square Meters)**
- ❖ **Total seating capacity**
- ❖ **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
- ❖ **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

Table: 4.2

Total Area of the Library	2000 Square fit
Total seating capacity	200
Working hours	10.30 am -5:00 pm
Reading Rooms	02 (for staff and students each)

4.2.3 How does the library ensure purchase and use of current titles, print of e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The principal asks all the Head to submit the book list as per their requirements. The library committee verifies it and places before the purchase committee. After, approval of the purchase committee supply order is made to the concerned agency. After verification of the concerned departments of the supplied books the librarian is directed to enlist all the books in the library, after that the payment is made to the supplier.

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC
- Electronic Resource Management Package for e-journals
- Federated searching tools to search articles in multiple database
- Library Website
- In-house/remote access to e-publications
- Library automation
- Total number of computers for public access
- Total number of printer for public access
- Internet band width/speed 10 mbps
- Institutional Repository
- Content management system for e-learning

- Participation in Resource sharing network/consortia (like INFLIBNET)

Table: 4.4

Sl. No.	Name of the Item	Position
1	OPAC	Not available
2	Electronic resource Management Package for e-journals	Available with the university website
3	Federated searching tools to search article in multiple database	Available with the university website
4	Library Website	Not available
5	In house/remote access to e-publications	Available with the university website
7	Library automation	Yes
8	Total Number of Computers for public access	Not now
9	Total Number of Printer for public	Not now
10	Content management system for e-learning	Net connection available
11	Participation in Resource sharing networks/consortia (like INFLIBNET)	Not available now

4.2.5 Provide details on the following items:

- ❖ Average number of walk-ins.
- ❖ Average number of books issued/returned.
- ❖ Ratio of library book to student enrolled.
- ❖ Average number of books added during last three years.
- ❖ Average number of login to OPAC.
- ❖ Average number of login to e-resource.
- ❖ Average number of e-resource downloaded/printed.
- ❖ Number of information literacy trainings organized.
- ❖ Details of “weeding out” of books and other materials.

Table 4.5

Si. no	Item	Answer
1	Average number of walk-in	200

2	Average number of books issued/returned	50-100
3	Ratio of library books to student enrolled	1:10
4	Average number of books added last three years	580
5	Average number of login to OPAC	-----
6	Average Number of login to e-resources	Staff login
7	Average number of e-sources downloaded/printed	05
8	Number of information literacy training organized	Once in a year
9	Details of “weeding out” of books and other materials	200 old damaged books

4.2.6 Give details of the specialized service provided by the library

- Manuscripts
- Reference
- Reprography
- ILL(Inter library loan service)
- Information deployment and notification (Information Deployment and notification)
- Download
- Printing
- Reading list/Bibliography compilation
- In-house/remote access to e-resources
- User orientation and awareness
- Assistance in searching Databases
- INFLIBNET/IUC facilities
- **Table: 4.6**

SI. No.	Item description	Answer
1	Manuscripts	Nil
2	Reference sections	Yes
3	Reprography	Yes
4	ILL(Inter Library Loan Service)	No
5	Information deployment and notification	Yes
6	Download	Yes
7	Printing	Yes
8	Reading List/ Bibliography compilation	Yes
9	In-house/remote access to e-resources	Available with VBU
10	User Orientation and awareness	Librarian guides
11	Assistance in searching databases	Staff guide
12	INFLIBNET/TUC facilities	Proposed

4.2.7 Enumerate on the support provided by the library staff to the students and teachers of the college.

- The library staff is always ready to serve the student and the teachers in an efficient manner. With the limited staff we manage the entire works of the library smoothly. The librarian allows borrowing books by the student as well as the faculty members.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- The librarian himself provides the necessary books for physically challenged students.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

For seeking feedback from the users, there is open suggestion in the library. Apart from it the members of the teaching and non-teaching staff of the college give their valuable suggestions. All such feedback suggestions are carefully analyzed and implemented.

4.3 I T Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)
- Computer-student ratio
- Stand alone facility
- LAN facility
- Licensed software
- Number of nodes/computer with Internet facility
- Any other

Table: 4.7

Sl. No.	CONFIGURATION		QUANTITY
	COMPANY		
	CHIPSET	INTEL H61	
	PROCESSOR	DUAL	
	HDD	500 GB HDD	
	MONITOR	18.5"	
	RAM	2GB	
	KEY BOARD	HCL KEY BOARD	
	MOUSE	HCL	
	WRITER	DVD	

2.	COMPANY	DELL	16
	CHIPSET	INTEL	
	PROCESSOR	INTEL CORE I5	
	HHD	500 GB HDD	
	MONITOR	19.5"	
	RAM	5GB	
	KEY BOARD	DELL	
	MOUSE	DELL	
	WRITER	DVD	

Name of the Software is Windows 7. All systems in the BCA department are connected to LAN.

4.3.2 Detail of the computer and internet facility made available to the faculty and students in the campus?

The staff and all students of the collage are regular users of ICT provided in the course. BCA department is connected with the internet facility. The collage has a 100 mbps internet connections provided by the BSNL, which is being used by all in the college.

4.3.3 What are the institutional plans and strategies for developing and upgrading the I T infrastructure and associated facility?

The collage had made a proposal to upgrade IT infrastructure, Wi-Fi facility and digitalization and up gradation at library and other facilities in the campus. Such proposal is being forwarded to the University for Approval. As soon as the grants are received the infrastructure for complete IT facility will be developed in the campus.

4.3.4 Provide details on the provision made in the annual budget for procurement, up

-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

With the help of UGC grants for Merged Scheme and other under XI plan the collage has procured the computers and even upgrade the system in the campus. Details are under about the expenditures on procurement, up gradation, maintenance etc.

S1.NO.	Head of expenditure	2010-11	2011-12	2012-13	2013-14
1	Purchase of computers	Purchase of computers	3,07,166.00	6,11,000.00	Nil

2	Up gradation	Up gradation	Nil	Nil	Nil
3	Maintenance	Maintenance	Nil	Nil	Nil

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer –aided teaching/learning materials by its staff and students?

Computers are available for use in most of the departments. The teachers take help of ICT resources to enrich and update their knowledge with the help of internet. The teachers use it for preparing the Faculty members - learning materials, which are of a great help to the students of the college. Multimedia projectors and Smart board are also available in the college.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching – learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The institution encourages the staff to undergo training for modern technique of teaching. The departments have been provided computers and other facilities to enrich the learning activities keeping in view the students requirements as well as knowledge development. The LCD PROJECTORS are also available for imparting teaching process to the class rooms.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The college is not availing the connectivity of the National Knowledge Network (NKN) either directly or through the University but we are working in the line.

4.4 Maintenance of campus facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available resources for maintenance and upkeep of the following facilities (substantiate your statement by providing details of budget allocated during last four years)?

The college depends on the government assistance such as assistance from the construction and maintenance of the following items; details are mentioned in the table

Sl. No.	Items	2010-11	2011-12	2012-13	2013-14
1	Building	5,27,378.00	25,00,000.00	nil	nil
2	Furniture	12,10,750.00	Nil	Nil	Nil
3	Books and Equipment(UGCXI Plan)	6,73,000.00(Books) 21,03,834.00(Equipments)			

4	Computer	3,07,166.00	6,11,000.00	NIL	NIL
5	Generator	4,00,000.00			

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The maintenance and improvement of the campus is planned by the development committee consisting of the teachers, staff headed by the principal. On the basis of the perspective plan, a proposal is made by the principal for maintaining and up keeping the existing facilities and the same is forwarded to the University for Onward Submission to the UGC or the state government. After getting the funds, the college as per the rule and regulation, utilizes the funds for maintenance of the infrastructure of the college.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The college takes care of the infrastructures in a systematic manner by the staff. The laboratories equipments are maintained through college development fund or the entire contingency amount released by the University. The computers and other electronic devices are maintained in a regular manner by the contingency amount in this way the college takes care of its equipments and instruments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

College is a secure place for storage of sensitive equipments like electricity, generator, and water purifier, chemical and scientific equipments. Generally, power fluctuation has not affected too much, however the college has a stabilizer for the problems of fluctuations and our staff is very particular in case of voltage fluctuation. The laboratories staff of the science department remains vigilant regarding maintenance of the scientific instruments and chemicals. The company service engineer, who has supplied the apparatus, visits the college when ever required.

College has its own underground water system by which there is a constant supply of water.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include. No

Criterion V: - Student Support and Progression

5.1 Student mentoring and support.

5.2 Student Progression.

5.3 Student Participation and Activities.

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, at the outset of the academic session, the college publishes its prospectus containing detail information:-

- a. Brief profile of the college
- b. Vision, Mission and objective of the our college
- c. The location and address of the college
- d. The list of faculty members and staff
- e. List of subjects offered in the college
- f. Fee structures of different courses
- g. Rules and regulations of the college
- h. Admission form, Regulations forms, and other relevant information
- i. Academic calendar as published by the University
- j. Details of Library, its working hours
- k. Details of NCC and NSS etc

5.1.2 Specify the type, number and amount of institutional scholarships/ freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

As per the rules of the University, the students belonging to the poor family, they are awarded full free studentship for that academic year. The college has a Free-ship committee consisting of senior faculty members. After examining the economic conditions the applicant students are awarded free-studentship. Apart from this there is no other provision for scholarship provided by the college.

The welfare Department of the state Government provides Scholarship to the SC/ST/OBC and physically disabled students.

The UGC also grants scholarship to ST/SC/OBC/Minority students. As per the rule of the State Government, there is free education for Girls student up to Post-graduate level. The college does not charge tuition fee from them.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Percentage of students getting financial assistance from state government and the UGC:
(Academic year 2014-2015)

Table: 5.1

Category	Admitted	Scholarship Awarded	Percentage
SC	167+28 Online	195	89.91 %
ST	63+24 Online	87	98.40%
OBC	631+328 Online	959	43.45%
Minority	N.A. Online	N.A.	100%

5.1.4 What are the specific support services/facilities available for?

- ✓ **Students from SC/ST,OBC and economically weaker sections**
 - ✓ **Students with physical disabilities**
 - ✓ **Overseas students**
 - ✓ **Students to participate in various competitions/National and International**
 - ✓ **Medical assistance to students: health center, health insurance etc.**
 - ✓ **Organizing coaching classes for competitive exams**
 - ✓ **Skill development(Spoken English, Computer Literacy, etc.,)**
 - ✓ **Support for “slow learners”**
 - ✓ **Exposures of students to other institution of higher learning/corporate/business house etc.**
 - ✓ **Publication of student magazines**
- a) The SC/ST, OBC and economically weaker sections are getting scholarships from the elfare department of the state Government as well as UGC. However, the college takes care to extend all help to such students who are economically weak. Such students are being provided books and other facilities by the faculty members in the respective departments. College also provides free studentship to the economically poor as per the rule of the University.
 - b) The college shows special care towards the physically challenged students at the time of admission. One percent seat is reserved as per the rules of the University and the state Government. Such students get a scribe to write in the examination, if there are visually challenged student.
 - c) As on date the college had no overseas student.
 - d) The students are allowed to participate in the Regional or National competitions for which they are not paid TA and DA form the college.
 - e) In the college campus there is no Health Center. However, several private and the Government hospitals are situated nearby the college. At the time of emergency the student gets medical assistance immediately.
 - f) The college does not provide coaching classes for competition. However such students get helps from the faculty members in this connection.
 - g) The students of some faculty are taken to industrial tours to expose them to the practical world. Apart from this the seminars, guest lectures and other educational activities educate the students.

- h) The college publishes magazine in which students display their writing and creative skills. (proposed)

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Although, in the existing curriculum, there is no such course to facilitate entrepreneurial skills, however the teachers and the faculty members impart education in such a way, so that students get acquainted with such subjects theoretically. It certainly helps the students in their future career.

5.1.6 Enumerate the policies and strategies of the institution which promotes participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- ★ Additional academic support, flexibility in examinations
- ★ Special dietary requirements, sports uniform and materials
- ★ Any other

The college is giving priorities to the regular conduct of such activities, such as sports, cultural activities quiz and other sport events.

The college has bagged several shields in the Inter College Youth Festivals Organized by the University and also bagged several prizes in the Inter University Youth Festival.

The college is always ready to extend all help to the talented students of co-curricular activities.

The students represented the University team in various games and sports.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, GATE/CAT/GRE/ TOAEFL/GMAT/ Central/State services, Defense, Civil Services, etc. : -NA

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)?

The college has a career counseling and Guidance Cell of the students. At the week end some classes are organized for career advancement regularly. The senior faculty members engage such counseling classes to give tips to the students and also train up to overcome their difficulty.

The students during the course of their studies come across various issues. Sometimes they may not handle the problems. The college provides them personal counseling. The faculty

members enquire about the problems and try to solve them. The students are given the right kind of counseling which helps them to become better human beings and also advice them to be ready for the social cause.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interview by different employers (list the employers and the programmes). NA

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The college has students Grievance Redressal cell under the chairmanship of the principal and all the Heads of the Department.

Generally, nature of complaints of the students are not serious in nature .Whatever be their grievances, it is being reviewed and immediately their genuine problems are redressed. Most of their problems are solved at the teachers' level.

5.1.11What is the institutional provision for resolving issues pertaining to sexual harassment?

Our college has a co-education system. A large number of girl students especially in degree level, are enrolled in different subjects in our institution. Till dates there are no any complain of women harassment come to light here in this campus. Girls feel secure inside the campus. Boys and Girls respect each other.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has set up an Anti-Ragging Committee comprising the principal as the Convener and five senior teachers who are always vigilant on the senior students and their behavior with the fresher. Till date there is no incident of ragging of any kind has been reported.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college is always ready to ensure social justice to the students. Any programme of welfare schemes of the state or the central Governments, the college notifies it among the students. Their applications are forwarded to the concerned department of the government to provide scholarship to the needy students.

The poor students are awarded free studentship from the college as per the rule of the University.

Counseling and placement Cell as well other such committees remain always ready to help the students.

5.1.14 Does the institution have a registered Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

No association.

5.2 Student Progression

5.2.1 Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed. NA

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

The results of different courses is given below from 2010-11 to 2013-14.

Table: 5.4

SN	Courses	2012-13			2013-14			2014-15			2015-16		
		Appeared	passed	%	Appeared	passed	%	Appeared	passed	%	Appeared	passed	%
1	BA English	0	0	0	0	0	0	0	0	88			
2	BA Hindi	66	53	80	66	53	80	151	151	97			
3	BA Eco	68	58	86	68	58	86	55	51	100			
4	BA Political Science	156	148	95	156	148	95	176	172	98			
5	BA History	240	228	95	240	28	95	331	320	97			
6	BA Psychology	0	0	20	0	0	0	0	0	0			
7	BA Philosophy	08	07	88	01	07	88	02	02	100			
8	BA Urdu	35	35	100	35	35	100	32	32	100			
9	B Sc Physics	37	32	86	37	32	86	34	34	100			
10	B Sc Chemistry	21	15	72	21	15	72	16	15	94			
11	B Sc Mathematics	88	74	84	88	74	84	187	181	96			

12	BCA	10	10	100%	28	28	100%	11	11	100			
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5.2.3 How does the institution facilitate student progression to higher level education and/or towards employment?

The college remains very particular to promote a sense of knowledge enrichment to the students. The faculty members of all the departments organize seminars and workshops to motivate the students to pursue higher education as well as develop their skills. The individual counseling is a regular feature of all the departments, in which students get a basic concept of life. Apart the preparation for better results in the examinations, students are taught to develop the knowledge and skills for the requirement of employment make .The Counseling and placement Cell provides entrepreneurial skills to the students to compete in the competitive examination.

5.2.4 Enumerate the special support provided to students who are at failure and drop out?

The majority of the students come from tribal and rural background. Most are first generation learners whose parents are either small and marginal farmers or landless agricultural labourers. Most of them are suffering from inferiority complex. The faculty members become a good counselor to give them confidence and also extend necessary help in the form of extra counseling. The results of higher classes show their performances. It is due to the extra work undertaken by the faculty members towards such students.

The drop- out case is very low. However, some of the girl students drop in the midst of session due to some family problems or migration from this and settle in other places. College provides tutorial classes to the slow learners who are at the failure and drop out.

5.3 Student participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Due to paucity of land area the college has not a large play ground. There is a play ground where students do their regular practice of NCC, sports, NSS,etc. The college has following equipments for the various sports and games as well as extracurricular activities

- Cricket Kits and Ball
- Open – air stage

There are several outdoor stadium near the college belongs to public Sector organizations, where our students regularly go to practice.

5.3.2 Furnish the details of major student achievements in co – curricular, extracurricular and cultural activities at different levels: University/ State/ Zonal/ National/ International, etc. for the previous four years. NA

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The principal meets to the students of every faculty occasionally in absence of the faculty members and gets their feedback about the classes as well as other problems, if any. Similarly, the principal meets the guardians and gets their feedback about the performance of the college. Even the faculty members also get some feedback about the functioning of the college.

The college authority also gets some feedback from the organizations, who visit the college.

All such data are analyzed and the college authority tries to rectify the problem, if any, with the consultation of the faculty members.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazines, and other materials? List the publications/materials brought out by the students during the previous four academic sessions. NA

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

As per the guidelines of the UGC and the University, election of Students Union was held five years back in the college. For the last four sessions Students' Union elections have not been held, because of non- announcement of its date by the University. However, the students' voice is taken into consideration, if it thinks necessary.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

However, there are no student participations in administrative bodies as the term of students union has expires and election is due.

In sports event as well as cultural events and any function organized by the college, student participation in the planning as well as execution level is properly considered. Their valuable suggestions are given due place in organizing the events.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution. NA

Any other relevant information regarding Student support and progression which the college would like to include. No

Criterion VI: - Governance, Leadership & Management

6.1 Institutional vision and leadership.

6.2 Strategy development and deployment.

6.3 Faculty empowerment strategies.

6.4 Financial management and resource mobilization.

6.5 Internal quality assurance system (IQAS).

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The college has following vision and mission:

VISION:

“Quality enhancement in all spheres of life encompassing social values, scientific interest, patriotism, leadership qualities and overall concern for the world leading to the formation of just and equitable human civilization”

MISSION

- To ensure qualitative education
- To promote the highest standard of excellence in teaching as well as research.
- To propagate the ethics of higher education for improvement of rural youths of neighbouring areas.
- To make education as the grooming of entire being, so that they can contribute to overall growth and progress of society, nation and mankind at large.

The college is determined to achieve its vision and mission by imparting quality education to the students for their all-round development, to inculcate ethical values in the students by imparting proper guidance and motivation, by helping the students to overcome their sense of inferiority in facing new challenges by creating their skills.

6.1.2 What is the role of top management, principal and faculty in design and implementation of its quality policy and plans?

The college is a constituent unit of the Vinoba Bhave University, Hazaribag. Hence, the college is managed under the rules and regulations of the University. The principal is the representative of the University to look into the proper functioning of the college. The college has an internal quality assurance cell (IQAC), which is manned by the reputed scholars of other institutes and the senior teachers of the college. The cell plays a crucial role in the implementation of the plans and policy of the college. Basically the principal is the head of the institution and is capable to implement the plans and policy of the University for the Betterment of the college.

6.1.3 What is the involvement of the leadership in ensuring?

- The policy statements and action plans for fulfillment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Champion organizational change
- Reinforcing the culture of excellence

The college authority along with all the faculty members is fully involved in executing the plans and the policy for fulfillment of the mission of the institution. Different committees have been constituted by the college authority and they have been entrusted to implement the programmes and policy in a time frame for fulfillment of its objectives. From teaching learning process to cultural activities of the college, all the officials are dedicated and devoted to achieve the goals of the institution. The college authority remains vigilant as well as guides them to achieve the desired results. The principal makes all effort to create suitable platforms for skill development among the students.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans for the institution for effective implementation and improvement from time to time?

For effective implementation of the plans, the entire works have been divided among different committees with the instruction to execute it in the stipulated time frame. The college has its own internal quality assurance cell (IQAC) manned by experts. The members of the cell monitor as well as evaluate the works and also give valuable suggestion for proper implementation.

The principal regularly convenes a meeting of the various committees and evaluate the process of the work. In the review session, the implementation of programmes is undertaken and if any lapses detected, it is rectified immediately with the cooperation of the faculty members.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

There is no management in our college like private colleges. It is a constituent unit of the Vinoba Bhave University it follows the rules and regulations of the University. The principal as the representative of the University remains in the forefront to encourage and cooperate with the members of the faculty in all matters. He ascertains the proposals for the academic development of the college and for the benefit of the students.

Any proposals come from the departments, the principal after thorough verification immediately forward to the concerned authority like UGC or the University for Final Approval.

The proposals for either minor project or major project or national seminars/workshops etc are forwarded to the authority for final approval (if comes). Some of the proposal like guest lectures, group discussion, quiz competition, the principal approves it immediately and also extends full cooperation in organising these programmes.

6.1.6 How does the college groom leadership at various levels?

The principal as a head of the institution provides all possible help to groom leadership quality among the students and the teachers. Entire works have been divided and the senior faculty members are made in charge of the works. The faculty heads with the help of teachers of respective departments performs the works assigned by the principal. The activities like NSS, NCC, in which students are involved and develop the quality of leadership at various levels.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

A number of committees have been constituted by principal to run the college properly and smoothly. The senior members of the faculty are heading the respective committee. The principal is the ex-officio chairman of all the committee. The teachers and the staff have been involved in the process of decision making and its implementation. The committees enjoy operational autonomy and do their works under the rules and regulation of the University. In this way the principal with help of all the heads of the committee and faculty members performs the work of the institution.

Extra-curricular, student support activity like NSS, NCC and co-curricular activities like sports etc., the in-charge of such activities have operational autonomy to some extent.

6.1.8 Does the college promote a culture of participative management? If ‘yes’, indicate the levels of participative management.

For the proper functioning of the college the principal form the different committees and these committees help the college authority in the governance of the college. In this sense it is the participative management. Such decentralization and participative management needs to a situation of harmony and congenial atmosphere in the college.

6.2 Strategy development and deployment

6.2.1 Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The college is striving for all round excellence and it follows the quality policy which is mentioned in its mission and objectives.

The college aims at achieving and sustaining excellence in all its activities from learning to co-curricular activities.

Regarding academic excellence, our students topped in several subjects in the University examinations.

Regarding cultural and extra-curricular activities, our students remain always in the forefront. The college authority reviews the performances of the students and teachers for achieving the mission and objectives of the institution in the beginning of the academic session and if finds any discrepancy, it is rectified for smooth development of the institution.

6.2.2 Does the institute have a perspective plan for development? If so, give the aspects considered in inclusion in the plan.

The college certainly has a long run plan for all round development. No doubt, development is a continuous process. With this motive the college authority makes a future plan for upgrading all the science laboratories, construction of indoor and outdoor stadia, and provision for modern facility in the classrooms and to enrich the library with modern facilities. The college authority makes a proposal for all such developmental works and the same are forwarded to the University or state government or the UGC to allocate the resource for it.

6.2.3 Describe the internal organisational structure and decision making processes.

Our college is a constituent unit of Vinoba Bhave University. The principal is the head of the institution, who is working under the rules and regulations of the University and the UGC. The University makes the policy and the college implements it through the principal, as the head of the institution. The principal as the institutional head plays a pivotal role in the administration of the college and he is responsible for executing all the policy decision made by the University.

The principal constitutes various committees who work on behalf of the principal. The principal maintains harmonious relationship between the teachers and the staff for the congenial atmosphere for smooth functioning of the college. The principal takes the help of the staff council consisting of all the teaching members of the college. Bursar has been appointed by the University to assist financial matters, while for examination section controller of examination has been appointed by the University to assist the principal for smooth conduction of examination. Apart from that, the senior most faculty member has been appointed as professor In-charge for assisting the college authority for smooth functioning of the institution.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning

Research & Development

Community engagement

Human resource management

Industry interaction

The college is paying utmost importance in teaching-learning process and its improvement. Besides class room teaching, skill development and knowledge different workshops and seminars help them to develop their knowledge and skills.

Our college is not a research institute; it imparts education of degree subjects only. But the faculty members of different departments pursue the post- graduate students to do research work in their respective subjects.

Even teachers are encouraged by the senior faculty members and the principal to upgrade their academic knowledge, widen their intellectual horizons and make themselves resource persons of the faculty.

The NSS unit and the NCC platoons have been rendering social services in the development programme. By organizing NSS camp in different rural areas the NSS boys and girls educate the downtrodden people about AIDS, evils of drinking habits, women empowerment and drawbacks of dowry and other social evils of the community.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The principal regularly meets the student's of each department and gets the feedback from them about the functioning of the department as well as the college. He also interacts with the senior students and the guardians and girls for adequate information about the overall performance of the various departments of the institution. Generally the principal does not transmit it to the University but he tries to rectify the problems, if any, with the help of the senior faculty members.

Generally the fourth pollard of the state is quite vigilant and through their reporting, the University authority and others get the information about the institution.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processed?

1. NAAC steering committee
2. Admission committee

3. Anti- Ragging committee
4. Building committee
6. Career counseling & placement cell
7. Cultural Board/committee
8. Discipline committee
9. Grievance Redressal cell
10. IQAC (internal quality assurance cell)
11. Library committee
12. Purchase committee
13. Sports committee

All the members of the committee are actively involved in improving the efficiency of the institution.

6.2.7 Enumerate the resolution made by the management council in the last year and the status of implementation of such resolution.

Being a constituent unit of the university, college has no power to make any resolution. The syndicate and the senate of the university make resolutions; the college can only implement it.

For internal matters sometimes college makes its own policy to improve the academic and administrative conditions of the institution.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If `yes`, what are the efforts made by the institution in obtaining autonomy?

The autonomy of the college can be approved by the UGC. The affiliating university can only recommend to the UGC to grant autonomy of the particular institution. The college is planning to make a concrete move for obtaining autonomy from the UGC.

6.2.9 How does the institution ensure that grievances/compliments are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

A student grievance redressal cell is functioning in the college to ensure that grievances or compliments are promptly attended to and resolve effectively.

6.2.10 For the last years, had there been any instances of court cases filed by and against the institute? Provide details on the issue and decision of the court on these?

Neither the college filed the court case nor any other court filed case against the college in the last year.

6.2.11 does the institute have a mechanism for analysing student feedback on institutional performance? If ‘yes’, what were the outcomes and responses of the institution to such an effort?

The college gives utmost importance to the collection of the feedback from the student regarding performance of the institution.

The principal with the help of faculty members prepare a questionnaire on the performances of the teacher as well as other matters of the college. After the questionnaires finalized, the senior faculty members randomly distributes this paper among the students and to fill the questionnaire without any fear and favour.

The students are directed to submit their feedback in the office of the principal. The data thus generated is carefully analysed by the principal with the help of professor in charge (I).

In this way the principal gets the feedback from the students and makes appropriate steps to improve the functioning of the college.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by institution to enhance the professional development of its teaching and non-teaching staff?

The college is always ready to develop the professional skills of both the teaching and non-teaching staff of the college. The faculty members are encouraged to enrich their knowledge by attending seminars, conferences, Refresher and Orientation Courses. The college has also organized workshop as well as departmental seminars, in which the faculty members are positively involved to have deep knowledge of the subjects. The non-teaching staffs are encouraged to get the computer knowledge. For this a training programme was organized by the college and all the non-teaching staff had participated in it. By enhancing the basic knowledge of computer usage, the staffs enhance their skill and do their work smoothly.

6.2.3 What are the strategies adopted by the institution for faculty employment through training, retraining and motivating the employees for the role and responsibility they perform?

At the college level, the principle motivates the faculty members to be acquainted with the modern technology for teaching and learning. The talented and the aspiring teachers and the staffs are given the opportunity to enrich their skills by availing the schemes of the UGC, CSIR or others. The Faculty Development Programme of the UGC gives this opportunity to the teachers to avail this programme. They are motivated and encouraged to do their research work. Such teachers are given duty leave with the permission of the university.

6.3.3 Provide detail on the performance appraisal system of the staff to evaluate and ensure the information on multiple activities is appropriately captured and considered for better appraisal.

The performance of faculty member is assessed and monitored by the head of the concerned department. The annual appraisal is conducted by discussing with the students about the concerned teacher. The college authority studies the report and also gets the feedback from the students about the performance of the faculty member without disclosing the names of the students. After analysing the appraisal report as well as the feedback the college authority evaluates it. If he/she finds any difficulty in getting the report of the functioning of the staff, the college authority closely monitors the participation of the teacher and staff in various activities of the college. In this way he receives correct information for better appraisal.

6.3.4 What is the outcome of the review of the performance appraisal report by the management and the major decision taken? How are they communicated to the appropriate stakeholders?

After receiving the performance appraisal reports, the Principle reviews it thoroughly. If he finds any issue of concern the teacher improves or overcomes the lacunae without lowering self-esteem. Whatever required, counselling is provided to the staff in order to help them improve their professional capabilities

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such scheme in the last four years?

The welfare schemes available for the collage as per University are mentioned below

- a) Medical leave
- b) Maternity leave
- c) Duty Level
- d) Appropriate of wards on compassionate ground to the next of the kin of the staff who die during his/her duty
- e) Other welfare schemes as recommended and approved by university
- f) Casual leave
- g) Earned leave

It is noted here that the college is the recommending authority; it is the University, which grants all such welfare schemes to the teachers and Non-teaching staff of the college.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

Although, the college has no power to retain any faculty member without the permission of the University, however, the college authority recommends for retaining any eminent faculty member.

6.4 Financial management and resource mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The account department of the college maintains all the records of the income and expenditures. The entire incomes received from any source are deposited in the University A/C “A”. This account is operated by the university. The college has other accounts such as B, C, D and E. all accounts except “A” are operated by the college. These accounts are being operated by double signatures, the Principal and the Bursar.

The other accounts are as follows:-

- A/C “B”- Chatra College, Chatra A/C **B**
- A/C “C”- Chatra College, Chatra A/C **C** Development
- A/C “D”- Chatra College, Chatra A/C **D** Welfare
- A/C “E”- Chatra College, Chatra A/C **E** Sports and NSS

There is daily collection register namely DCR-I and DCR-II, which is maintained by the counter clerks, while cash books are maintained by the cashier. The bursar appointed by the University monitors the income side of the college, under the supervision of the principal. The principal constitutes purchase committee with a senior faculty member to take their opinion for efficient use of the funds earmarked for the particular items.

Apart from this the UGC fund is utilized as per the guidance of the UGC. The Utilization of this fund is audited by the chartered accountant hired by the college and the same is submitted to the UGC.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The college has its accounts relating to all transactions audited once a year. The audit is of two kinds: one is internal audit, in which the auditors of the University audit the entire income and expenditures made during the financial year. The state government also undertakes the external audit by the team of auditors from the office of the accountant general Ranchi. Both the team of auditors submits their reports to the university and the government separately. Till date no major audit objections are reported. No discrepancy is found in maintaining the income and expenditure of the fund.

The last audit by the office of the accountant general was done in the year of 2011. The audit was in a respect of the financial year 2005 -2006. The internal audit was made in the year

2014-2015. The audit was in respect of 2010-2011, 2011-2012, 2012-2013, 2013-2014 and 2014-2015.

6.4.3 What is the major source of institutional receiving/ funding and how is the deficit managed? Provide audited income and expenditure statements of academic and administrative activities of the previous four years and the reserve fund/ corpus available with institution, if any.

The major sources of the college receipts are the salary and contingent amounts from the University in every month. The tuition fee and other developmental fee received from the student are deposited to the University account “A”. The tuition fee of the self-financing courses is another receipt. The grants received from UGC under various schemes and the state government for developmental purposes.

The audited income and expenditure statements for last four years are given below:

S.L No.	Year	Income	Expenditure
1	2011-2012	13297928	13290000
2	2012-2013	18942218	1894200
3	2013-2014	16018672	16000451
4	2014-2015	16305672	16303672

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The funds received from UGC are as follows:

- 54 lakhs for construction of woman's hostel during XIth five year plan(utilized).
- 10, 90,593 for development of college in 2012-2013 (utilized).
- 11,49,000 for equipment (utilized)

The funds received from state government are as follows:

- 49,12,325 for administrative in 2012-2013 (utilized)
- 5 lakhs for library automation during 2013-2014 (utilized)
- 3, 18, 00,000 for construction of class rooms in May 2015 (utilization is in process).
- And 5 lakhs for psychology laboratories in august 2015 (utilization is in process).

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance cell (IQAC)

a. Has the institution established an internal Quality Assurance Cell (IQAC)? IF 'YES', what is the institutional policy with regard to quality assurance and how it contributed in institutionalizing the quality assurance processes?

b. How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

d. How do students and alumni contribute to the effective functioning of the IQAC?

e. How do the IQAC communicate and engage staff different constituents of the institution?

(a) The internal Quality Assurance Cell (IQAC) has been established in the college on 27/04/2015. The Cell has been playing a pro-active role. The basic policy of the institution is to impart quality education to the student and also fulfill its mission. Hence, continuous improvement in the quality of teaching-learning process is the institutional policy. The IQAC is an active and effective advisory body to suggest infrastructural and technological development in the campus.

(b) There were several meetings held with the members of the IQAC. Some of the important suggestions are as follows:

- Online admission system
- To make the campus Wi-Fi enabled
- To digitalized the Library
- To constitute the departmental council for academic excellence.

All such suggestions of the IQAC external members and after discussions and deliberations a proposal for academic excellence is made.

- (c) Yes, IQAC consists of two external members. The members had made suggestions to improve the institutional teaching and learning process.
- (d) The members of IQAC received valuable feedbacks from the students and the alumni about the teaching learning process and its excellence.
- (e) Four senior faculties are the members of IQAC. They air the view of the faculty and endeavour to incorporate their needs in the major academic policy and its implementations.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

There is certainly an integrated framework for the quality assurance of the academic and administrative quality, the observations of the cell is reviewed by the principal and the senior faculty members. The college authority tries to execute the recommendations of the IQAC.

6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures? If 'yes', give details enumerating its impact.

The college ensures that the advice of the IQAC is fully adhered to by the staff. The orientation session is organized time to time for the staff to improve their working system. Small and informal meeting with the staff and teacher by the principal helps the effective implementation of the recommendations of IQAC.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

There is no formal academic auditing system in the college. However, in informal way, the college conducts such auditing. The staff council meeting is organized in self-appraisal forms of the member, feedback given by the students as well as observations of the IQAC. In this way the college undertakes the academic auditing in an informal way.

6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The college has no such mechanism till date to align with the requirements of the external quality assurance agencies or regulatory authority.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operation and outcome?

Various platforms come in handy for assessing the quality of teaching learning process in the college. The IQAC is the basic system to review the quality of teaching learning process of the college. The performance of the feedback from the students about the quality of the faculty members is another mechanism for reviewing the teaching learning process. Apart from all these methodology the final results in the university examinations provides the real picture of the teaching-learning process.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The college conducts the meeting with parents as well as the other educationists of the township and communicates to them the performance of the institution. The college gets their opinion and suggestions, any, and try to implement it for better outcome in future.

Any other relevant information regarding Governance leadership and management which the college would like to include. No

Criterion VII: - Innovations and Best Practices

7.1 Environment Consciousness

7.2 Innovations

7.3 Best Practices

7.1 Environment Consciousness

7.11 Does the Institute conduct a Green Audit of its campus and facilities?

The college authority as well as the staff knows the importance of the greenery for our existence. Although the college has not enough trees, but the principal takes care of existing trees. The college is taking meticulous care of all such plants.

7.12 What are the initiatives taken by the college to make the campus Eco friendly?

- * Energy conservation
- * Use of renewable energy
- * Water harvesting
- * Efforts for Carbon neutrality
- * Plantation
- * Hazardous waste management
- * E-waste management
- The college authority as well as the other staff members is very much particular to conserve energy. The minimum use of electricity is a serious consideration of the college authority.
- Effects of carbon neutrality do not apply for us as no hazards gasses are emitted or hazardous wastes are produced by the Institution.
- Regular plantation of saplings is undertaken in the campus by the NSS volunteers and NCC cadets.
- Regarding e-waste, this is primarily generated because of the outdated electronic equipment and obsolete electronic gadgets. The college is very particular about the use of such outdated electronic goods.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

For the last few years the college introduces some new systems like Establishment of UGC-Network Resource Centre, Extensive use of ICT for improving teaching system, Introduction of Smart Board in the Class Rooms, Digitalization of Main Library, Initiation Of Campus Recruitment Drive with the help of placement cell etc.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexes format (see page) have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

BEST PRACTICE-I

With a view to Quality improvement as the objective of the institution, we have introduced some of the need based programmes such as extension activity for students.

The college is making all efforts to meet the aims and objectives which will enhance the employability of the students.

For promoting community linkage as well as social responsibility the practice of extension activity for students have made an indelible imprint for the all round development.

BEST PRACTICE-II

The best practice namely Career Counseling and Skill Development is one of the best contributions of the college to improve the quality of the students in the employment market. Courses like certificate course in computer Environmental science in Degree level have contributed a lot for all round development of the students.

A part from all these practices the best practices which our college started are:

- i) Extension Activity for students.
- ii) Career counselling & skill Development

FORMAT FOR PRESENTATION OF PRACTICE

BEST PRACTICE-1

1. Title of the practice: Extension Activity for students
2. Goal: Extension activities are made mandatory for the students to promote community linkage, social responsibility, and interaction with the downtrodden people and to know their problems.
3. The context: Most of the students are ignorant about the problems of the society where they live. Most of the students are brought up in such an atmosphere, in which joint family system have become a thing for the past. Hence it is the duty of the institution to inculcate the knowledge to them about the social life and its significance.

Students must be sensitized about the society through their involvement in social activities.

4. The practices: The units of NCC, Red Ribbon club are working in the college. A large number of students involve in the activities of such voluntary organisations. Their involvement in different social activities like field work, organizing camps like AIDS awareness , De-addiction, cancer awareness serving lepers colony, promoting and enrolling members for Blood Donation, participation in awareness programme against child labour, Drug addiction , use of junk food, participation in awareness programme for Gender sensitization, drive against domestic violence, and other social evils, serve the people affected by the natural calamities etc.

5. Evidence of success: The students have realized the challenges of the modern systems, where the social and economic conditions of the people, especially the downtrodden, are in wretched conditions. Students' participation in various socio-cultural activities has greatly influenced them. They understand the significance of such activities in their social life.
6. Problems Encountered and Resources Required: Resource Mobilization , Noncooperation of the rural people in extending social services For undertaking different programmes of NSS, financial requirements are needed, but due to financial constraints camps for social services in rural areas are not organized

In regular basis it should be a continuous process for improving the awareness programmes among the rural population.

BEST PRACTICE-II

1. Title of the practice: career counselling & skill development.
2. Goal: To prepare the students to be successful in job market to shape the students to achieve core competencies to face local demand and also global requirements. To develop human resources for national growth to build the capacity of students in communication skill, group discussion as well as improve the presentation skills.
3. The Context: - The different employers or even the corporate would lament that majority of students who come for seeking jobs are not employable for the lack of skills. Students who are from rural background and the first generation learners are very weak in communication skill and general knowledge or about the career. Hence the college authority realizes these problems of the students and started to launch a Counselling and placement cell in the college. The cell is functioning properly for the two years in the college.
4. The Practices: - Considering the mediocre students in communication skills, English Language Lab is proposed in the college. The regular training for students in English Language Lab will made a good impact. The Lab will be handled by the expert team with a view to strengthen the communication skill in English. The Career Counselling and the placement cell have also made a tremendous impact on the career building of the students. The placement cell of the college arrange pre-placement training by conducting group discussion, mock- Interview, Aptitude test as well as counselling in logical reasoning.
5. Evidence of Success: An analysis of the feedback obtained from the students and the guardians on the usefulness and relevance of the skill development through career-Counselling and placement Cell shows that they appreciate this innovative system adopted in the college. The placement cell is also very much optimistic with the performance of the students in the Campus

Recruitment drive: - Even the students of other colleges of the township are benefitted by facing the campus recruitment organized by our college. Guardians and

the students try to take admission in our college so that they may get such facility, which is being imparted in our college.

6. Problems Encountered and Resources Required: Most of the students belong to the first Generation learner; hence they have to face difficulty in grasping proper concentration and interest in such classes. We have a shortage of professionally trained teachers to handle those problems. Financial Constraints', as no fund is earmarked for its development. Competent teacher, well prepare study material, faculty for conducting on-line tests are required for successful implementation of this practice. Hence, two best practices adopted in the college have contributed to the better academic administrative functioning of the college.

“THE EXTENSION ACTIVITY FOR STUDENTS” and “CAREER CONCLUDING & SKILL DEVELOPMENT” are the most important practices to help for the quality excellence of the college.

C-Evaluative Reports of the Departments

A. Social Science

- a. Economics
- b. Political Science
- c. Psychology
- d. History

Evaluative Report of the Department

1. Name of the Department:- **Economics**
2. Year of Establishment :- **1961 (UG)**
3. Name of Programmes / Courses offered :- **UG**
4. Name of Interdisciplinary courses and the departments/ units involved:- **Nil**
5. Annual/Semester/Choice Based Credit System (Programme Wise):- **UG (Annual)-
Old UG (Semester) –New CBCS**
6. Participation of the department in the courses offered by other department :- **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc:-
No
8. Details of courses/programmes discontinued (if any) with reasons:-**Nil**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02(Two)	01 – Regular 01 – Guest Faculty

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt./Ph.D./ M. Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
Dr. D.N. Ram	M.A., Ph.D.,	Assistant Professor	Growth and Planning	08 (Years)	01 (one) Registered
Santosh Dayal	M.A, JET (SLET)	Guest Faculty	Mathematical Economics	07 (Months)	

11. List of senior visiting faculty: - Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:- **30%**
13. Student – Teacher Ratio (programme wise) :- **U.G - 83:1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled :-

Support Staff (Technical)	Administrative Staff
Sanctioned – Nil	Sanctioned – Nil
Working – Nil	Working – Nil

15. Qualification of teaching faculty with D.Sc./D.Litt./Ph.D./ M. Phil./P.G.: **Please refer question no. 10**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- **Nil**
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received:- **Nil**
18. Research Centre / facility recognized by the University:- **N.A.**
19. Publications:
- * Publication per faculty: - **Dr. D.N. Ram-07**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students: - **Nil**
 - * Number of publications listed in International Database (e.g:- Web of Science, Scopus, Humanities International Complete) Dare Database – International Social Sciences Directory, EBSCO host, etc.): - **Nil**
 - * Monographs: - **Nil**
 - * Chapter in Books: - **Nil**
 - * Books Edited: - **01**
 - * Books with ISBN/ISSN numbers with details of publication: -**D.N. Ram (ISBN-81-7005-171-1), Anurag Punlication, New Delhi.**
 - * Citation Index: - **Nil**
 - * SNIP: - **Nil**
 - * SJR: - **Nil**
 - * Impact factor: - **Nil**
 - * H-index: - **Nil**
20. Areas of consultancy and income generated: - **N.A.**
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards...:- **N.A.**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental / programme: - **Nil**
- b) Percentage of students placed for project in organizations outside the institution i.e. in Research Laboratories/ Industry/ other agencies :- **Nil**

23. Awards/ Recognition received by faculty and students: - **Nil**

24. List of eminent academicians and scientists / visitors to the department: - **Nil**

25. Seminars/ Conferences/ Workshops organized & the source of funding: - **Nil**

26. Student profile programme/course wise:

Name of the Course / Programme (refer, question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
U.G	300	166	100 66	Yet to appear under CBCS pattern

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of students from the same states	% of students from other State	% of students from abroad
UG	100 %	00%	Nil

28. How many students has cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : - **NET 01, SLET 01, Civil Service 02**

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A.
PG to M. Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post- Doctoral	N.A.
Employed	Data not available
• Campus selection	Data not available
• Other than campus recruitment	Data not available
Entrepreneurship / Self-employment	No information

30. Details of Infrastructural facility:-

- A) Library: - No. of Books: - **2089**
- b) Internet facilities for Staff & Students: - **Yes**
- c) Class rooms with ICT facilities: - **Yes**
- d) Laboratories: - **Not Required.**

31. Number of students receiving financial assistance from college, university, government or other agencies: - **Nil**

32. Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts:- **Organize special lecture for honours students.**

33. Teaching methods adopted to improve student learning: - **Yes**

- **Tutorial Classes**
- **Group discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - **NSS, NCC,**

Youth festival, sports.

35. SWOC analysis of the department and Future plans:-

- **Strength**: -Most of the students come from backward and tribal regions despite they are more disciplined, studious and participative in different extracurricular activities. Their results are quite satisfactory.
- **Weakness**: - Lack of faculty members and lack of infrastructures for the faculty improvement.
- **Opportunity**: -Interdisciplinary course.
- **Challenge**: -More teaching staff and non-teaching staff needed.
- **Future Plan**: - We want to introduce the experimental economics for which social Laboratories will be established in the Department Power point presentation of relevant topics. Interdisciplinary course will be started in due course.

Evaluative Report of the Department

01. Name of the Department:- **Political Science**
02. Year of Establishment :- **1961 (UG)**
03. Name of Programmes / Courses offered :- **U.G**
04. Name of Interdisciplinary courses and the departments/ units involved:- **Nil**
05. Annual/Semester/Choice Based Credit System (Programme Wise):- **UG (Annual)-
Old UG (Semester) –New CBCS**
06. Participation of the department in the courses offered by other department :- **No**
07. Courses in collaboration with other universities, industries, foreign institutions, etc:-
No
08. Details of courses/programmes discontinued (if any) with reasons:-**Nil**
09. Number of Teaching Posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02(Two)	01 – Guest Faculty

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt./Ph.D./ M. Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
Dr. Ranjit Kumar	M.A., Ph.D.,	Assistant Professor	International Relation	31 (Years)	02
Manoj Kumar Singh	M.A, BET	Guest Faculty	Political Sociology	01 (Years)	Nil

11. List of senior visiting faculty: - **No**
12. Percentage of lectures delivered and practical classes handled (programme wise) by
temporary faculty:- **50%**
13. Student – Teacher Ratio (programme wise) :- **U.G - 80:1**
14. Number of academic support staff (Technical) and administrative staff; sanctioned
and filled :-

Support Staff (Technical)	Administrative Staff
Sanctioned – Nil	Sanctioned – Nil
Working – Nil	Working – Nil

15. Qualification of teaching faculty with D.Sc./D.Litt./Ph.D./ M. Phil./P.G.: - **Please refer question no. 10**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- **Nil**
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received:- **Nil**
18. Research Centre / facility recognized by the University: - **N.A.**
19. Publications:
- * Publication per faculty: - **Dr. Ranjit Kumar-01(Press)**
20. Areas of consultancy and income generated: - **N.A.**
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards: - **N.A.**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental / programme: - **Nil**
- b) Percentage of students placed for project in organizations outside the institution i.e. in Research Laboratories/ Industry/ other agencies : - **Nil**
23. Awards/ Recognition received by faculty and students: - **Nil**
24. List of eminent academicians and scientists / visitors to the department: - **Nil**
25. Seminars/ Conferences/ Workshops organized & the source of funding: - **Nil**
26. Student profile programme/course wise:

Name of the Course / Programme (refer, question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
U.G	330	170	100 70	NA

*M=Male *F=Female

27. Diversity of students

Name of the Course	% of students from the same states	% of students from other State	% of students from abroad
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UG	95 %	05%	Nil
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28. How many students has cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : - **NA**

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A.
Employed	Data not available
• Campus selection	Nil
• Other than campus recruitment	Data not available
Entrepreneurship / Self-employment	No information

30. Details of Infrastructural facility:-

A) Library: - No. of Books: - **2430**

b) Internet facilities for Staff & Students: - **Yes**

c) Class rooms with ICT facilities: - **Yes**

d) Laboratories: - **Not Required.**

31. Number of students receiving financial assistance from college, university, government or other agencies: - **NA**

32. Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts: - **NO**

33. Teaching methods adopted to improve student learning: - **Yes**

- **Poster making**
- **Special Assignment**
- **Tutorial Classes**
- **Group discussion**
- **Debates, Quiz, Cultural Activities.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - **NSS, NCC,**

35. SWOC analysis of the department and Future plans:-

- **Organizing Seminar**
- **Starting a journal**

Evaluative Report of the Department

1. **Name of the department:-**Psychology
2. **year of Establish:-**1961(UG);
3. **Names of Programmes/Courses offered:-**UG,
4. **Names of Interdisciplinary courses and the departments/units involved:-**Nil
5. **Annual/semester/choice based credit system (programme wise):-** Annual (old)U.G semester(new)
6. **Participation of the department in the course offered by other departments:-**NO
7. **Course in collaboration with other universities, industries, foreign institutions,etc:-**No
8. **Details of courses /programmes discontinued (if any) with reasons:-**Nil
9. **Number of Teaching posts**

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	01(one)	01(one)

10 Faculty profile with name, qualification, designation, specialization, (D. Sc. /D. Litt. /Ph. D. /M. Phil., etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of PhD Students guided in the last years
DR. Mukesh Kr. Jha	M.A., Ph. D.	Assistant Professor	Yoga Psychology, Mental Measurement	16	Nil

11. **List of senior visiting faculty:-**NO
12. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:-**No provision for Temporary faculty
13. **Student-Teacher Ratio (programmers wise):-**U.G:-66%:1
14. **Number of academic support staff (technical) and administrative staff: -**
Sanctioned and filled:-

Technical Staff	Administrative Staff
Sanctioned-NA	NA
Working-NA	NA

15. Qualifications of teaching faculty with D.Sc. /D. Litt. /Ph. D. /M.PHIL/PG

Please refer question no .10.

16. Number of faculty with ongoing projects form (a)National, (b) International funding agencies and grants received:-Nil

17. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:-Nil

18. Research Centre/facility recognized by the University: N.A

19. Publications:

*Publications per faculty: - Dr. M. K. Jha: - 09(Nine) Research articles published.

*Number of papers published in peer reviewed journals (national/international) by faculty and students: Nil

*Number of publications listed in international database (for eg: web of science, Scopus, humanities international complete, Dare database- International social sciences Directory, EBSCO host, etc.): - Nil.

*Monographs: Nil.

*chapter in books: 3 (yoga and mind, P-3, NOU Patna)

*Books edited: 01 (one) Dr. M. K. Jha: - *A Study of Influencing Factors for Stress and Coping Strategies Among the College Teachers*

*Books with ISBN/ ISSN numbers with details of publishers: **ISBN-81-7005-171-1, Anurag Publication, New Delhi.**

*Citation Index: Nil

*SNIP: Nil

*SJR: Nil

*Impact factor: Nil

*H-Index: Nil

20. Areas of consultancy and incoming generated: N. A

21. Faculty as members in:

- a. National committees
- b. International committees
- c. Editorial boards...

Dr. M. K. Jha

- 1. Life member of Bihar psychological association
- 2. Life member of ISCA, Kolkata
- 3. Somatic Ink-blot society, Chandigarh

22. Student projects

- a) Percentage of students who have done in-projects including inter Departmental / programme:-NA
- b) Percentage of students placed for projects in organizations outside the institution: -NA

23. Awards/Recognitions received by faculty and students: -NA

24. List of eminent academicians and scientist/visitors to the department: -Nil

25. Seminars/Conferences/Workshops organized & source of funding: -

- A) National:-Nil
- B) International:-Nil
- C) Department:-Nil

26. Student profile programmers /course wise:

NAME OF THE Course/programme (refer question no.4)	Applications Received	Selected	Enrolled *M *F	Pass %
U.G	66	66	25 41	1 ST batch

*M=Male *F=MEMALE

27. Diversity of students

NAME OF THE Course	%OF Students from the same state	%of students from other States	% of students from abroad
U.G	100%	00%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? N.A

29. Student progression N.A

Student progression	Against% enrolled
UG to PG	N.A
PG to M. Phil.	N.A
PG to Ph. D.	N.A
Ph. D.TO Post-DOCTORAL	N.A
Employed	NA
Campus selection	NA
Other than campus recruitment	NA

30. Details of Infrastructural facilities

- a) Library: -No of Books: -571
- b) Internet facilities for Staff & Students: -Yes
- c) Class rooms with ICT facility: -yes
- d) Laboratories: -Yes

31. Number of students receiving financial assistance from college, university, government or other agencies: - Nil

32. Details on students enrichment programmers (special lectures/workshops/seminar) with external experts: -We organize Special lectures for honours students.

33. Teaching methods adopted to improve student learning: -

- Tutorial
- Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: -NSS, NCC.

35. SWOC analysis of the department and Future plan

- Use of Projector.
- Shortage of space for lab.
- Requisition for Journals.
- Shortage of teachers in the Department.
- Shortage of technical and administrative staff in the Department.

Evaluative Report of the Department

1. Name of the department :- History
2. Year of establishment :- 1961(UG)
3. Names of programmes/courses offered :-UG
4. Names of interdisciplinary courses and the department/units involved :- Nil
5. Annual/semester/choice based credit system(programme wise) :- U.G Semester/CBCS/annual(old)
6. Participation of the department in the courses offered by other department:- No.
7. Courses in collaboration with other universities, industries, foreign institutions, etc:-No.
8. Details of courses/programmes discontinued (if any) with reasons :-Nil
9. Number of teaching posts

	Sanctioned	filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	03	01 Asst professor 03 Guest Faculty

Note: -Faculty profile with name, qualification, designation, specialization (D.Sc. /D. Litt. /Ph. D. /M. Phil., etc. /).

Name	Qualification	Designation	Specialization	No. Of Years of Experience	No. Of Ph. D Students Guided for the 4 years
Dr. Uday Kr. Singh	M.A., Ph. D.	Asst. Professor	Modern history	25	
Prakash Harshwardhan	M.A., UGC-NET	Guest faculty	MED INDIA		
Dr. Jyoti Kumar	M.A., UGC-Ph. D.	Guest faculty	MED INDIA		
Mr. Birju Kumar Mehta	M.A., UGC-NET	Guest faculty	MED INDIA		

10. List of senior visiting faculty: - Nil.
11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: - 10 lectures per day
12. Student- Teacher Ratio (programme wise): -U.G: -71:1.
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled:-

Technical Staff	Administrative Staff
Sanctioned – Nil	Sanctioned- Nil
Working- Nil	Working- Nil

14. Qualification of teaching faculty with D. Sc. /D. Litt. /Ph. D. /M. Phil. /PG.

Please refer question no.10

15. Number of faculty with ongoing projects from (a national b) International funding agencies and grants received: - Nil.

16. Department projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: - Nil.

17. Research centre/ facility recognized by the University: - N.A.

18. Publications

- Publication per faculty: - Dr. Uday Kr. Singh – (1) Research articles published in national journal.
- Prakash Harshwardhan: -(1) Research article published in Anusandhanika Research Journal of Social Science & Humanities: - ISSN-0974-200X
- Number of papers publication in per reviewed journals (national/ international) by faculty and students. **Nil**
- Number of publication listed in international database(for ex.: Web of science, scopus, humanities International complete, Dare Database – International Social Science Directory, EBSCO host, etc.):**- Nil**
- Monographs :- **Nil**
- Chapter in Books :- **Nil**
- Books Edited :- **Nil**
- Books with ISBN/ISSN number with details of publishers :-**Nil**
- Citation Index :- **Nil**
- SNIP:- **Nil**
- SRJ:- **Nil**
- Impact factor :- **Nil**
- H-index:- **Nil**

19. Areas of consultancy and income generated: - N.A.

20. Faculty as members in

- a) National committees b) International committees c) Editorial Boards..... **Prakash Harshwardhan**

Research journal “UPUL”

21. Students projects

- a) Percentage of students who have done in-house project including inter department/ programme: - Nil

- b) Percentage of students placed for projects in organization outside the institution i.e.in Research laboratories/ industry/ other agencies :- **Nil**

22. Awards/ recognitions received by faculty and students :-Nil

23. List of and scientists/ visitors to the department:- Nil

24. Seminars/ conferences / workshop organized & the source of funding:- Nil

- a) National :- **Nil**
 b) International :- **Nil**
 c) Seminar :- **Nil**

25. Student profile programme/ course wise:

Name of the course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
U.G	1200	240	125 115	N.A

*M=Male *F=Female

27. Diversity of students

Names of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	95	5	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, defence services, etc ? Data not available.

NET – 01

Civil services – 02

29. Student progression.

Student progression	Against % enrolled
UG to PG	N.A
PG to M. Phil.	N.A
PG to Ph. D.	N.A
Ph. D. to Post-Doctoral	N.A
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Data not available N.A Data not available
Entrepreneurship/self-employment	No Information

30. Details of Infrastructural facilities

- a) Library: - No. Of Books: 2291 No of books
 b) Internet facilities for staff & students: - Yes.
 c) Class rooms with ICT facility: - Yes
 d) Laboratories : - Not required

- 31. Number of students receiving financial assistance from college, university, government or other agencies: - N.A.**
- Number of students got scholarship from Govt. Of Jharkhand: - N.A.
- 32. Details on students' enrichment programme (special lectures/ workshop/ seminar) with external experts: - refer to Col.N.-11**
- 33. Teaching methods adopted to improve student learning:-**
- Poster making
 - Debate quiz with activity
 - Special assignment
- 34. Participation in instructional social responsibility (ISR) and extension activities: - NSS, NCC**
- 35. SWOC analysis of the department and future plans: -**
- S-Well qualified teachers obedient and supportive staff member, rich library, good relation between teacher and students.**
- W- Smart classes, properly arrange departmental Library.**
- O- To organize seminars and work shops**
- C- Skill development**

B. Humanities

- a. English
- b. Hindi
- c. Urdu
- d. Philosophy

Evaluative Report of the Department

01. Name of the Department:- **English**
02. Year of Establishment :- **1961 (UG)**
03. Name of Programmes / Courses offered :- **UG**
04. Name of Interdisciplinary courses and the departments/ units involved:- **Nil**
05. Annual/Semester/Choice Based Credit System (Programme Wise):- **UG(Annual)Old
UG (Semester) –New CBCS**
06. Participation of the department in the courses offered by other department :- **No**
07. Courses in collaboration with other universities, industries, foreign institutions, etc:-**No**
08. Details of courses/programmes discontinued (if any) with reasons:-**Nil**
09. Number of Teaching Posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02(Two)	01

10. Faculty profile with name, qualification, designation, specialization,
(D.Sc./D.Litt./Ph.D./ M. Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Manish Dayal	M.A., Ph.D., B.Ed., LLB. M.A (Education) pursuing from IGNOU	Assistant Professor (Sr. Scale)	Fiction	8 (Approx)	Nil

11. List of senior visiting faculty: - **Dr. B.P. Sinha, Univ.Prof. & Head, Centre for
English Language/ Dean, School of languages, Central University of Jharkhand,
Ranchi (Retired.).**
12. Percentage of lectures delivered and practical classes handled (programme wise) by
temporary faculty:- **Nil**
13. Students – Teacher Ratio (programme wise) :- **U.G - 80:1**

14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled :-

Support Staff (Technical)	Administrative Staff
Sanctioned – Nil	Sanctioned – Nil
Working – Nil	Working - Nil

15. Qualification of teaching faculty with D.Sc./D.Litt./Ph.D./ M. Phil./P.G.:- **Please refer question no. 10**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :- **Nil**

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received:- **Nil**

18. Research Centre / facility recognized by the University: - **N.A.**

19. Publications:

* a. Publication per faculty: -

* Number of papers published in peer reviewed journals (national / international) by faculty and students: - **02 (Two)(02 Research Articles published in National Peer Reviewed Journal).- Dr. Manish Dayal**

* Number of publications listed in International Database (e.g:- Web of Science, Scopus, Humanities International Complete) Dare Database – International Social Sciences Directory, EBSCO host, etc.): - **Nil**

* Monographs: - **Nil**

* Chapter in Books: - **Nil**

* Books Edited: - **Nil**

* Books with ISBN/ISSN numbers with details of publication: - **01 (ISBN-978-93-82770-17-6) IMAGE INDIA PUB, NEW DELHI**

* Citation Index: - **Nil**

* SNIP: - **Nil**

* SJR: - **Nil**

* Impact factor: - **Nil**

* H-index: - **Nil**

20. Areas of consultancy and income generated: - **N.A.**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards.....

i. University Representative (UR) of RNM Degree College, Hunterganj

(A Permanently Affiliated College of Vinoba Bhave University, Hazaribag).

ii. Life Member of ILA, NEW DELHI

iii. Life member of YMCA, Ranchi (Jharkhand).

iv. Life Member of IRCS, Jharkhand, Ranchi.

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental / programme: - **Nil**

b) Percentage of students placed for project in organizations outside the institution i.e. in Research Laboratories/ Industry/ other agencies :- **Nil**

23. Awards/ Recognition received by faculty and students: - **N.A.**

24. List of eminent academicians and scientists / visitors to the department: - **Please refer Question No. – 11**

25. Seminars/ Conferences/ Workshops organized & the source of funding: - **Seminar (Departmental)**

26. Student profile programme/course wise:

Name of the Course / Programme (refer, question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
UG – English (H) – 2014-15 Part-III	02	02	02	100%
UG – English (H) – 2014-15 Part-II	19	19	14 05	99% (18 Passed)
UG – English (H) – 2014-15 Part-I	140	140	80 60	Result Awaited
UG – English (H) – 2014-15 (Semester-I)	105	81	51 30	Yet to appear under New CBCS Pattern

*M=Male, *F=Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	90 %	10%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? : - **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A.
PG to M. Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post- Doctoral	N.A.
Employed	Data not available
• Campus selection	Data not available
• Other than campus recruitment	Data not available
Entrepreneurship / Self-employment	Nil

30. Details of Infrastructural facilities

A) Library: - No. of Books: - **2629**

b) Internet facilities for Staff & Students: - **Yes**

c) Class rooms with ICT facility: - **Yes**

d) Laboratories: - **Not Available (Language Laboratory required).**

31. Number of students receiving financial assistance from college, university, government or other agencies:- **Nearly 80% students are getting Financial Assistance (Scholarship) from Govt. of Jharkhand through the College.**

32. Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts:- **(Please refer Q. No. – 11) Internal Seminars are organised from time to time in the Department. Special Lectures are organized with the help of senior visiting faculty in the Department.**

33. Teaching methods adopted to improve student learning: - **Yes**

- **Power Point Presentation**
- **Special Assignment**
- **Interactive Class**
- **Group Discussion**
- **Tutorial Classes**
- **Translation Method / Direct Method**
- **Inclusive Method**
- **Audio Visual Aids**
- **Deduction Method**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - **NSS, NCC, Youth Festival, Participation in different sports and Cultural Activities organized by the College as well as the University.**

35. SWOC analysis of the department and Future plans:-

Strength:

1. Optimum availability of Departmental Books in the College Library.
2. Students' interest towards learning English language and literature.
3. Active participation of students (of the department) in Extra Curricular Activities/Co-Curricular Activities/ NCC/ NSS/ Sports & Athletics/ Youth Festival etc.
4. Provision of Tutorial classes for slow learners.
5. Students Interaction in the class is quite praiseworthy & very promising.

Weakness:

1. Teaching staff in the Department is very scant.
2. Students are not well versed in the language of English due to rural background (of the students').
3. No language laboratory is there in the department.
4. Students Attendance is below expectation due to lack of communication facilities.
5. Facility of Interdisciplinary course (like Communicative English) is not available.
6. Intermediate (+2) Level-Teaching creates extra burden on the faculty as no separate staff or infrastructural facilities are available for this.

Opportunities:

1. Ample scope for introducing vocational courses/ interdisciplinary courses in the department.
2. Opportunity to establish a language laboratory in the department.
3. Opportunity to provide communication facility to the students belonging to far flung areas of the district.
4. Ample opportunities to incorporate ICT & e-learning and other modern methods of education.

Challenges:

1. Teacher students' ratio is high.
2. Lack of Teaching/Non-Teaching staff in the department.
3. Lack of smart class.
4. Financial limitation.
5. Lack of separate reading room and library (for the students) in the department.
6. Lack of separate room for the staff in the department.

Future plan:

1. To develop Language Laboratory.
2. To introduce interdisciplinary course/ Add on course like Communicative English.
3. To provide Wi-Fi facility to the students / Faculty Members.
4. To develop separate smart class in the department.
5. To organize UGC Sponsored National Seminar/ Conference/ Work Shop/ Symposium in the department.
6. To avail Research Projects (sponsored by UGC & other funding agencies) by the Teaching faculties of the department.

7. To arrange more special lectures by the senior visiting faculty in the department.
8. To create and maintain students' records who have passed out from the department. (Alumni Association of the Department.)
9. To publish Departmental Journal.
10. To promote Skill Based/ Value Based Education.
11. To establish PG centre of English studies (Language & Literature) so as to minimize the dropout rate of students from UG to PG.
12. To inculcate the habit of In-house Research Activities amongst the students as well as the faculty members of the department.
13. To imbibe the practice of e-learning, good learning & transparent learning of Education in the department.

Evaluative Report of the Department

- 1. Name of the Department:-Hindi**
- 2. Year of Establishment:-1961(UG)**
- 3. Names of program/Courses offered:-UG**
- 4. Name of Interdisciplinary courses and the department/units involved:-nil**
- 5. Annual/Semester/Choice based credit system (program wise):-UG (CBCS)**
- 6. Participation of the department in the courses offered by other department:-NO**
- 7. Courses in collaboration with other universities, industries, foreign institution, etc:-
NO**
- 8. Details of courses/programmes discontinued (if any) with reason: -NIL**
- 9. Number of teaching posts**

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	Nil	Nil
Asst.Professor	(02)	(02)

- 10. Faculty Profile with Name, qualification, designation, specialization, (D. Sc. /D. Litt.
/Ph. D. /M. Phil., etc.)**

Name	Qualification	Designation	Specialization	No of Years of experience	No of Ph.D Students Guided for the last 4 year
Dr.Bhuwaneshwar Mahto	M.A., B.Ed., Ph. D., JET	Assistant Professor	Surdas	7 years	
Baleshwar Ram	M.A., Ph. D. (Enrolled)	Assistant Professor	Prayojan mulak hindi	7 years	
Mr. Raghu Ram	M.A NET	Guest Faculty	Katha sahitya	From july 16 th ,2014	
Smt. Kumari Sweta Rani	M. A. UGC-NET	Guest Faculty		From October 29 th ,2015	

- 11. List of senior visiting faculty:-NIL**
- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: -N.A**

13. Students-Teacher Ratio (programme wise):-UG:-80:1;

14. Number of academic support staff(technical)and administrative staff

Sanctioned and filled:-

Technical staff	Administrative staff
Sanctioned- Nil	Sanctioned- Nil
Working- Nil	Working- Nil

15. Qualification of teaching faculty with Dsc/D.Litt/Ph.D/M.phil/PG:-

Please refer question number 10.

16. Number of faculty with ongoing projects from a)National b)International funding agencies and grants received:-Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR etc. and total grants received:-Nil

18. Research center/facility recognized by the university:-N.A.

19. Publications:

* Publication per faculty:-

- I. Dr. Bhuwaneshwar Mahto -03(three) National
- II. Mr. Baleshwar Ram-01(one)

*Number of papers published in peer reviewed journals (national/international)by faculty and students:-

1. Mr. Baleshwar Ram (**International**) 01(**National**)

*Number of publications listed in International database(for ex.: Web of science, scopus, humanities international complete, Dare Database-International social sciences directory, EBSCO host, etc):-**Nil**

* Monographs:-**NIL**

* Chapter in books:-**NIL**

* Book edited:-**NIL**

* Books with ISBN/ISSN numbers with details of publishers:-**NIL**

* Citation index:-**NIL**

* SNIP:-**NIL**

*SJR:-**NIL**

*Impact factor:-**NIL**

*H-index:-**NIL**

20. Areas of consultancy and income generated:-NIL

21. Faculty as members in

a) National committees b) International committees c) Editorial boards....

22. Students projects

a) Percentage of students who have done in-house projects including inter department/programme:-**NIL**

b) Percentage of students placed for project in organization outside the institution i.e.in research laboratories/industry/other agencies:-**NIL**

23. Awards/Recognitions received by faculty and students:-NIL

24. List of eminent academicians and scientists/visitors to the department:-NIL

25. Seminars/conferences/workshops organized & the sources of funding:-

1. National:-**NIL**

2. International:-**NIL**

26. Students profile programme/course wise:-

Name of the course/programme	Applications received	Selected	Enrolled *M *F	Pass Percentage
UG	246	160	60 100	

*M=Male *F=female

27. Diversity of students

Name of the course	% of students from the same states	% of students from other states	% of students from abroad
U.G	90%	10%	NIL

1. How many students have cleared national and states competitive examination such as NET, SLET, GATE, Civil services, Defense services etc? NET -02

29. Students progression

Student progression	Against % enrolled
UG to PG	5%
PG to M.PHIL	NIL
PG to Ph. D	1%
Ph. D to Post-Doctoral	NIL
Employed <ul style="list-style-type: none"> Campus selection Other than campus recruitment 	Data not available
Entrepreneurship / self employment	No information

30. Details of infrastructural facilities

- a) Library:-**Number of books:-3603**
- b) Internet facilities for staffs and students:-**yes**
- c) Class rooms with ICT facility:-**yes**
- d) Laboratories:-**not required**

31. Number of students receiving financial assistance from college, university, government or other agencies:-

32. Numbers of students got scholarship from government of Jharkhand.

32. Details on student enrichment programmes(special lectures/workshops/seminar) with external experts:-NIL

33. Teaching methods adopted to improve student learning

- Tutorial class
- Special class
- Group discussion

34. Participation in Institutional Social Responsibility (ISR) and extension Activities:- NSS, NCC

35. SWOC analysis of the department and future plans:-

S - Well qualified teachers obedient and supportive staff member, rich library, good relation between teacher and students.

W - Smart classes, properly arrange departmental Library.

O - To organize seminars and work shops

C - Skill development

Evaluative Report of the Department

1. Name of the department :- **Urdu**
2. Year of Establishment :- **1961(UG)**
3. Name of Programmes /Courses offered: - **UG.**
4. Name of Interdisciplinary courses and the departments/units involved :- **Nil**
5. Annual/semester/choice based credit system (programme wise) :- **U G (Annual,old) & U.G.SEMESTER(CBCS)NEW**
6. Participation of the department in the courses offered by other departments:-**No.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc:-**No.**
8. Details of courses/ programmes discontinued (if any) with reasons :-**Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	Nil	Nil
Asst.Professor	(01)	(01)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D./ M. Phil. etc)

Name	Qualification	Designation	Specialization	No. of Year of Experience	No. of Ph.D. Students Guided the last years
Dr.Bismillah khan	M.A., NET, Ph.D.	Assistant Professor (Sr. Scale)	No	07	Nil

11. List of senior visiting faculty:- No
12. Percentage of lectures delivered and practical classes handled (programme-wise) by temporary faculty: -**N.A.**
13. Student-Teacher Ratio(programme wise):-**UG: Approx(Hons) 62:1 (Hons)**
14. Number of academic support staff (technical) and administrative staff Sanctioned and filled :-

Technical staff	Administrative staff
Sanctioned- Nil	Sanctioned- Nil
Working- Nil	Working- Nil

15. Qualifications of teaching faculty with D.Sc./ D.Litt./ Ph.D/ M.Phil/ P.G. :- **Ph.D.**
16. Number of faculty with ongoing projects from a) national b) International funding agencies and grants received :- **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :- **Nil**

18. Research Centre/ facility recognized by the University:-**N.A.**
19. Publications:-
- ❖ a) Publication per faculty: - **N.A.**
 - ❖ Number of papers published in peer reviewed journals (national/ international) by faculty and students :-**Dr. Bismillah khan 06 (National), 01(International)**
 - ❖ Number of publications listed in International Database (For Eg: Web of science, Scopus, Humanities International Complete, Dare database – International Social Sciences Directory, EBSCO host, etc.) :-**Nil**
 - ❖ Monographs :-**Nil**
 - ❖ Chapter in Books :- **02 (Two)**
 - ❖ Books Edited :- **NIL**
 - ❖ Books with ISBN/ ISSN numbers with details of publishers :- **02 (Two)**
 - ❖ Citation Index:-
 - ❖ SNIP :-**NIL**
 - ❖ SJR :-**NIL**
 - ❖ Impact factor :-**NIL**
 - ❖ H-index :- **NIL**
20. Areas of consultancy and income generated: -**N.A.**
21. Faculty as members in
- a) National committees: - Indian Library Association. New Delhi
 - b) International Committees c) Editorial Boards.....
22. Students projects
- a) Percentage of students who have done in-house projects including inter departmental / programme :-**NIL**
 - b) Percentage of students placed for projects in organization outside the institution i.e. in Research laboratories /Industry/ other agencies :-**NIL**
23. Awards/ Recognitions received by faculty and students:-**NIL**
24. List of eminent academician and scientists / visitors to the department: -Dr. Aftab Ahmad Afaqui, Dept. of Urdu B.H.U., Varanasi, U.P.
25. Seminars/ Conferences / workshops organized & the source of funding:-
- i. **Seminar :-**
 - a) **National-10 (TEN)**
 - b) **International -01 (ONE)**
 - ii. **Workshops:- NSS 01 (ONE)**
26. Student profile programme/ course wise:-

Name of the Course/ programme(refer question no.4)	Applications received	Selected	Enrolled M F	Pass percentage
UG	62	62	50 12	100%

M= male F= female

27. Diversity of students

Name of the	% of students	% of students	% of students
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course	from the same state	from other states	from abroad
UG	95%	05%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	N. A
Employed	Data not available
• Campus selection	Data not available
• Other than campus recruitment	Data not available
Entrepreneurship/ self employment	No information

30. Details of infrastructural facilities

- a) Library :- **No. of Books:- 856**
- b) Internet facilities for Staff & Student:- **yes**
- c) Class rooms with ICT facility :- **yes**
- d) Laboratories :- **Not required**

31. Number of students receiving financial assistance from college, university, government or other agencies: - **Approx 050 number of students got scholarship from Govt. of Jharkhand.**

32. Details on student enrichment programmes (special lectures/ workshops /seminar) with external experts:-No

33. Teaching methods adopted to improve student learning:-

- **Inclusive methodology**
- **Group Discussion**
- **Reciting of poem etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:-
NCC, NSS,

35. SWOC analysis of the department of the department and future plans

- Future academics programme for 1 year P.G. Diploma in mass com. in journalism in Urdu & PG of Urdu.
- Certificate course of Urdu.

Evaluative Report of the Department

1. Name of the department :- Philosophy
2. Year of Establishment : -1961 (UG).
3. Names of Programmes / Courses offered: - UG. Annual and Semester system since 2015.
4. Names of Interdisciplinary courses and the departments / units involved :- Nil
5. Annual / semester / choice based credit system (programme wise) :- All for U.G.(Annual)
6. Participation of the department in the courses offered by other departments: - No.
7. Courses in collaboration with other universities, industries, foreign institutions, etc: - No.
8. Details of courses / programmes discontinued (if any) with reasons: - Nil.
9. Number of Teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02(Two)	01(One)

10. Faculty profile with name, qualification, designation, specialization,(D.Sc. / D.Litt. /Ph.D. / M. Phil. Etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Ramanand Panday	M.A., Ph.D.	Assistant Professor (Senior Scale)	Social Phil and Religion.	19	Total 03 But 01 for last four Year
Dr. Shobha kumara	M.A., Ph.D., NET	(Guest Faculty)	Religion.	< 01 year	NIL
Dr. Rana Ranvijay Singh	M.A., Ph. D, BET	(Guest Faculty)	Religion.	< 01 year	Nil

11. List of senior visiting faculty: - Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary Faculty: - 30%
13. Student – Teacher Ratio (programme wise): - U.G.: - 65:1 but after appointment of Guest faculties 22:1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: -

Technical Staff	Administrative Staff
Sanctioned – Nil	Sanctioned – Nil
Working – Nil	Working – Nil

15. Qualifications of teaching faculty with D Sc / D. litt / Ph. D / M. Phil/ P.G.: - **Please refer question no. 10**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: - **Nil**
17. Departmental projects funded by DST- FIST; UGC, DBT, ICSSR, etc. and total grants received: - **Nil**
18. Research Centre / facility recognized by the University: - **N.A.**

19. Publication:

- * Publication per faculty :- **04(four) (03) (01)**
- * Number of papers published in peer reviewed journals (national / international) by faculty and student:- **01(one)**
- * Number of publications listed in International Database (For ex: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Science Directory, EBSCO host, etc.): - **Nil**
- * Monographs :- **Nil**
- * Chapter in Book :- **Nil**
- * Book Edited :- **Nil.**
- * Book with ISBN/ ISSN number with details of publishers :- **Nil**
- * Citation Index :- **Nil**
- * SNIP :- **Nil**
- * SJR :- **Nil**
- * Impact factor :- **Nil**
- * H-index :- **Nil**

20. Areas of consultancy and income generated: - **N.A.**

21. Faculty as members in

e) National committees b) International Committees c) Editorial Boards.....:- **Nil**

22. Student project

- a) Percentage of students who have done in-house project including inter departmental / programme: - **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies :- **Nil**

23. Awards / Recognitions received by faculty and student: - Dr. Ramanand Panday: - Best teacher Award (Govt. of Jharkhand)

24. List of eminent academicians and scientists / visitors to the department: - Nil

25. Semester/ Conferences / workshops organized & the source of funding: -Nil

26. Student profile programme/ course wise: -

Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
U.G	65	65	41	24	NA

*M=Male *F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G	100%	NIL	NIL

28. How many students have cleared national and state competitive Examinations such as NET, SLET, GATE, Civil services, etc.? :- Data not available.

- 1- Dr. R.N. Panday: - University Service 1996 std. of chatra college, Chatra**
- 2- Dr. Raju parjapati - NET & appointed as Asst Prof of Chatra college, Chatra.**
- 3-Dr. A. D. Sharma- University service 1996. Student of Chatra College, Chatra**

29. Student progression

Students progression	Against % enrolled
UG to PG	N.A
PG to M.Phil.	N.A
PG to Ph.D.	N.A

Ph.D. to Post- Doctoral	N.A
Employed	Data not available.
• Campus selection	Data not available.
• Other than campus recruitment	Data not available.
Entrepreneurship/ Self-employment	No Information

30. Details of Information facilities

- a) Library :- **No. of Books 1307**
- b) Internet facilities for Staff & Students :- **Yes**
- c) Class rooms with ICT facilities: - **No.**
- d) Laboratories :- **Not required.**

31. Number of students receiving financial assistance from college, university, government or other agencies: - **Yes**

Number of Student - welfare dept. -**28**

Number of Student - Maulana Azad scholarship scheme - **10**

32. Details on student enrichment programmes special lecture / workshops / seminar) with external experts: - **Nil**

33. Teaching method adopted to improve student learning

- **Tutorial classes**
- **Special assignments**
- **Debate and quiz**

34. Participation in Institutional social responsibility (ISR) and extension activities: - **NSS, NCC. Yes**

35. SWOC analysis of the department and Future plan

Strength

- **All the faculty members of the department are Ph. D, degree holders.**
- **More number of students are regular and intelligent**
- **Number of teachers after appointment of guest faculty is sufficient**
- **Adequate number of class rooms for teaching.**
- **Library facility available**

Weakness

- **Adequate number of books not available.**
- **Department separate library not available.**
- **Smart class not available.**
- **IT facility not available.**
- **Fund for seminar and special lecture is not available.**

Opportunity

- **Student may have proper guideline with a view to appear and qualify in the other national level exam and state level exam**
- **To qualify in campus selection.**
- **To qualify entrance exam of education**

Future plan

- **Opening of P.G. Course**
- **To establish center of human rights of value based education**
- **Classes through Power point presentation**
- **Establishment of departmental office with the appointment of non-teaching staffs**
- **Organizing national seminar**
- **Publish departmental journal**
- **To establish smart class**

C. Science

- a. Chemistry
- b. Mathematics
- c. Physics

Evaluative Report of the Departments

1. Name of the Department: - **Chemistry**
2. Year of Establishment : 1977 (**UG**)
3. Names of Programmes / Courses offered: - **U.G**
4. Names of Interdisciplinary courses and the department / units Involved : - nil
5. Annual / Semester / choice based credit system (programme wise) : - **U.G (old Annual/new Semester)**
6. Participation of the department in the courses offered by other departments: - **No**
7. Courses in collaboration with other universities, industries, foreign institution, etc.: - **No**
8. Details of courses / programmes discontinued (if any) with reason: - **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Assistant Professors	03(Three)	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc. /D. Litt. /Ph. D. /M. Phil., etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. students guided for the last years
R. P. Roy	M.Sc.	Assistant Professor	Physical Chemistry	30 years	Nil

11. List of senior visiting faculty: - **Nil**
12. Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty: - **N.A**
13. Students – Teacher Ratio (programme wise): - **U.G: - 64:1**
14. Number of academic support staff (technical) and administrative staff sanctioned and filled: -

Technical Staff	Administrative Staff
Sanctioned - 04post Lab technician- 02 Lab technician-01 Lab boy- 01	Sanctioned – 01 post (one storekeeper)
Working – 01	Working – Nil

15. Qualification of teaching faculty with D. Sc / D. Litt. / Ph. D. / M. Phil. / P.G:-
Please refer question no 10.
16. Number of faculty with ongoing projects from a) National. b) International funding agencies and grants received: -**Nil.**
17. Department projects founded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: -**Nil.**
18. Research Centre / Facility recognised by the University: - **N. A**
19. Publication: **Nil**
20. Areas of consultancy and income generated: - **N.A.**
21. Faculty as member in : - **Nil**
22. Student projects:- **Nil**
- a) Percentage of students who have done in house projects including inter departmental / programme :- **Nil**
- b) Percentage of students placed for projects in organisation outside the institution i.e in research laboratories / Industry / other agencies:- **Nil**
23. Awards/Recognitions received by faculty and students :- **Nil**
24. List of eminent academicians and scientist / visitors to the department :-
i)**Dr. Raghvendra Kumar Scientist at Bhabha Atomic Research Centre.**
25. Seminar / Conferences / Workshops organized & the source of funding : - **Nil**
- a. National:- **Nil**
- b. International : - **Nil**
- c. Department: - **01 (One) 2015**

26. Students profile programme / course wise:

Name of the Course / Programme (refer question no 4)	Applications received	Selected	Enrolled *M *F	Pass Percentage
U.G	92	63	49 14	95%

*M=Male, *F=Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
U.G	95%	05%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **Data not available.**

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A
Employed	Data not available
• Campus selection	Nil
• Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	No information

30. Details of infrastructural facilities

- a) Library:- No. of Books: **1139**
- b) Internet facilities for staff & students:- **yes**
- c) Class rooms with ICT facility:- **yes**
- d) Laboratories: - **Under construction**

31. Number of students receiving financial assistance from college, university, government or other agencies:- **25**

32. Details on student enrichment programmes (special lectures/ workshops/seminar) with external experts:- **Refer to Question No. 11**

33. Teaching methods adopted to improve student learning: - **Yes.**

- **Smart class**
- **Demonstration classes**

34. Participation in institutional social responsibility (ISR) and extension activities: -
Participation in NCC, NSS, sports, cultural programs & Youth festival

35. SWOC analysis of the department and future plans

Strength:

- Well qualified teaching staff with vast experience.
- Good teaching facility with practical Classes.
- Student in the recent pass have come out with good results at university level.

Weakness: - Lack of faculty member and other supporting staff. High teacher student ratio. Lack of technical non-teaching staff.

Opportunity:

Being situated in a hilly and forest area it possesses healthy climate conditions. Huge opportunity lies ahead to develop this backward, neglected and naxal affected area in a centre of job oriented education to elevate the percentage in higher education.

Challenges:

- To develop a high quality laboratory in the department for research purposes.
- To develop high and computational facility in the department.
- The faculty members plan to take UGC and CSIR sponsored projects to improve research facility.

Evaluative Report of the Department

1. Name of the Department: - **Mathematics**
2. Year of Establishment : **1977 (UG)**
3. Names of Programmes / Courses offered: - **U.G (B.Sc. / B.A. Honours and General both)**
4. Names of Interdisciplinary courses and the department / units Involved: - **Nil**
5. Annual / Semester / choice based credit system (programme wise): - **U.G (old Annual/new Semester/CBCS)**
6. Participation of the department in the courses offered by other departments: - **BCA (one paper of Mathematics in part 1 and 2 each), Physics, Chemistry and others.**
7. Courses in collaboration with other universities, industries, foreign institution, etc: - **Sometimes classes in JNV**
8. Details of courses / programmes discontinued (if any) with reason: - **NIL**
9. Number of teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	02
Assistant Professors	03(Three)	01

10. Faculty profile with name, qualification, designation, specialization (D.Sc/D.Litt. /Ph.D./ M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. students guided for the last years
Dr. S. K.Pandey	M.Sc., Ph. D.	Associate Professor	Boundary layer Theory and mathematical modeling	37 years	02
Dr. B.K. Pathak	M.Sc., Ph.D.	Associate Professor	Elasticity	36	Nil
Mr. H.K. Mishra	M.Sc., CSIR-UGC Net	Assistant Professor	O.R., Computing Techniques in Mathematics	07	Nil

11. List of senior visiting faculty: - **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: - **N.A**
13. Students – Teacher Ratio (programme wise): - U.G: - **200:1**

14. Number of academic support staff (technical) and administrative staff sanctioned and filled: -

Technical Staff	Administrative Staff
Sanctioned - Nil	Sanctioned – Nil
Working – Nil	Working – Nil

15. Qualification of teaching faculty with D. Sc / D.Litt. / Ph.D. / M. Phil. / P.G:- **Please refer question no 10.**

16. Number of faculty with ongoing projects from a) National. b) International funding agencies and grants received: -**Preparing**

17. Departmental projects founded by DST-FIST, UGC, DBT, ICSSR, etc. and total grant received: - **Nil.**

18. Research Centre / Facility recognized by the University: - **N. A.**

19. Publication: Dr. S. K. Pandey- **02**

Mr. H. K. Mishra- **02 (1 I D)**

20. Areas of consultancy and income generated: - **N. A.**

21. Faculty as member in: -

Mr. H. K. Mishra: - (1) Indian Science Congress Association
(2) Indian Mathematical Society
(3) Indian Library Association

22. Student project: - **01**

- c) Percentage of students who have done in house projects including inter departmental / programme :- **50 %**

- d) Percentage of students placed for projects in organisation outside the institution i.e in research laboratories / Industry / other agencies:- **Not a part of their curriculum**

23. Awards/Recognitions received by faculty and students: - **Data not available**

24. List of eminent academicians and scientist / visitors to the department: -

Dr. Raghvendra Kumar Scientist at Bhabha Atomic Research Centre

25. Seminars / Conferences / Workshops organized & the source of funding: - **Nil**

a. National: - Nil

b. International: - Nil

c. Department: - very soon

One Mathematics test organized in memory to Late S Ramanujan (the great Indian Mathematician)

26. Students profile programme / course wise:

Name of the Course / Programme (refer question no 4)	Applications received	Selected	Enrolled *M *F	Pass Percentage
U.G	300	160	80 80	N.A

*M=Male, *F=Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
U.G	95%	05%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? **More than 100** in the last four years

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A.
Employed	N. A.
• Campus selection	Nil
• Other than campus recruitment	>100
Entrepreneurship/Self-employment	No information

30. Details of infrastructural facilities

- (a)-Library: - No. of Books: **1816**
- (b)-Internet facilities for staff & students: - **yes**
- (c)-Class rooms with ICT facility: - **yes**
- (d)-Laboratories: - **Not Required**

31. Number of students receiving financial assistance from college, university, government or other agencies: - **100 (approx.)**

32. Details on student enrichment programmes (special lectures/ workshops/seminars) with external experts: - Refer to **Question No. 11**

33. Teaching methods adopted to improve student learning: - **Yes.**

- Smart class
- Seminar
- Test
- Question solving
- Home work
- On spot presentation
- Project

34. Participation in institutional social responsibility (ISR) and extension activities:

Participation in NCC, NSS, sports, cultural programs & Youth festival

35. SWOC analysis of the department and future plans

Strength:

- Well qualified teaching staff with vast experience.
- Sufficient number of books
- Arrangement of extra classes
- Full availability of faculty (in addition with regular classes)
- All the sanctioned posts are filled

Weakness:

- Lack of faculty members and other supporting staff
- No of teaching staff is insufficient according to UGC/State Standard
- High teacher student ratio
- No Non teaching Staff
- Separate Departmental office/Building not available
- No separate room for teachers
- No departmental Library

Opportunity:

- Higher education from UG to PG or Integrated Ph.D. may be initiated with the Permission of the University
- New Courses in Mathematics may be started
- One research centre and sponsored projects

Challenges:

- More teaching staff needed
- Books according to new syllabus under CBCS.
- Mathematical software such as Mat Lab, Mathematica, Math Type, etc is needed.
- Computer for the department

Future Plans

- Organize seminars
- More Projects to students
- Practical to students
- Viva

Evaluative Report of the Departments

1-Name of the Department: - **Physics**

2-Year of Establishment : 1977 (UG)

3-Names of Programmes / Courses offered: - **U.G**

4-Names of Interdisciplinary courses and the department / units Involved
: - Nil

5-Annual / Semester / choice based credit system (programme wise) : - U.G (old Annual/ C.B.C.S new Semester)

6-Participation of the department in the courses offered by other departments: - Nil

7-Courses in collaboration with other universities, industries, foreign institution,
etc.: - Nil

8- Details of courses / programmes discontinued (if any) with reason: - Nil

9-Number of teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Assistant Professors	03(Three)	01

10- Faculty profile with name, qualification, designation, specialization (D. Sc. /D.Litt. /Ph.D. /M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. students guided for the last years
P.P. Jha	M.Sc.	Assistant Professor	Electronics	30 years	Nil

11- List of senior visiting faculty: - Nil

12- Percentage of lectures delivered and practical classes handled(programme wise)by temporary faculty: - N.A

13- Students – Teacher Ratio (programme wise): - U.G: - 64:1

14- Number of academic support staff (technical) and administrative staff sanctioned and filled: -

Technical Staff	Administrative Staff
Sanctioned - 04post Lab technician- 02 Mechanic-01 Lab boy- 01	Sanctioned – 01 post (one store keeper)
Working – 01	Working – Nil

- 15- Qualification of teaching faculty with D.Sc. / D.Litt. / Ph.D. / M. Phil. / P.G:-
Please refer question no 10.
- 16- Number of faculty with ongoing projects from a) National. b) International
funding agencies and grants received: -Nil.
- 17-Department projects founded by DST-FIST, UGC, DBT, ICSSR, etc. and total
grants received: -Nil.
- 18-Research Centre / Facility recognised by the University: - N. A
- 19-Publication: Nil
- Number of papers published in peer reviewed journals (national / international
by faculty and students):-
 1. P. P. Jha national – 01 (Indian journal of pure and
applied physics) presently research scholar in theoretical physics at S.
K. M. University Dumka.
 2. Publication per faculty: -Nil.
 3. Number of publications listed in International Database (for ex:- Web
of Science, Scopus, Humanities International Complete, Dare Database
– International Social Sciences Directory, EBSCO host, etc.):- Nil
 4. Monographs: -Nil
 5. Chapter in Books: -Nil
 6. Books Edited:- Nil
 7. Books with ISBN / ISSN numbers with details of publication:- Nil
 8. Citation Index: - Nil
 9. SNIP: - Nil
 10. SJR: - Nil
 11. Impact factor: -Nil
 12. H-index: - Nil
- 20-Areas of consultancy and income generated: - N. A.
- 21-Faculty as member in: - Nil
- 22-Student projects: - Nil
- a. Percentage of students who have done in house projects including inter
departmental / programme :- Nil
 - b. Percentage of students placed for projects in organisation outside the
institution i.e. in research laboratories / Industry / other agencies:- Nil
- 23-Awards/Recognitions received by faculty and students: - Nil
- 24-List of eminent academicians and scientist / visitors to the department: -
Dr.Raghvendra Kumar Scientist at Bhabha Atomic Research Centre.
- 25-Seminar / Conferences / Workshops organized & the source of funding: - Nil
- a. National:- Nil
 - b. International: - Nil
 - c. Department: 01 (One) 2015

26-Students profile programme / course wise:

Name of the Course / Programme (refer question no 4)	Applications received	Selected	Enrolled *M *F	Pass Percentage
U.G	112	64	48 16	95%

*M=Male, *F=Female

27-Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
U.G	95%	05%	Nil

28-How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? **Data not available.**

29-Student progression

Student progression	Against % enrolled
UG to PG	Data not available
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Data not available Nil Data not available
Entrepreneurship/Self-employment	No information

30-Details of infrastructural facilities

- a. Library:- No. of Books: 1136
- b. Internet facilities for staff & students:- yes
- c. Class rooms with ICT facility:- yes
- d. Laboratories: - 01

31-Number of students receiving financial assistance from college, university, government or other agencies: - 25 students

32-Details on student enrichment programmes (special lectures/ workshops/seminar) with external experts: - Refer to Question No. 11

33-Teaching methods adopted to improve student learning: - Yes.

- Interactive class room
- Practical Demonstration classes

34-Participation in institutional social responsibility (ISR) and extension activities:

- Participation in NCC, NSS, sports, cultural programs & Youth festival

35-SWOC analysis of the department and future plans

Strength:

- Well qualified teaching staff with vast experience.

- Good teaching facility with LCD projector etc.
- Student in the recent pass have come out with good results at university level.

Weakness:

Lack of faculty member and other supporting staff.

High teacher student ratio.

Lack of technical non-teaching staff.

Needs extension of lab in electrical and electronics lab as a separate identity

Opportunity:

Being situated in a hilly and forest area it possesses healthy climatic conditions.

Huge opportunity lies ahead to develop this backward, neglected and naxal affected area in a centre of job oriented education to elevate the percentage in higher education.

Future plan:

- To develop high quality laboratory in the department for research purposes.
- To develop high computational facility in the department.
- The faculty members plan to take UGC and CSIR sponsored projects to improve research facility.

D. Vocational Courses

a. BCA

b. B.Ed.

Evaluative Report of the Departments

1. Name of the Department: - **B.C.A**
2. Year of Establishment: - **2009(UG)**
3. Names of Programmes / Courses offered: - **U.G**
4. Names of Interdisciplinary courses and the department / units Involved
: - Department of Mathematics.
5. Annual / Semester / choice based credit system: - U.G (old Annual/new Semester)
6. Participation of the department in the courses offered by other departments: - Yes with the Department of Mathematics.
7. Courses in collaboration with other universities, industries, foreign institution, etc.: - No
8. Details of courses / programmes discontinued (if any) with reason: - NIL
9. Number of teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Assistant Professors	03(Three)	01(contractual)

10. Faculty profile with name, qualification, designation, specialization (D.Sc. /D. Litt. /Ph. D. /M. Phil., etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. students guided for the last years
Anil Kumar Gupta	(Pursuing Ph.D.), M.C.A	Assistant Professor	Computer	04	Nil

Note: - This one Faculty Member is appointed on contractual basis.

11. List of senior visiting faculty: - Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: - 30
13. Students – Teacher Ratio (programme wise): - U.G: - 35:1
14. Number of academic support staff (technical) and administrative staff sanctioned and filled: -

Technical Staff	Administrative Staff
Sanctioned - 02 (two)	Sanctioned - 02(two)
Working – 02	Working - Nil

15. Qualification of teaching faculty with D.sc / D.Litt. / Ph.D. / M. Phil. / P.G:-
Please refer question no 10.
16. Number of faculty with ongoing projects from National: -nil
International funding agencies and grants received: -Nil.
17. Department projects founded by DST-FIST, UGC, DBT, ICSSR, etc. and tot
grants received: -Nil.
18. Research Centre / Facility recognised by the University: - Nil.
19. Publication:
 - Publication per faculty: -Nil.
 - Number of paper published in peer reviewed journals (national /international)
by
Faculty and students: -Nil.
 - Number of publications listed in International Database (for ex:- Web of
Science, Scopus, Humanities International Complete, Dare Database –
International Social Sciences Directory, EBSCO host, etc.):- Nil
 - Monographs: -Nil
 - Chapter in Books: -Nil
 - Books Edited:- Nil
 - Books with ISBN / ISSN numbers with details of publication:- Nil
 - Citation Index: - Nil
 - SNIP: - Nil
 - SJR: - Nil
 - Impact factor: -Nil
 - H-index: - Nil
20. Areas of consultancy and income generated: -Rs. 20,000.00 generated per
annum per student.
21. Faculty as member in: -
 - a) National committees b) International Committees c) Editorial
Boards...:- Nil
22. Student projects
 - a. Percentage of students who have done in house projects including inter
departmental / programme :- Nil
 - b. Percentage of students placed for projects in organisation outside the
institution i.e. in research laboratories / Industry / other agencies:- 100
23. Awards/Recognitions received by faculty and students: - Yes
24. List of eminent academicians and scientist / visitors to the department:-
Dr. Raghvendra Kumar Scientist at Bhabha Atomic Research Centre.
25. Seminar / Conferences / Workshops organized & the source of funding: - Nil
 - a. National:- Nil
 - b. International : - Nil
 - c. Department: 03 (three) 2015.

26. Students profile programme / course wise:

Name of the Course / Programme (refer question no 4)	Applications received	Selected	Enrolled *M *F	Pass Percentage
U.G	60	35	20 15	100%

*M=Male, *F=Female

27. Diversity of students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
U.G	95%	05%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.? Data not available.

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Data not available 05
Entrepreneurship/Self-employment	No information

30. Details of infrastructural facilities

- e. Library:- No. of Books: 700
- f. Internet facilities for staff & students:- yes
- g. Class rooms with ICT facility:- yes
- h. Laboratories: - Well Equipped.

31. Number of students receiving financial assistance from college, university, government or other agencies: - 75

32. Details on student enrichment programmes (special lectures/ workshops/seminar) with external experts: - Nil

33. Teaching methods adopted to improve student learning: - Yes.

- Interactive classes
- Power Point presentation
- Field works, etc.

34. Participation in institutional social responsibility (ISR) and extension activities: - Youth festival, NSS, Sports, quiz& cultural programs.

35. SWOC analysis of the department and future plans

Strength:

- Well qualified teaching staff with vast experience.
- Good teaching facility with LCD projector etc.
- Student in the recent pass have come out with good results at university level.

Weakness:

Lack of faculty member and other supporting staff. High teacher student ratio.
Lack of technical non-teaching staff. Needs extension of classes.

Opportunity:

Being situated in a hilly and forest area it possess healthy climatic conditions.
Huge opportunity lies ahead to develop this backward, neglected and naxal affected area in a centre of job oriented education to elevate the percentage in higher education.

Challenges:

- To setup a well establish laboratories.
- To establish a new class room.
- To setup the campus fully Wi-Fi.
- To resolve the electricity problem by Solar Plant.

Evaluative Report of the Department

1. Name of the Department: - **B.Ed.**
2. Year of Establishment: - **2006 (UG)**
3. Name of Programmes / Courses offered: - **UG**
4. Name of Interdisciplinary courses and the departments/ units involved: - **N.A.**
5. Annual/Semester/Choice Based Credit System (Programme Wise): -

Semester (Choice based credit system)

6. Participation of the department in the courses offered by other department: - **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: - **Yes**
8. Details of courses/programmes discontinued (if any) with reason:-**Nil**
9. Number of Teaching Posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	16	07 (on contract)

10. Faculty profile with name, qualification, designation, specialization, (D. Sc. /D. Litt. /Ph. D. / M. Phil., etc.)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. students guided for the last 4 years
Prof. Nand Kishor Singh	M.A., M.Ed.	Head	Hindi	03 ½ (Years)	
Prof. Prem Basant Baxla	M.A. (Pol. Sc.), B.Ed., M.A. (Edu.), M. Phil (Social Science),	Lecturer	Pol. Sc	06 ½ (Years)	Nil

	Ph.D. (Pursuing)				
Dr. Sachin Kumar	M. Com., M.Ed., M. Phil. (Edu.), Ph.D. (Com.), Ph.D. (Edu.), UGC-Net (Edu.)	Lecturer	Teacher Edu. & Distance Edu. (Commerce)	03 ½ (Years)	Nil
Miss Gloria Grace Horo	M.A., M.Ed.	Lecturer	Geography	03 (Years)	
Miss Kanchan Soymurum	M.A., M.Ed.	Lecturer	Psychology	03 (Years)	
Prof. Md. Mumtaj Ansari	M.A., M.Ed., UGC-Net (Education)	Lecturer	History	01 (Years)	
Prof. Dhiraj Kumar Gupta	B.Com , M.A (Music)	Part – Time	Music	11 Months	

Note: - All these Faculty Members are appointed on contractual basis

11. List of senior visiting faculty: - **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: -**N.A.**

13. Student – Teacher Ratio (programme wise): - **U.G - 14:1**

14. Number of academic support staff (Technical) and administrative staff; sanctioned and filled: -

Support Staff (Technical)	Administrative Staff
Sanctioned – 02(Two)	Sanctioned – 02(Two)
Working – 02 (on contract)	Working – 01 (on contract)

15. Qualification of teaching faculty with D.Sc./D.Litt./Ph.D./ M. Phil./P.G.:- **Please refer question no. 10**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: - **Nil**
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received: - **Nil**
18. Research Centre / facility recognized by the University: - **N.A.**
19. Publications:
- * Publication per faculty: - **01. Dr.Sachin Kumar (only one faculty)**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students: - **04**
 - * Number of publications listed in International Database (E.g. Web of Science, Scopus, Humanities International Complete) Dare Database – International Social Sciences Directory, EBSCO host, etc.): - **Nil**
 - * Monographs: - **Nil**
 - * Chapter in Books: - **Nil**
 - * Books Edited: - **Nil**
 - * Books with ISBN/ISSN numbers with details of publication: -
- 01. Ttkudh ifCyds'ku] iVuk (by Dr. Sachin kumar) (ISBN-978-93-81313-77-0)**
- * Citation Index: - **Nil**
 - * SNIP: - **Nil**
 - * SJR: - **Nil**
 - * Impact factor: - **Nil**
 - * H-index: - **Nil**
20. Areas of consultancy and income generated: -
- Rs. 20,000.00 generated per annum per student.**
21. Faculty as members in
- a) National committees-02
 - b) International Committees
 - c) Editorial Boards.....: - **Yes**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental / programme: - **N.A.**

b) Percentage of students placed for project in organizations outside the institution i.e. in Research Laboratories/ Industry/ other agencies : - **Nil**

23. Awards/ Recognition received by faculty and students: - **one faculty**

24. List of eminent academicians and scientists / visitors to the department: - **Nil**

25. Seminars/ Conferences/ Workshops organized & the source of funding: - **03 internal funding.**

26. Student profile programme/course wise:

Name of the Course / Programme (refer, question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
U.G (B.Ed.)	308	100	N.A.	N.A.

*M=Male, *F=Female

27. Diversity of students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG	90 %	10%	Nil

28. How many students has cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : - **Data Not available.**

29. Student progression

Student progression	Against % enrolled
UG to PG	N.A.
PG to M. Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post- Doctoral	N.A.
Employed	Data not available
• Campus selection	Data not available
• Other than campus recruitment	Data not available
Entrepreneurship / Self-employment	No information

30. Details of Infrastructural facilities

A) Library: - **No. of Books: - 1978**

b) Internet facilities for Staff & Students: - **NO**

c) Class rooms with ICT facility: - **Yes**

d) Laboratories: **No**

31. Number of students receiving financial assistance from college, university, government or other agencies:- **50**

32. Details on student enrichment programmes (special lectures / workshops/ seminar) with external experts: - **N.A.**

33. Teaching methods adopted to improve student learning: - **Yes**

- **Smart Board / Smart Class**
- **Power Point Presentation**
- **Field Works, etc.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: - **NSS & Youth festival, sports.**

35. SWOC analysis of the department and Future plans:-

- **To make laboratories well equipped.**

IEQA format

Form ID-IEQOEN 24495

College: CHATRA COLLEGE
Location: CHATRA

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IEQA SUBMISSION DATE-19/08/2015

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA) QUESTIONNAIRE

1 COLLEGE DETAILS			
Name of the college	CHATRA COLLEGE CHATRA	Year of establishment	1961
Location of the college	RURAL		
2 ADDRESS			
Address	NEAR PROFESSOR COLONY PO CHATRA PS-CHATRA	City	CHATRA
State	Jharkhand	Pin Code	825401
Website	www.chatracollege.co.in	E-Mail	chatracollege@gmail.com
Phone STD Code	06541	Phone No	222305
Fax STD Code	06541	Fax	222305
3 HEAD OF THE INSTITUTION			
Name	Dr. SHEO KUMAR PANDEY	Designation	PRINCIPAL (PROF. INCHARGE)
Status of appointment	TEMPORARY		
4 CONTACT DETAILS OF HEAD OF THE INSTITUTION			
Phone std code	06541	Phone number	222305
Fax std code	06541	Fax	222305
Mobile	+919431988915	E-Mail	chatracollege@gmail.com
5 DOES THE COLLEGE FUNCTION FROM			
a. MAIN CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	20.55	1600.0	
RENTED BUILDINGS	0.0	0.0	
b. SATELLITE CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	0.0	0.0	
RENTED BUILDINGS	0.0	0.0	
6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT			
University 1	Vinoba Bhave University, Hazaribagh	Other	
Nature of relationship with the university	CONSTITUENT	If affiliated, status of affiliation	
University 2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University 3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			no
Programmes offered		Name of the Regulatory Council(s)	
8 COLLEGE FUNCTIONING			
Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	GOVERNMENT	Management	UNIVERSITY
9 MANAGEMENT/TRUST DETAILS			
Name of the Management	VINOBA BHAVE UNIVERSITY HAZARIBAG	Recognition under Uge Act.1956	2f & 12b

15/8/15

CHATRA COLLEGE, CHATRA

Track ID: JHC OGN 24495

College Name: CHATRA
COLLEGE, CHATRA

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10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER									
Society's registration Act of 1960		no		Relevant Act of the respective state Govt.		yes			
Any other (please specify)									
11 NUMBER OF DEGREES OFFERED BY THE COLLEGE									
UG		13		PG		0			
Research		0		Others		0			
Total		13							
12 DETAILS OF DEGREES OFFERED (B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.)									
Arts		09		Commerce					
Science		04		Education					
Health Science				Engineering & Technology					
Management				Others					
Is the college opting for Assessment & Accreditation of Teacher Education department separately?									
no									
Is the college opting for Assessment & Accreditation of Physical Education department separately?									
no									
Number of departments									
11									
13 TOTAL NUMBER OF STUDENTS (EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)									
UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)			
Male		Female		Male		Female		Male	
General		559		536		0		0	
SC/ST		856		522		0		0	
OBC		3106		2550		0		0	
Total		4521		3608		0		0	
Grand Total		8129							
14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES									
UG		PG		M.Phil/Ph.D		Value Added Courses (Certificate/Diploma)			
Male		Female		Male		Female		Male	
General		0		0		0		0	
SC/ST		0		0		0		0	
OBC		0		0		0		0	
Total		0		0		0		0	
Grand Total		0							
Total number of students in the college									
8129									
15 NUMBER OF TEACHING, TECHNICAL AND ADMINISTRATIVE STAFF									
Permanent		Temporary		Total					
Male		Female		Male		Female		Male	
Teachers with PG		2		0		0		2	
Teachers with M.Phil.		0		0		0		0	
Teachers with Ph.D		10		0		1		11	
Teachers with NET/SET		2		0		7		9	
Technical staff		1		0		1		2	
Administrative staff		8		2		4		12	
Support staff		10		0		2		12	
Total no. of teachers		12		0		1		13	
16 SUPPORT SERVICES									
Number of titles of books				19761					
Number of journals				100					
Number of e-resources				19761					
Does the college have a registered Alumni Association?				yes					
Does the college have a functional Placement Cell?				yes					
17 UNIT COST OF EDUCATION									
Unit Cost= Total annual expenditure divided by no. of students enrolled				2426.0					

17.5.18

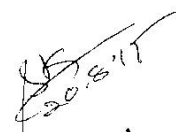
CHATRA COLLEGE, CHATRA

Track ID-JHC0GN24495

College Name-CHATRA
COLLEGE CHATRA

Page 3 of 4

Unit cost calculated excluding salary component	403.0
18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE	
First	RECORD BREAKER OF RU, UNIVERSITY HEAD AND PRINCIPAL, DR. FALAM, COLLEGE ALUMNI
Second	BEST TEACHER AWARD BY GOVT. OF JHARKHAND 2008 TO DR. RAMANAND PANDEY HOD PHILOSOPHY CHATRA COLLEGE
Third	BEST FIRER (TAC), FIRST RUNNER, NATIONAL LEVEL FIRING CONTEST (2011-12) SRI SATYARAJI SAURABH COLLEGE ALUMNI
Fourth	SCIENTIST F AT BARC MUMBAI, DR. RAGHIVENDRA KUMAR AND YOUNG SCIENTIST AWARDEE
Fifth	BEST SHOOTER NATIONAL LEVEL SHOOTING CONTEST, MISS NEELU KUMARI
Section 2: Institutional Data Questionnaire	
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	YES
5. The college provides financial aid to at least 10% of the general category students	YES
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-abled friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	<25%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	>40%
17. The average number of extension activities organised by the college during the last four years	3-6
18. Average percentage utilization of annual allocated funds for the last four years	>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget	>4%
20. Average pass percentage of graduating students	50-70%
21. Computer students ratio	1:30-1:60
22. Percentage of faculty benefitted from L.G.C. and other staff development programmes (average of last four years)	>10%
23. Percentage of permanent teachers with Ph.D. qualification	>40%
24. Percentage of classes taught by guest faculty or temporary teachers	20-50%
25. Students teacher ratio	>50:1
26. Percentage of faculty positions filled against sanctioned posts	60-80%
27. Number of add-on courses conducted by the college	<3
28. Awards received by the students in sports and cultural activities in the last four years	National or International Level
29. Percentage of teachers having on-going or completed research projects in the last four years	<10%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	2-4
31. Number of Journals subscribed in the library National or International	10-20
32. Percentage of students admitted against the reservation category as per Government of India norms	>75%
Certificate	
This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.	


 20.8.17

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this SELF STUDY REPORT (SSR) is true to the best of my knowledge.

This SELF STUDY REPORT (SSR) is prepared by the institution (Chatra College, Chatra) after internal discussions and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the Peer Team visit.

Place: - Chatra

(Dr. S. K. Pandey)
Principal

Date: 11/01/2016

Chatra College, Chatra

CHATRA COLLEGE CHATRA

DIST-CHATRA (JHARKHAND)

A CONSTITUENT UNIT OF VINOBYA BHAVE UNIVERSITY, HAZARIBAGH

05/16

11-1-16

CERTIFICATE OF COMPLIANCE

This is to certify that Chatra College Chatra fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc]and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Principal
Dr. S.K. Pandey
Chatra College, Chatra

Principal
Chatra College, Chatra

Mandatory Compliance

Mandatory compliance for Assessment and Accreditation by NAAC in case of Higher Educational Institutions (Affiliated/ Constituent / Autonomous Colleges and Recognized Institutions)

NAAC over a period of time has strived to improve the quality of higher education through the process of Assessment and Accreditation by partnering with institutions to help themselves. NAAC pre-supposes minimum standards for higher education institutions to be in place before the institutions embark on Assessment and Accreditation. The minimum standards are primarily ascertained by affiliating Universities and statutory Bodies.

In order to enhance further clarity and transparency in the process of Assessment and Accreditation, the NAAC has decided in addition to the existing documentation, the head of the institution provide an undertaking stating that *'the institution (name and address of institution fulfils all norms stipulated by the affiliating University and / of regulatory council/ body [such as NCTE, AICTE, MCI, DCI, BCI, etc.] and that its affiliation and recognition [if applicable] is valid as on date'*. In case the affiliation/recognition is conditional, then a detailed enclosure with regards to compliance of conditions by the institution is also necessary. The Undertaking so given to NAAC may also be displayed on the institutional website.

It may also be noted that NAAC's accreditation, if granted, shall stand cancelled, automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution found to be false then the accreditation given by NAAC is liable to be withdrawn.

All institutions which are in the process of Assessment and Accreditation by NAAC are advised to take note of the additional requirement and submit the documents to Regional Coordinators at NAAC.

The notification is as per the decision of the Executive Committee meeting of NAAC held on 16th September 2011 and it is with immediate effect.

Date: September 21, 2011
Place: Bangalore

Director
NACC

Event Photographs

1- Welcome of V.C at Chatra college on 13-feb 2014 for opening of Model College



V.C at Principal Chamber

2- Farewell party, Fresher, Teachers Day celebrated by B.C.A students of session 2012-2015 on 10 Sep 2014



3- Farewell party by batch 2013



4- B.Ed. annual Program



5- Flag hosting program on the eve of 15 Aug 2013



6- M-Governance Program on 10 Sep 2015



7- Participation of students in the Youth Festival Program.



8-ADM director DRDA, Chatra in the Laboratory of BCA



9- Inter college Chess tournament at Chatra College 23 Sep 2013



10- Library building inauguration 10-oct-2012



11- Disciplined NCC cadets



12- Aids Awareness by NSS



Affiliation Certificate

Annexure I



VINOBA BHAVE UNIVERSITY
HAZARIBAG - 825 301

Post Box No. - 31
Phone Nos. V.C- 264279 (O), 262342 (R), P.V.C- 264724 (O), 262301 (R), Registrar-270982 (O), 267272 (R)
C.E - 263330 (O), 262387 (R), F.O: 270983 (O)
FAX-06546-267878, 270982 (O), 264066 (R)

Ref. No. VBU / ESSTT/2442/15

Date 06.07.2015

TO WHOM IT MY CONCERN

This is to certify that Chatra College, Chatra, Jharkhand is an affiliated to Vinoba Bhave University, Hazaribag since its establishment 1992. Before this College was affiliated to Ranchi University, Ranchi and recognized by the University Grants Commission and the following Courses/Subjects are being taught in the said College.

Sl. No.	Name of the Course (S) Duration	Affiliation Permanent/ Temporary
1.	Three years Degree Course B.A./Hons./ Gen., English, Hindi, Urdu, Philosophy, Economics, Political Science, History and Psychology	Permanent
2.	Three years Degree Course B.Sc. Hons./ Gen., Physics, Chemistry and Mathematics.	Permanent

Attested by
[Signature]
Principal
Chatra College, Chatra

[Signature]
Registrar

B Kumar
06/07/15

CHATRA COLLEGE, CHATRA

UGC 2 (f)

Annexure II

University Grants Commission
New Delhi-110016
Date: 10/11/2016

U.G. 2-93/81 (CP)

1. Co-ordinator,
College Development Council,
Bharati University,
Gurgaon.

Subj: List of colleges maintained under Section 2(f) of the
UGC Act, 1956 - Graduate School college for Women, Jamshedpur.

Sir,

I am directed to refer to your letter No. PL/1865 dated
27-8-1982 on the above subject and to say that the names of the
following colleges have been transferred in the above list from the
head "Non -Govt" colleges teaching upto Bachelor's Degree to the
head "Constituent Colleges" :-

1. Birsa College, Kunti 1962
(on temporary affiliation)
Shri R.M. Prasad
(Prof. in-charge)
2. Doranda College, Doranda (Ranchi) 1963
(on temporary affiliation)
Shri S.N.Choudhary.
3. Baldeo Sahu Mahavidyalaya, Lohardaga 1963
(on temporary affiliation)
Shri B.V.Pandey.
4. Gunia College, Gunia 1960
(on temporary affiliation)
Shri B.V.Pandey.
5. Simdega College, Simdega 1960
(on temporary affiliation)
Shri Radharaman
6. R.B. Women's College, Hazaribagh 1963
(on temporary affiliation)
Mr.R. Srivastava (Acting)
7. Chatra College, Chatra (Hazaribagh) 1962
(on temporary affiliation)
8. J.J.College, Jhumeri, Talaiya 1960
(on temporary affiliation)
Dr.S.L. Singh
9. Giridih College, Giridih
Dr.P.R. Soren

CHATRA COLLEGE, CHATRA

Annexure II

- | | |
|--|------|
| 8. Ganesh Lal Agarwal College, Dallanagarj | 1987 |
| Shri P.N. Sinha. | |
| 9. Raja Sahib Prashed College, Jharid | |
| Shri L. Narayan | |
| 10. S.D.L.M.V. Mahila Mahavidyalaya, Bhambad | |
| Shri P.N. Sinha. | |
| 11. P.K. Roy Memorial College, Bhambad | |
| (on temporary affiliation) | |
| Shri J.P. Pandey. | |
| 12. Ram Sahai Mull Nara College, | 1980 |
| Govindpur (Bhambad) | |
| (on temporary affiliation) | |
| Shri S.M. Rama | |
| 13. Jawaharlal Nehru College, Chakradharpur | 1986 |
| (on temporary affiliation) | |
| Shri N.G. Mitra | |

Yours faithfully,

C.M. Ramachandran
(C.M. RAMACHANDRAN)
Under Secretary.

Copy to:-

1. The Principal, Birsa College, Kunti.
2. The Principal, Derranda College, Derranda (Ranchi).
3. The Principal, Elder Bahu Mahavidyalaya, Lohardoga.
4. The Principal, Gumla College, Gumla.
5. The Principal, Simdega College, Simdega.
6. The Principal, K.E. Women's College, Hazaribagh.
7. The Principal, Chatra College, Chatra (Hazaribagh).
8. The Principal, J.J. College, Jhauri Talaiya.
9. The Principal, Giridih College, Giridih.
10. The Principal, Ganesh Lal Agarwal College, Dallanagarj.
11. The Principal, Raja Sahib Prashed College, Jharid.
12. The Principal, S.D.L.M.V. Mahila Mahavidyalaya, Bhambad.
13. The Principal, P.K. Roy Memorial College, Bhambad.
14. The Principal, Ram Sahai Mull Nara College, Govindpur (Bhambad).
15. The Principal, Jawaharlal Nehru College, Chakradharpur.
16. All Officers/ Sections in the UGC Office.

8783 dt - 5/7/83

[Signature]
(S.D. AGARWAL)
Joint Secretary

UGC 12 B

Annexure II

VINOBA BHAVE UNIVERSITY
HAZARIBAG, JHARKHAND - 825 301

ESTD. - 1992

PROF. MAHENDRA PRASAD SINGH
M.Sc. (Ranchi); M.Sc. (Waterloo, Canada)
Ph.D. (Waterloo); F.E.S.C. (Canada);
F.F.S.A. (USA); F.E.S.O. (Canada);
F.Z.S. (India); F.A.Z. (India)
Pro-Vice-Chancellor
Vice-Chancellor (Acting)
Discharging the Duties of Vice-Chancellor

Phone - 06546 - 64279 (O)
06546 - 64724 (O)
06546 - 62301 (R)
0651 - 540125 (R)
Fax - 06546 - 64279 (O)

Date 28/10/2022

सेवा में,
श्री. पी.के.एस. खसाल
प्रधान-मन्त्री, चतरा कॉलेज
चतरा, पश्चिम बंगाल
दिल्ली-110 016

महोदय,

विनोबा भावे विश्वविद्यालय, हजारीबाग ने आज विश्वविद्यालय अनुदान आयोग की अध्यक्षता में संशोधित नियमावली 1956 की धारा- 12 'B' के अंतर्गत पंजीयन की पात्रता प्राप्त करने की सफलता अर्जित की।

विश्वविद्यालय की इस सफलता में आपके सतत सहयोग एवं शुभ कामनाओं के लिए मैं, विश्वविद्यालय महापरिवार की ओर से, आपको हार्दिक धन्यवाद देता हूँ एवं भविष्य में भी आपके सहयोग की कामना करता हूँ।

विश्वासभाजन,
[Signature]
(महेन्द्र प्रसाद सिंह)
कुलपति

List of teachers who have attended R. C. /O. C.

Annexure III

Sl. No.	FACULTY	Subjects	No. of O.C.	No. of R.C.	SHORT TERM COURSE	SEMINAR / CONFERENCE / WORKSHOP / SYMPOSIA
01	DR. S.K. PANDEY (PRINCIPAL)	Mathematics	-	-	-	02
02	DR. B.K. PATHAK	Mathematics	-	-	-	-
03	DR. RANJIT KUMAR	Political Science	01	02	-	-
04	DR. UDAY SINGH	History	01	01	-	01
05	DR. R.N. PANDEY	Philosophy	01	04	01 (Advanced course)	03
06	PROF. P.P. JHA	Physics	-	02	-	-
07	PROF. R.P.ROY	Chemistry	01	01	-	-
08	DR. D.N. RAM	Economics	01	01	-	10
09	DR. B.MAHTO	Hindi	01	02	-	10
10	DR. M. K.JHA	Psychology	01	02	-	07
11	DR. MANISH DAYAL	English	01	03	-	06
12	DR. B. KHAN	Urdu	01	04	01 NSS OC	11
13	PROF. H.K. MISHRA	Mathematics	01	03	-	09
14	PROF. B. RAM	Hindi	01	02	-	08
	GUEST FACULTY					
15	PROF. RAGHURAM	Hindi	-	-	-	-
16	PROF. M. KR. SINGH	Political Science	-	-	-	-
17	DR. RANA RANVIJAY SINGH	Philosophy	-	-	-	-
18	PROF. SOBHA KUMARI	Philosophy	-	-	-	-
19	PROF. MD. FAKRUDDIN ANSARI	Chemistry	-	-	-	-
20	PROF. S. DAYAL	Economics	-	-	-	-
21	PROF. PRAKASH HARSHWARDHAN	History	-	-	-	02
22	DR. JYOTI KUMAR	History	-	-	-	-
23	PROF. B. KR. MEHTA	History	-	-	-	-
24	PROF. KUMARI SWETA RANI	Hindi	-	-	-	-
25	Prof. A. K. Gupta	Computer	-	-	-	-

Annexure IV

Programmes conducted by the NSS

12/10/13	Swami Vivekananda Jayanti
24/01/13	Campus Cleaning Programme
06/08/14	World Breast Feeding Week
22/08/14	Plantation
06/09/14	Campus Cleaning Programme
Regularly	Blood Donation Camp with the help of Red Cross Society and HDFC Bank
07/01/2016	HIV/AIDS awareness programme in the campus

Programmes conducted by the NCC 44 BN- Daltongani , Jharkhand

Camp

30/06/13 to 09/07/13	NCC camp complex Ranchi
10/07/13 to 19/07/13	NCC camp complex Ranchi
01/12/14 to 14/12/14	Army Attachment camp Ranchi
25/07/14/to 03/08/14	19 BN NCC, Ranchi
12/07/14 to 21/07/14	22BN NCC, Hazaribag
2014	19 Jharkhand BN NCC, Ranchi
2015	22 Jharkhand BN NCC, Hazaribag
2015	44 Jharkhand BN NCC, Daltanganj
2015	36 Jharkhand BN NCC, Dhanbad
2015	5 Jharkhand BN NCC, Dhanbad
2015	36 Jharkhand BN NCC, Dhanbad

UGC XII th Plan grants



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

No. JVB3-007/12-13

(ERO) ID No. JVB3-007

Date: 28-Mar-14

The Accounts Officer
University Grants Commission
Eastern Regional Office, Kolkata 700 098

S No. 221508

Sub: Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to
Chatra College

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. 1090593 towards the scheme XIIth Plan College Development to the Principal, Chatra College for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved Allocation (Rs.)	Amount already sanctioned (Rs.)	Amount being sanctioned now (Rs.)	Total grant including the grant now being sanctioned (Rs.)
Undergraduate				
Plan Block Grant				
Plan Block Grant-Head-31	765287	0	309118	309118
Plan Block Grant-Head-35	3061188	440000	784475	1224475
Total				1090593

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to Head 1, B-1(h) and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
Principal,

Chatra College
Chatra, Hazaribagh
Jharkhand 825401

(b) Account No.: 11475683675

(c) Name & Address of Branch: State Bank of India, Chatra Hazaribagh

(d) MICR Code of Branch:

(e) IFSC Code: SBIN0001098

(f) Type of Account: SB/Current/Cash Credit.

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non utilization/non utilization the simple interest @10% per annum as amended from time to time shall be charged from the



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy (both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(A&B)] dated 28/5/2013.
14. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
15. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2006.
17. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs. _____ are available under the scheme.
19. This issue with the concurrence of UGC vide Diary No. 531 (UGC) dated 3/28/2014
20. This issue with the approval of _____ vide Diary No. _____ dated _____

Yours faithfully,

(Dr. Mohammad, Arif)
Joint Secretary

Copy forwarded for information and necessary action to:-

1. Principal,
Chatra College
Chatra, Hazaribagh
Jharkhand 825401
2. He/She is requested to abide by these instructions/Guidelines of sanction order
3. Registrar/ Director, Co-ordinator, College Development Council, Vinoba Bhave University
4. Auditor General, Govt. of Jharkhand
5. The Secretary, Higher Education, Govt. of Jharkhand
6. The Director of Public Instructions (Higher Education) Govt. of Jharkhand
7. Undergraduate

Details of the amount is being released:

General component: Rs. 845210
SC component: Rs. 163589
ST component: Rs. 81794
TOTAL: 1090593

(Avtar Singh)
Under Secretary

Attested by
Principal
Chatra College, Chatra